



# Leinkauf Elementary School Online Registration for 2020 – 2021 -In Progress

## Online Registration Website:

- **Returning Student** – A student who attended any MCPSS school 2019-2020. (Password: reg2021)  
<https://stuupdateinfo.mcpss.com/login>
- **New-Student** – Never Attended a MCPSS school  
<https://newsturegistration.mcpss.com/login>
- **Enrollment Assessment**  
<https://www.mcpss.com/enrollmentassessment>

## Two Current Proofs of Residence are required if you:

- Have moved to a new address
- Are Changing schools or transferring
- New Student – Never Attended a MCPSS school

All Registration must be completed on a computer or laptop only.

## NEW/INCOMING KINDERGARTEN Student Registration

**Step 1:** Complete New Student Online Registration

**Minimum Age at Which a Child May Enter School:** A child who is five (5) years of age on or before September 1 or the date on which school begins in the enrolling district shall be entitled to admission to kindergarten in the public elementary schools at the opening of such schools for that school year or as soon as practicable thereafter.

**Step 2:** Students NEW to the Mobile County Public School System must email following documents to [eabrams@mcpss.com](mailto:eabrams@mcpss.com) or fax 251-221-1498:

1. Parent/Guardian photo ID
2. Student's Social Security Card
3. Student's Certified Birth Certificate
4. Two proofs of residence (Lease or Mortgage and Utility Bill)
5. Certificate of Immunization (Only Alabama issued immunization)
6. Court Documents (if applicable)
7. School Records from previous school
  - Final Report Card (2019-2020)
  - IEP or 504 Plan (if applicable)

**Step 3:** Complete Enrollment Assessment form if you are living with a friend, family member, or temporary housing other than your own. Also complete if the parent/guardian is recently deceased; placed in DHR custody.

<https://www.mcpss.com/enrollmentassessment>

### Proofs of Residence

**Required: One (1) proof that reflects physical residence.**

- Property Tax Records or Deeds
- Tax receipt record
- homeowners insurance policy
- mortgage statement

Apartment or House Lease

- Apartment or house rent receipt / Apartment or house lease
- renters insurance policy, or housing agreement

**Required: One (1) proof from the following:**

- Utility Bills or Utility Deposit Receipts Water/Gas/Electric/Garbage
- Income Tax Records from IRS to the Parent/Guardian  
Copy of check/correspondence from IRS.
- Other Official Proofs  
Check or correspondence from the Social Security Office, Department of Human Resources (DHR), Food Stamp Office or Temporary Assistance to Needy Families (TANF).



# **DRIVE-THRU REGISTRATION**

**June 1 - 4, 2020**

**10:00am - 2:00pm**

**Drop off required documents  
after completion of online  
registration.**

