



PARENT VIRTUAL ORIENTATION

Final Reminders – Please complete two tasks by Tuesday, Aug. 25



TASK ONE: *Did you know that in PikMyKid you can...*

1. **Change your child’s Mode of Pickup as needed up to 2:30 pm each day.** There are four choices for Primary Mode of Pickup: Car line, Walker, Bus, After School. To get you started, we chose Carline for everyone. However, you need to change the mode if you are using one of the other three options.
 - a. Select **Walker** if you are walking up to the dismissal area by the gym. *Please note that for safety reasons, we prefer that parents use the Carline.*
 - b. Select **Bus** if your child is picked up 1K Nation, Boys & Girls Club, NFL YET, or PAL. After selecting Bus, use the drop down to select the “Bus Route”. If you are using a specific Day Care Van please send the exact name of the Day Care to drumschlag@guardiancatholic.com so we can add their name to the drop down list.
 - c. Select **After School** if your child is in Champions. First select After School; then select Champions from the drop down.

The image shows two screenshots of the PikMyKid interface. The top screenshot shows the 'PRIMARY MODE OF PICKUP*' dropdown menu with 'CAR LINE 1' selected, and the 'AFTER SCHOOL PROGRAMS' dropdown menu with 'SELECT' selected. The bottom screenshot shows the 'CLASSROOM' dropdown menu with 'SCOTT-1' selected, the 'BUS ROUTE' dropdown menu with 'NA' selected, and the 'AFTER SCHOOL PROGRAMS' dropdown menu with 'SELECT' selected.



Did you know that in PikMyKid you can...

2. **Delegate someone else to pick up your child.** The parent is in total control of who you share your child's PikMyKid ID# with. The fact that someone else has the ID means that you gave them the ID. To get another person started:
 - a. Add them as a Secondary Parent (a grandparent, for example)
 - b. Have them download the PikMyKid app to their phone; they will need your child's PikMyKid ID#.
3. **And by the way...have you downloaded the PikMyKid App to your own phone?** Thank you to the 185 families who have done that already! On Friday we completed carline dismissal in 30 minutes. That was a 50% improvement from the first day!
4. **HELPFUL TIP ~ Stagger your arrival time.** If you are able to arrive at 3:15, come then. But everyone must be on the parking lot no later than 3:25.
5. **You must be on the parking lot to announce yourself; Announce Yourself will become active daily at 2:30 pm.** If you announce earlier than 2:30 or announce before coming on to the parking lot, you will have to announce again. There's a 1500 yard distance limit.

TASK TWO: All parents must sign a COVID Waiver and a Parent Agreement for either On Campus or Distance Learning Sign Forms digitally in the Parent Portal – Because of the importance of these documents, all signatures must be complete by Tuesday, Aug. 25 so that your child can attend school on Wed., Aug. 26

- Log in to the Parent Portal and select **Web Forms** on left side of screen
- Review and Sign the **Waiver of Liability Relating to COVID-19**—required for all parents to sign, even those starting the year with Distance Learning.
- Review and Sign the **Parent Agreement for On Campus Learning OR**
- Review and Sign the **Parent Agreement for Distance Learning**
- Use the **Custodial Parent Form** to update any changes needed in demographic data. It is very important that we have a correct phone number, email, and address.

This is a screenshot of Web Forms in the Family Portal. You must log in to the Family Portal in order to access and sign the documents.

