

**New Milford Board of Education
 Facilities Sub-Committee Regular Meeting
 June 5, 2007
 Lillis Administration Bldg., Rm. 2**

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| Present: | *Mr. Thomas McSherry, Committee Chair |
| | *Dr. Lawrence Stillman |
| | *Mr. Joseph Vita |
| | *Mr. Joseph Failla |
| | * Mr. Robin Ruggiero |
| | Mrs. Wendy Faulenbach, Board Chairperson |
| | Mrs. Julie Turk (6:45 p.m.) |

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| Also Present: | Dr. JeanAnn C. Paddyfote, Superintendent |
| | Mr. Thomas Corbett, Director of Operations |
| | Mr. John Turk, Director of Fiscal Services |
| | Mr. John Calhoun, Director of Facilities |
| | Mr. Leo Rogoza, Facilities Manager |
| | Mr. David Elmore, Director of Technology |

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| 1. | The Facilities Sub-Committee was Called to Order by Mr. McSherry at 6:31 p.m. | Call to Order |
| 2. | <p>Mr. Ted Zaloski addressed the Facilities Sub-Committee regarding an update on the concession stand at NMHS.</p> <ul style="list-style-type: none"> • First Phase is to build a concession stand with bathrooms and running water. • Current building would be used for storage initially, and then for lockers, weights, etc. • There is the possibility of connecting the two buildings. • The goal is to have the concession stand up and running for this coming fall. • Another goal is to have one or two infil turf fields completed by the fall. | Public Comment |
| 3A. | <p>RFP for Security & Vulnerability Assessment</p> <p>Mr. Turk stated that the memo enclosed in the Facilities packet detailed the steps taken on acquiring the RFPs for Security & Vulnerability.</p> <ul style="list-style-type: none"> ➤ The firm chosen was SafirRosetti. ➤ The references for SafirRosetti were very | Discussion and Possible Action |

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| | <p>impressive.</p> <ul style="list-style-type: none"> ➤ The cost of the proposal is \$34,500. <p>Discussion: Mr. Ruggiero asked if there are any grant funds available? Mr. Turk explained that the federal grant money is now being turned over to the state and the state will be making the decision regarding the availability of grant money.</p> <p>Motion by Mr. Ruggiero: Move that the Facilities Sub-Committee bring the SafirRosetti Security and Vulnerability proposal, at a cost of \$34,500, to the full Board for approval. Seconded by: Dr. Stillman</p> <p>Aye: Mr. McSherry, Mr. Ruggiero, Dr. Stillman Mr. Vita, Mr. Failla Nay: Abstain:</p> <p>Motion Passed – Unanimously</p> <p>Discussion: Once the Board approves the proposal, SafirRosetti will be asked to make a presentation to the full Board, possibly at the June 19, 2007 Board of Education meeting.</p> | <p>Motion made and passed that the Facilities Sub-Committee bring the SafirRosetti Security and Vulnerability proposal, at a cost of \$34,500, to the full Board for approval on June 12, 2007.</p> |
| <p>3B.</p> | <p>East Street – Sevigny Update Mr. McSherry gave a brief overview of possible next steps in the process of renovating/relocating East Street.</p> <ul style="list-style-type: none"> ➤ The Facilities Sub-Committee now has real numbers as to what the cost would be to fix up the present East Street facility, move to another existing building or to build a new facility. ➤ It was agreed that the next step would be to set up an appointment with the Mayor and present the Sevigny plan. <p>Mr. Ruggiero stated that submitting the plan to the town closes the loop to all the discussions the Board has had regarding putting money into the</p> | <p>East Street Sevigny Update</p> |

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| | <p>present East Street.</p> | |
| <p>3C.</p> | <p>Larson House and Barn Roof Repairs Mr. Calhoun gave a brief update on the bids for the Larson Farmhouse and Barn.</p> <ul style="list-style-type: none"> ➤ There were two separate bids to address the RFPs that were received. One bid was for the surface condition of the farmhouse and the other bid for the barn roof. ➤ Bids were opened on Friday, June 1, 2007. ➤ The bid for the barn roof came in at just under \$32,000 and the lowest bid on the farmhouse was just under \$25,000. ➤ Structural repair issues concerning the roof were included in the bid proposals. ➤ Removal of lead paint and repairs to the siding on the farmhouse were included in that bid proposal. ➤ The material being considered for repairing the siding is a vinyl spray that looks like paint but has the composition of vinyl. ➤ In conjunction with an outside vendor for these projects, the facility staff will be painting two small barns, putting a new coat of stain on the barn and replacing some broken windows in the barn. <p>Discussion: Dr. Stillman wanted to know if the structure of the barn was strong enough to hold a new roof. Mr. Calhoun explained that the structure is good, and just needs a few adjustments to the beams. The floor in the barn needs to be worked on before supplies and any storage can be put back into the barn.</p> <p>Dr. Stillman asked if there was any grant money available for the barn repair. Mr. Calhoun advised there is no grant money available at this time. The town is going forward for a grant that would cover engineering services.</p> | <p>Larson House and Barn Repairs</p> |

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| | <p>Motion by Mr. Vita: Move that the Facilities Sub-Committee bring the request to the full Board to repair the Larson farmhouse in the amount of \$24,552.</p> <p>Discussion: Dr. Paddyfote explained to the Facilities Sub-Committee that when the Board of Ed went before the Town Council to request funds from the Capital Reserve to repair the barn roof, members of the Town Council expressed concern about the condition of the Larson farmhouse. Mr. Calhoun was asked by the Council if the Board would be painting and repairing the farmhouse this summer. He indicated that he had a bid to present to the BOE to paint the farmhouse this summer and the funding for that work would come from the 2006-07 budget.</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Vita, Mr. Ruggiero, Mr. Failla Nay: Abstain:</p> <p>Motion Passed – Unanimously</p> | <p>Motion made and passed that the Facilities Sub-Committee bring the request to the full Board to repair the Larson farmhouse in the amount of \$24,552.</p> |
| <p>3D.</p> | <p>Dept. of Emergency Management and Homeland Security Grant Mr. Turk stated there was a memo in the Facilities packet addressing this issue. There was no further discussion on this issue.</p> | <p>Dept. of Emergency and Homeland Security Grant</p> |
| <p>3E.</p> | <p>JMOA Mr. Turk advised the Facilities Sub-Committee that this is an on-going project. JMOA Engineering is currently working with a number of other school districts. JMOA would be looking at four schools in New Milford, excluding the high school and SNIS because they are newer facilities. If the district works with CES, they will cut the price one penny per square foot.</p> | <p>JMOA</p> |

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| | <p>Motion by Dr. Stillman: Move that the Facilities Sub-Committee bring retaining JMOA Engineering, P.C. to do a Five-Year Capital Plan to the full Board for approval. Seconded by: Mr. Ruggiero Aye: Mr. McSherry, Dr. Stillman, Mr. Vita, Mr. Ruggiero, Mr. Failla Nay: Abstain:</p> <p>Motion Passed – Unanimously</p> | <p>Motion made and passed that the Facilities Sub-Committee bring the recommendation to hire JMOA Engineering, P.C. to do a five=-year capital plan to the full Board for approval.</p> |
| 3F. | <p>Request from Capital Reserve for Capital Projects Mrs. Faulenbach advised the Facilities Sub-Committee that a letter had been sent to the Mayor on behalf of the Board requesting the Town Council approve the release of \$245,700 from the Capital Reserve account for a number of projects. This request was well received and approved by the Town Council. The next step is for this request to go to the Board of Finance on June 27, 2007.</p> | <p>Request from Capital Reserve for Capital Projects</p> |
| 4. | <p>Motion by Mr. Ruggiero: Move that the Facilities Sub-Committee adjourn. Seconded by: Mr. Failla</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Vita, Mr. Failla, Mr. Lawson Nay: Abstain</p> <p>Motion Passed – Unanimously</p> <p>The Facilities Sub-Committee adjourned at 7:15 p.m.</p> | <p>Adjournment</p> <p>Motion made and passed to adjourn.</p> |

Respectfully submitted,

**Mr. Tom McSherry
 Committee Chairman**