

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING MINUTES**

MONDAY, AUGUST 26, 2019

I. ROUTINE MATTERS*

A. Call to Order: Mr. Flanagan called the meeting to order at 6:00 PM

B. Roll Call

PRESENT

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Scott McCracken
Ronald Golden
Charles Burns (phone)
Victoria Rozanski

ABSENT

Lori Perloff
Laura Stefankiewicz
Via Zampirri

Also in Attendance

Christopher Armstrong, Superintendent
Rose Millar, Board Secretary/School Business Administrator
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

Project Update:

Project was updated by New Road Construction, LLC. –Neil Riley

- E. Approval of transfer of funds: July 2019
- F. Approval of Minutes: July 22, 2019
- G. Approval of financial statements as of July 31, 2019, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF 07/31/19

On a motion made by Mrs. Rozanski and seconded by Mrs. Zampirri, the board unanimously approved the Secretary and Treasurer’s Report for 07/31/19 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 07/31/19 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
Charles Burns, President: _____
- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 07/31/19 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of July, 2019.
Rose Millar, Secretary _____

- H. Approval of bill list: August 2019

(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mr. MacDonald Second: Mrs. Rozanski

Voting Yes:

- Gerald Flanagan
- Michael Brown, Sr.
- David C. MacDonald
- Scott McCracken
- Ronald Golden
- Charles Burns (phone)
- Victoria Rozanski

- I. NWEA activity report

II. REPORTS**

- A. Board President:
Committee Report
WHS Update

- B. Administration reports:
 Superintendent
 Business Administrator
 Assistant Principals

- C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items.

IV. BUSINESS**

A. Personnel

1. On the recommendation of the Superintendent, accepted with regret, the resignation of Juliana Luz (*See Board Info*).
2. On the recommendation of the Superintendent, accepted with regret, the resignation of Jane Gosney Ratchford (*See Board Info*).
3. On the recommendation of the Superintendent, approved Ryan Wexelblatt as a part-time School Social Worker for the 2019-2020 school year. Salary is \$37,653 with no health benefits.
4. On the recommendation of the Superintendent, approved Dina Harris for the position as PreK Aide. Salary will be \$21,158.
5. On the recommendation of the Superintendent, approved Tamara Snyder for the position as Classroom Aide. Salary will be \$19,451.
6. On the recommendation of the Superintendent, approved Diane Kummings for the position as Long-term Substitute Music Teacher. Per Diem pay, Step 1.
7. On the recommendation of the Superintendent, approved Sherri Davis for position as Secretary, 10-month, Step 1.
8. On the recommendation of the Superintendent, approved the following applicants as substitutes:
 - *See list of substitutes for approval (Board Info)*
9. On the recommendation of the Superintendent, approved the following non-public employees for the 2019-2020 school year:

Last Name	First	Position	School	Grant	Rate
NcNulty	Colleen	Basic Skills	CT	Chpt 192	\$30.00
Feketics	Barbara	Supplemental Instructor	CT & WC	Chpt 193	\$25.00
Inderwies	Bridget	Supplemental Instructor	CT	Chpt 193	\$25.00

Kane	Mary	Supplemental Instructor	WC	Chpt 193	\$25.00
McCann	Katherine	Supplemental Instructor	WC	Chpt 193	\$25.00
Moreno	Aimee	Supplemental Instructor	CT	Chpt 193	\$25.00
Murphy	Lisa	Supplemental Instructor	CT	Chpt 193	\$25.00
NcNulty	Colleen	Supplemental Instructor	CT	Chpt 193	\$25.00
Nolan	Cheryl	Supplemental Instructor	CT	Chpt 193	\$25.00
Schelling	Matthew	Supplemental Instruction	WC	Chpt 193	\$25.00
Rossell	Blake	Supplemental Instructor	WC	Chpt 193	\$25.00
Murphy	Lisa	Classroom Assist	CT	IDEA	\$16.30
Nolan	Cheryl	Classroom Assist	CT	IDEA	\$17.00
WernikBrown	Tamara	Classroom Assist	CT	IDEA	\$15.50
Inderwies	Brianne	Classroom Assist	CT	IDEA	\$15.00
Bischoff	Linda	School Nurse	CT & WC	Nursing	\$29,491
Inderwies	Brianne	In Class Support	CT	Title I	\$ 15.00

B. Financial

1. On the recommendation of the School Business Administrator, approved the parent tuition contract for the 2019-2020 school year with Mrs. Samantha Lynch.
2. On the recommendation of the School Business Administrator, approved the 2019-2020 Employee Assistance Program with Cape Assist in the amount of \$1,575.
3. On the recommendation of the School Business Administrator, approved the 2019-2020 Itinerant Services Agreement with Cape May County Special Services School District.
4. On the recommendation of the School Business Administrator approved a change order for MJJ construction, LLC in the amount of \$2,500 to add additional concrete sidewalks and remove and replace existing sidewalks at new entrance on 12th street entrance.
5. On the recommendation of the School Business Administrator approved a change order for MJJ construction, LLC in the amount of \$13,970 for removal and replacement of 13th street vestibule roof and provide new roof, decking, metal roof coping and relocating 1 roof drain and downspout.
6. On the recommendation of the School Business Administrator approved a change order for MJJ construction, LLC in the amount of \$78,000 for sanitization, detail and HEPA cleaning.
7. On the recommendation of the School Business Administrator, approved the 2019-2020 Information Technology agreement for All Covered Care (ACC) with All Covered IT Services. (Annual \$50,566 and additional one-time setup/equipment charges \$10,230).
8. On the recommendation of the School Business Administrator, approved the 2019-2020 Information Technology agreement (Staffing Augmentation Agreement) with All Covered IT Services at the rate of \$55/hour and \$85/hour for outside of normal business hours on an as needed basis.

9. On the recommendation of the School Business Administrator, approved the parent tuition contract for the 2019-2020 school year with Mrs. Conover Mole.
10. On the recommendation of the School Business Administrator, approved the 2019-2020 tuition contracts between NWBOE and Wildwood BOE as follows: (signature needed)
REGULAR:

Tuition Charge	\$572,000
Less: {tuition adjustment} (<u>\$122,750</u>)	
Total:	\$449,250

RESOURCE ROOM SERVICES

Tuition Charge	\$55,000
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11. On the recommendation of the School Business Administrator, approved the 2019-2020 Self-Contained tuition contracts between NWBOE and Woodbine in the amount of \$30,415.
12. On the recommendation of the School Business Administrator, approved the 2019-2020 Self-Contained tuition contracts between NWBOE and Wildwood Crest in the amount of \$30,415.

C. Policy

1. On the recommendation of the Superintendent, to approve Policy #5141.21 – Administering Medication (*Reviewed at the July 22, 2019, meeting*).

V. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

1. On the recommendation of the Superintendent, approved the STEM Curriculum (*See Board Info*).
2. On the recommendation of the Superintendent, approved the Social and Emotional Learning Curriculum for Kindergarten through grade 8 (*See Board Info*).
3. On the recommendation of the Superintendent, approved the 2019-2020 Student/Teacher Handbooks.
4. On the recommendation of the Superintendent, approved the North Wildwood District Goals for school year 2019 – 2020 (*See Board Info*).
5. On the recommendation of the Superintendent, approved the Danielson Framework for Teaching 2013 Edition as the official observation tool for the North Wildwood School District.

6. On the recommendation of the Superintendent, approved Continuum Autism Spectrum Alliance as Board Certified Behavior Analysis consultants for school year 2019 – 2020.

PERSONNEL, FINANCIAL, POLICY & CONSENT

Motion: Mr. MacDonald

Second: Mr. McCracken

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Scott McCracken
Ronald Golden
Charles Burns (phone)
Victoria Rozanski

VI. CLOSED SESSION

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

None

Enter Closed Session Time: 6:39 PM

Motion: Mr. MacDonald

Second: Mr. McCracken

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Scott McCracken
Ronald Golden
Charles Burns (phone)
Victoria Rozanski

Exit Closed Session Time: 6:53 PM

Motion: Mr. MacDonald

Second: Mr. Golden

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Scott McCracken
Ronald Golden
Charles Burns (phone)
Victoria Rozanski

VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE

VIII. GOOD OF THE ORDER

- A.
- B.

IX. PUBLIC COMMENT

Open to public

X. ADJOURNMENT @ 6:54 PM

Motion: Mr. MacDonald

Second: Mr. Golden

Voting Yes:

Gerald Flanagan
Michael Brown, Sr.
David C. MacDonald
Scott McCracken
Ronald Golden
Charles Burns (phone)
Victoria Rozanski

Respectfully submitted,

Rose Millar
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

- A. STEM Curriculum
- B. Social and Emotional Learning Curriculum-Grades K - 8
- C. District Goals for School Year 2019-2020
- D. Letter(s) of Resignation
- E. Policy for Review - #3542.3 – Procurement Procedures for Child Nutrition Programs
- F. Policy for Review - #3542.45 Written Code of Conduct for Procurement for Child Nutrition Program
- G. List of School Year 2019-2020 Substitutes for Approval
- H. Student Handbook- School Year 2019-2020
- I. Teacher Handbook- School Year 2019-2020

XII. NEXT MEETING

September 9, 2019

Board Worksession at 6:00 p.m.

WORKSHOPS FOR APPROVAL

<u>NAME</u>	<u>PLACE</u>	<u>SUBJECT</u>	<u>DATES</u>	<u>COSTS</u>
Tonilynn Donzola	Webinar - Online - ASHA	Cochlear Implants	September 11 - 23	\$ 299.00
Tonilynn Donzola	Sheraton, Edison, NJ	Updates in Assistive Technology for Children	September 12	Mileage
Michael DeMayo	Oakcrest High School	Facilities Evaluation Process (CEFM Certificate Credits)	August 13, 2019	Mileage

FIELD TRIP / GUEST SPEAKERS APPROVAL

<u>GRADE / GROUP</u>	<u>PLACE / SPEAKER</u>	<u>DATES</u>
Grades 3-4-5	Beach Day at North Wildwood Beach	Sept. 9-13
Grade 8	Beach Day at North Wildwood Beach	Sept. 16-20
Grade 6-7-8	Fishing – Cape May Pontoon Boat	Sept. 16-20