



Board of Trustees Work Session Minutes

Monday, April 24, 2017

Edward W. Bok Academy (Cafeteria)

3:00 PM - Agenda

Board Meeting immediately following the Work Session

***Charter Schools TOY/SPOY Banquet in Lakeland**

Trustees Present: Chair Danny Gill, Vice Chair Terry Fasel, Christina Updike, Aundrea Croft, Angela Pulido, Eugene Fultz, Howard Kay, Jimmy Nelson

Staff Present: Superintendent Dr. Jesse Jackson, Brian Fisher, Marie Cherrington-Gray, Jennifer Barrow, Elizabeth Tyler, Barbara Jones, Gail Quam, Anuj Sara, Damien Moses, Richard Columbo, Julio Acevedo

Others Present: James Coulter

I. CALL TO ORDER

Dr. Jesse Jackson, Superintendent

The meeting was called to order at 3:13pm.

II. FINANCIAL REPORT

Brian Fisher, CFO

A. Monthly Financials

Consolidated Balance Sheet (unaudited):

- Total assets of the system increased \$503K above February's numbers...the March balance is \$487K higher when comparing YOY balances. The largest asset category affecting the increase is the cash position of all the major funds.
- System-wide total liabilities are \$56K lower than last month...with the March 2017 total liabilities \$719K lower when comparing YOY balances. The March adjustment reflects the month-end timing of payroll liabilities and accounts payable activity.
- The system's consolidated net change in position increased \$558K for the month of March... the result of increases across all the active funds: GF \$477K, SLF \$47K, Internal \$34K and Federal fund – no change.
- As the 3Q closes, the financial ratios reveal no change in the system's ability to meet short- term obligations & long-term debt service...healthy organizational working capital position.

GF Statement of Operations (unaudited):

- YTD state revenues still represent LWCS's Survey 2 student FTE blended count annualized at 4,231 (*budget revision 4,222*). If Survey 3 duplicates the Survey 2 student count, the funded FTE would be +101.0 FTE above FY16. The Actual FTE count reported reflects student enrollment near the financial report date.
- The local revenue variances represent activities associated with reimbursement activity from internal & external funding sources. Gift & donation shortfalls reflect the need for transfers from Foundation. The other sources revenue variance under admin reflects ICR revenue not recognized for NSLP & Federal grants and E-rate reimbursement not filed.
- GF revenues outpaced expenditures in March with a net operating surplus of \$477K. The YOY March net surplus position is \$1,581K compared to \$1,482K in 2016.
- Negative expenditure variances improved in March with the budget revision. Total percent of the budget expended is lower than last month and March 2016.

GF Supplemental Programs (unaudited):

- The Pre-K programs improved over last month's performance. No financial performance challenges have occurred during the 3Q.
- BPE and HcE after school programs improved again over last month's cumulative surplus.
- No change in the STEM funding report from last month. Reclassifications are underway in the general ledger to record STEM expenditures back in the GF as operational expenditures not funded by the FY16-17 \$2M appropriation.

GF Transportation (unaudited):

- Non-FTE transportation revenue remains above the YTD budget and the YOY comparison is about equal for the category. State revenue YTD represents 73% of the annual student funding computed from Survey 2. Certification of Survey 3 data is still pending. Survey 3 could reflect a lower FTE funding count experienced with Survey 2.
- Total transportation expenditures as a percentage of budget are tracking about the same compared to last month and 11% more when compared YOY. Maintenance expenditures embedded in Purchased Services are \$66K higher compared to March 2016. The aging fleet is incurring higher maintenance cost; LWCS is evaluating replacing a share of the older vehicles, selling old spares and shifting some older buses for spares in the FY2017-18 budget.

Food Service Fund 410 (unaudited):

- Food service revenue through March stands at 2% above budget and \$233K ahead of the YOY revenue pattern for the school lunch fund. A la carte and the commodities program revenue again are the major contributors of the positive budget variance with 5 more services days reported in March 2017 compared to March 2016.
- Net surplus recorded through March remains at two-times above the budget projection before assessing indirect cost recovery (ICR) for FY17 operations. ICR will lower the operating surplus at the end of the year when recorded with to expectation of a negative impact on the projected budget surplus by the ICR.
- Work has started to add/replace food service equipment of \$27K to expand food offerings, improve food safety and create a more inviting service area for students. Upgrading the serving lines at PAE will be the next area for improvements.

Outstanding student balances at Bok and LWHS have decreased slightly from the February balances.

Summer Food Service (unaudited):

- No monthly activity to report until the summer food service program of breakfast and lunch starts up in June of 2017. YTD surplus of \$1,900 generated during the operating period of July and August of 2016.

Summer program planning underway...all schools will be open for summer program with other non-school partner sites (B-Street, First Presbyterian Church, OCA).

Federal Programs (420) (unaudited):

- Spending rates vary by grant with the overall grant activity at a 61% spent rate through March compared to 53% spent in 2016. Total expenditures through March 2017 are less than the March 2016 total.
- Major federal programs (Title I & IDEA) are also at 61% spent to date.
- Indirect Cost recovery of 3.95% is the major expenditure unposted through March, and is recorded at fiscal year-end.
- For FY17-18, the Title IX application is underway. Monitoring potential Title II elimination at the federal level.

B. Personnel Changes

Personnel Changes will be presented for your approval this afternoon at the Board Meeting.

III. ATTORNEY'S REPORT

Robin Gibson, General Counsel

A. Attorney's Update

None.

Dr. Jackson: Brian & Robin will be attending the PCSB Work Session tomorrow.

IV. SUPERINTENDENT'S REPORT

Dr. Jesse Jackson, Superintendent

A. MINUTES: March 28, 2017 BOARD OF TRUSTEES WORK SESSION AND MEETING MINUTES

Presented for review and approval at the April 24, 2017 Board of Trustees Meeting.

B. PRINCIPALS' UPDATES

None

C. NEXT MEETING DATES

The May Board of Trustees Work Session and Board Meeting will be Monday, May 22, 2017 at Dale R. Fair Babson Park Elementary. The Work Session will begin at 3:30 PM and the Board Meeting will begin at 5:00 PM.

V. OTHER BUSINESS FOR THE GOOD OF THE CAUSE

None

VI. ADJOURN

Meeting adjourned at 3:30pm.

Respectfully Submitted,
Marie Cherrington-Gray, Corporate Secretary

Board Approved: _____