**ALEXANDER CITY SCHOOLS**

JOB DESCRIPTION

JOB TITLE: **Teacher - ACADEMIC INTERVENTIONIST**

REPORTS TO: Principal

SUPERVISES: N/A

**QUALIFICATIONS:**

1. Valid Alabama K-6 or elementary education teaching certificate.
2. Five years or more of successful teaching in grade levels PK-6.
3. Strong communication skills (written and oral)

**KNOWLEDGE, SKILLS AND ABILITIES:**

1. Understanding of the state course(s) of study and the prescribed curriculum.
2. Understanding of College and Career Readiness Standards.
3. Knowledge of child development and characteristics of students in the age group assigned.
4. Knowledge of current educational research and technology.
5. Knowledge of learning styles and skill in using varied teaching methods to address student learning styles.
6. Skill in oral and written communication with students, parents and others.
7. Ability to plan and implement activities for maximum effectiveness.
8. Ability to assess levels of student achievement effectively, analyze student data and prescribe actions for improvement.
9. Ability to maintain appropriate student supervision and maintain an orderly environment in which to learn.
10. Ability to establish and maintain effective working relationships with school administrators, colleagues, parents, and students.

**JOB GOAL:** The Academic Interventionist, will work with small groups of children identified as at-risk in Reading

and Math. The Academic Interventionist will also work closely with the building administration and

faculty as well as parents, to ensure student learning.

**PERFORMANCE RESPONSIBILITIES:**

1. Assist with the screening and evaluation of students in reading and/or math to identify children who are at-risk.
2. Plans a program of study that meets the individual needs, interests, and abilities of the student.
3. Work with individual students or small groups of students to provide effective educational interventions and progress monitoring.
4. Work with school personnel in the (RtI) Response to Instruction process to determine intervention plans and services for at-risk children.
5. Maintain appropriate records and follow required procedures and practices.
6. Develop and deliver developmentally appropriate lessons to assigned students.
7. Meet the needs of identified students through a variety of co-teaching models and small group instruction
8. Guide the learning process among at-risk students toward the achievement of established district curriculum goals, establish and communicate clear objectives to the students for all lessons, units and projects.
9. Design and implement academic interventions using research-based methodologies.
10. Use a variety of instructional techniques and materials appropriate for the age and skill level of students.
11. Establish and maintain standards of student behavior.
12. Creates a classroom environment conducive to learning and appropriate to the maturity and interests of the students.
13. Assess the accomplishments of students, regularly provide progress reports as required, and communicate with parents.
14. Assist with activities related to reading and/or mathematics assessment of students.
15. Collaborate to identify instructional needs of at-risk children.
16. Maintain professional competence by attending staff development programs, curriculum development meetings and other professional activities.
17. Participate in various student and parent activities as they occur in school including PTO, student clubs, Open House, programs, and after-school activities.
18. Participate as part of the school assessment team performing various tasks in regards to test administration.
19. Use formal and informal assessments to support instruction through regularly scheduled progress monitoring.
20. Attend building and district meetings to promote communication and mutual decision making among the staff.
21. Maintain records of interventions and progress monitoring to insure process reliability.
22. Maintain a high level of ethical behavior and confidentiality.
23. Perform additional duties as assigned by the Principal or other appropriate administrator.

PHYSICAL REQUIREMENTS:

NA

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the system’s approved compensation plan. Length of the work year and hours of employment shall be those established by the system.

EVALUATION:

Evaluation of job performance will be conducted in accordance with the current requirements set forth by the Alabama State Department of Education and the policy of the Alexander City Schools.

***It is the policy of the Alexander City Board of Education that no person shall, on the grounds of race, color, disability, sex, religion, creed, nationality, origin, or age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under program, activity, or employment.***

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by Human Resources: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last Revised: May 2015