

LAKE HAVASU HIGH SCHOOL
PARENT/STUDENT HYBRID REOPENING
OCTOBER 12, 2020 - DECEMBER 17, 2020



2675 Palo Verde Blvd South
Lake Havasu City, AZ 86403



Lake Havasu Unified School District No. 1

LAKE HAVASU HIGH SCHOOL

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Dear LHHS Family,

As your student has diligently worked through either their online classes (Schools PLP) or in their Google Classrooms (distance learning), there has been much work planning for your student's safe return to the LHHS campus. In planning for the safe return, the high school will follow the Elementary Schools' approach in our district. We will start with our Hybrid model **on October 12th** to limit students in our hallways and classrooms. Students will have the option to attend the hybrid model, participate in a modified version of distance learning or utilize the online SchoolsPLP platform. A survey will be sent home this week for your family to choose the option that is best for them.

Students are divided into two different groups according to their last name. Students in Group A will have last names lettered A-K, and Group B will be L-Z. Please see the attached bell schedule that your student will follow on their assigned days. To better assist families with multiple siblings in the same household with a different last name, they will follow the oldest sibling's Group assignment.

Lake Havasu High School is a closed campus and will remain a closed campus to ensure student safety. Once a student is on campus, they must remain on campus for the remainder of their classes offered that day unless called out by a parent through our attendance office.

When students return to campus, we will be monitoring our Hybrid plan. We will make and communicate any changes to the plan as needed.

Keeping your student safe is the number one mission upon the return to campus. Students must wear a solid colored mask. The end of last school year and the beginning of this school year have presented many challenges. We have never been more excited to welcome your students back on their campus. Your support through these unprecedented times is appreciated. Please continue to be positive and support not only your student but LHHS as well.

Sincerely,

Scott Becker

Scott Becker, M.Ed.
Principal

Weekly Schedule

Monday	Tuesday	Wed	Thursday	Friday
Period 1 Group A Group B Google Classroom	Period 4 Group A Group B Google Classroom	Group A and Group B Google Classroom	Period 1 Group B Group A Google Classroom	Period 4 Group B Group A Google Classroom
Period 2 Group A Group B Google Classroom	Period 5 Group A Group B Google Classroom	Group A and Group B Google Classroom	Period 2 Group B Group A Google Classroom	Period 5 Group B Group A Google Classroom
Period 3 Group A Group B Google Classroom	Period 6 Group A Group B Google Classroom	Group A and Group B Google Classroom	Period 3 Group B Group A Google Classroom	Period 6 Group B Group A Google Classroom
Lunch In Person Teacher Office Hours for students in Period 1 Group A, Period 2 Group A, and Period 3 Group A. Online office hours for all other students(1:35-2:30)	Lunch In Person Teacher Office Hours for students in 4A, 5A, and 6A. Online office hours for all other students(1:35- 2:30)	Group A and Group B Google Classroom	Lunch In Person Teacher Office Hours for students in 1B, 2B, and 3B. Online office hours for all other students(1:35- 2:30)	Lunch In Person Teacher Office Hours for students in 4B, 5B, and 6B. Online office hours for all other students(1:35-2:30)

Student Group Assignment

Group A: Last Name A-K

Group B: Last Name L-Z

*Siblings with different last names are assigned to the oldest siblings group.

School Hours

Gates to the school will open at 7:40 AM on Monday, Tuesday, Thursday, and Friday.

School Starts at 8:00 AM with release at 12:40 PM. A grab and go lunch will be available after school.

Students scheduled to be on campus wishing to take advantage of in person office hours may do so from 1:05 PM – 1:35 PM.

Communication

Prior to students returning to campus, parents/families will be sent a copy (or directed to review a copy on the district or school website) of the plan components that relate to students and visitors. As part of this process, the District will send communication to all parents/families that outlines the symptoms for which parents must screen each morning, as well as the expectation that students will not be sent to school or placed on the bus if they are exhibiting symptoms. The District will require a signed acknowledgement from parents/families regarding these protocols and agreeing to screen their children daily before sending them to school.

The district and each school site has a person designated to be the COVID-19 point of contact. This person will be responsible for answering parent questions regarding implementation of COVID-19 protocols.

Procedures and communication regarding COVID-19 exposure is found in the final section of this document.

PROTOCOLS: STUDENTS

Protocols are established based on CDC Guidelines along with any federal, state or local orders. These practices are put in place as part of a general scale-up of operations.

BEFORE SCHOOL ARRIVAL

At Home- Daily Health Screenings

Students must not come to school if they exhibit any of the following symptoms:

- fever of 100.4 degrees or higher, or chills;
- shortness of breath or difficulty breathing;
- cough

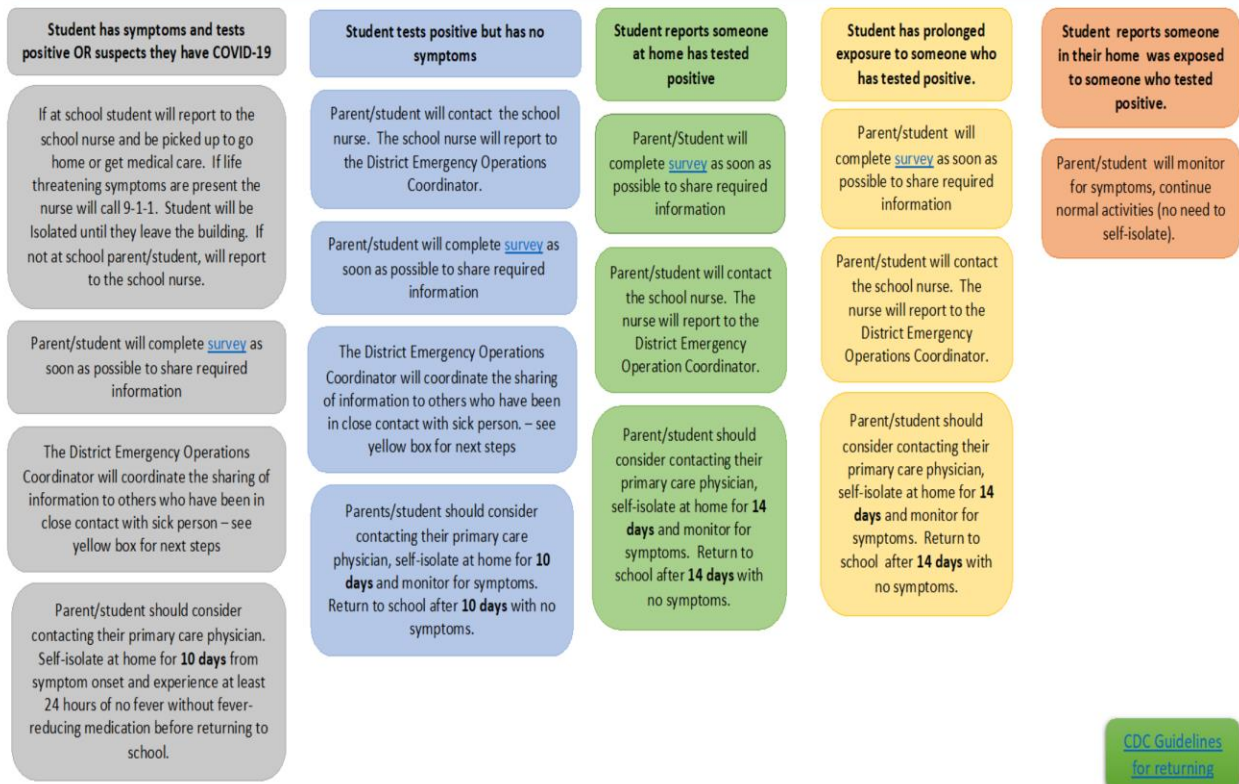
This list may not include all possible symptoms. A student with a daily runny nose or congestion due to allergies **should not be kept at home.*

The District will inform parents/families via registration documents, on the District and school websites, and via email reminders that they must screen students for the above symptoms each morning and must keep students at home if any symptoms are present or they have a household member who has contracted COVID-19. Students will have the opportunity to make up work missed due to symptoms of COVID-19.

Note: Schools will not give out attendance awards or take attendance into consideration for student citizenship grades for the duration of the COVID-19 health crisis.

Flow Chart for District Protocol for Students

To be considered exposed to COVID-19, you need to have prolonged close contact with a person who has the virus. Close contact includes living in the same household,, being within 6 feet of a sick person with the virus for at least 15 continuous minutes with or without the use of a face covering, or being in direct contact with secretions from the sick person.



Getting On the Bus

Students will stand together, at the bus stop, while still observing physical distancing guidelines. Parents are encouraged to accompany children at bus stops to ensure distancing is maintained. Signage will be posted on the bus to communicate to parents which symptoms may be seen with COVID-19 and that students exhibiting symptoms should not enter the bus.

If a bus driver or aide observes a student exhibiting visible COVID-19 symptoms:

- The driver will contact their dispatcher who will notify the school that a potentially symptomatic student is arriving and should see the school health associate or nurse.
- If the parent is at the bus stop, the driver or aide will inform the parent that visible symptoms are observed and advise the parent that the child should stay home or that the school's health office may be contacting the parent when the child arrives at school if the parent refuses to take the child home from the bus stop.
- The driver or aide will, if possible, ensure that the student is socially distanced.

If a student has a chronic condition such as allergies or asthma, parents should inform

staff of that condition. If staff has been so informed, students with symptoms of runny nose or cough related to allergies should be permitted to ride the bus.

LHUSD will transport those who rely on busing services and will spread out riders as much as possible to create distancing given bus capacity:

- The bus driver will instruct students to load the bus from back to front to avoid students passing one another. When unloading, they will unload from front to back.
- The driver will instruct students to take seats that are spaced from one another as ridership allows. Depending on the number of students riding the bus, spacing students may not be possible.
- The driver will keep the seat immediately behind them unoccupied if feasible.
- Siblings may sit together.
- The post trip protocol will include wiping down all high touch surfaces.

SCHOOL ARRIVAL

Student access will be limited to no more than 4 entry points. **Gates for student entry will open at 7:40 am.** After 8:00 am LHHS will have one entry point. Hand sanitizer will be located within 10 feet of each entry point and throughout the building in high traffic areas.

Lake Havasu High School Entry Points:

- Gate between C-Hall and I-Hall
- Gate Between J-Hall and the Auto Shop
- Gate by D- Hall
- Gate by Physical Education roll call numbers

Upon arrival at school, each student will proceed to their first class of the day. Congregating in the quad will not be allowed.

A staff member will visually check each student for symptoms prior to students entering the classroom. Any student with visible symptoms of a cough, shortness of breath, or signs of a fever, will be sent to the health office. Parents may be contacted for pick-up with the following exceptions:

- If the student has a runny nose and the nurse/health associate observes that there are no other symptoms, the nurse/health associate will contact the parent to inquire as to whether the student has had any other symptoms or there have been any COVID-19 exposures in the home. If not, the student may return to class.
- If the student has health information on file that confirms a diagnosis of asthma or other respiratory condition and the nurse/health associate observes that there are no other symptoms, the nurse/health associate will contact the parent to inquire as to whether the student has had any other symptoms or there have been any COVID-19 exposures in the home. If not, the student may return to class.

ENHANCED PHYSICAL DISTANCING

Basic Physical Distancing Practices

Staff members will educate and remind students regularly about physical distancing, to the extent possible outside of the classroom. Students and staff at a minimum should maintain at least an arm's length distance from others. Wearing a solid colored face masks is mandatory while at Lake Havasu High School.

Classroom Layout

Lake Havasu High School will attempt to physically distance desks and tables as far apart as feasible and will have desks and tables faced in the same direction, if feasible.

Hallways

Hallways will be marked with signage to direct students which direction traffic can flow. Each of the hallways will be one direction to help alleviate the congestion during passing periods. Entrances and exits will be identified as entrance only and exit only. During passing periods half of the rooms on campus will start their rotation to the next class and 40 seconds later the other half will be released to reduce the number of students in any given hallway.

Cafeterias and Other Areas During Lunch

Students will be prohibited from eating in the lunch room area. Outside eating areas are available to students who are staying for face to face teacher office hours. Students will be prohibited from sharing lunch items with each other and **outside food cannot be delivered to the school.**

** From the CDC: "Data are insufficient to precisely define the duration of time that constitutes a prolonged exposure. Recommendations vary on the length of time of exposure, but 15 minutes of close exposure can be used as an operational definition. Brief interactions are less likely to result in transmission."*

Bathrooms

Students will enter bathrooms in groups no larger than the number of stalls/urinals in the bathroom and be reminded to maintain physical distancing. Posters reminding students of proper handwashing techniques will be displayed.

Hand Washing

All students and staff will wash their hands with soap and water for at least 20 seconds, or use hand sanitizer that meets or exceeds minimal requirements at the following times:

- upon arrival at school
- after being outside for physical activity
- before and after lunch
- after sneezing, coughing, or blowing nose

Cloth Face Coverings and PPE

- Students and staff are **required** to wear cloth face coverings. Face coverings must be of solid color.

**Any student who has difficulty breathing or who is incapable of physically removing the face masks on his/her own will not wear face masks, and alternate methods of protection will be discussed by parents and staff, including the use of a face shield.*

- Students who are presenting as ill with symptoms may be asked to wear a disposable facemask by the health office staff while waiting to be picked up by their parent or guardian.

Note: Cloth and surgical face coverings are designed to protect other individuals rather than the individual wearing the covering.

Student Belongings/Materials

Sharing of school supplies, technology devices, and belongings among students will be very limited and only if it is absolutely necessary. Personal items not required for school should remain at home.

Trips and Activities

Field trips are suspended for the first semester. Teachers may use virtual learning opportunities (such as virtual tours of museums) to enhance students' educational experiences.

School-wide assemblies will not be held with students assembled in the same physical location. As an alternative (if feasible), school-wide assemblies will be held virtually, with student groups remaining in their classrooms.

Large-scale school events such as "Back to School Night" will be suspended or reconfigured in order to maintain physical distancing. Small-scale activities such as

parent-teacher conferences will take place over the phone or by other electronic means.

Other extracurricular activities/clubs will be suspended unless the activity can be conducted virtually or in compliance with the protocols in this document.

Specialized Classes

Because electives and special area classes are vital to the social and emotional well-being of many students, they are permitted. Some classes, such as, choir, band, and PE, may require alternative lesson plans to limit contact and the sharing of supplies, and to reduce the spread of respiratory droplets.

Visitors and Volunteers

LHHS will limit nonessential visitors and volunteers at school except for the safety and well-being of students and the provision of direct services to students. Parents will report to the front office and not go beyond unless it is for the safety or well-being of their child. All visitors and volunteers must follow all safety protocols including physically distancing, as feasible.

Cleaning and Disinfecting

Protocols are established based on CDC Guidelines along with any federal, state or local orders. These practices are put in place as part of a general scale-up of operations.

Cleaning will be maintained to the greatest extent possible. An EPA-registered hospital grade cleaner and disinfectant will be used daily on frequently touched surfaces in work areas, such as door handles, sink handles, drinking fountains, desks and learning tools. Additionally, cleaner will be available to all staff to be used as needed in between classes, at workstations and in common areas.

Communicating and Consulting with Local Health Authorities

In coordination with the District Emergency Operations Coordinator, the District's Lead Nurse will be the point of contact for the Mohave County Department of Public Health and/or Arizona Department of Health Services if there are verified cases in the district or an increase in cases in the local area. The District will follow any additional guidance required by these departments.

Potential School Closures

The AZ Health Department released benchmarks regarding the level of community spread on August 6, 2020 for consideration when opening or closing schools. The benchmarks include the number of cases, the percent positivity and the percent of hospital visits for COVID-like illness. The ADHS recommends county-specific public health benchmarks fall within the moderate or minimal spread categories in all three benchmarks for two weeks in order to provide hybrid learning with some students in physical buildings. Specifically, ADHS recommends the following benchmarks be met prior to offering any in-person learning:

- Cases: a two week decline in the number of cases or two weeks with new case rates below 100 per 100,000
- Percent Positivity: two weeks with less than 7% positivity
- COVID-like Illness: two weeks with hospital visits due to COVID-like illness below 12

If ordered by the State to close, LHHS will implement its Distance Learning Plan (Google Classroom) for all in person learning students as was done during the closure prior to Fall Break. All online students will continue with online instruction.

REPORTING PROCEDURES FOR COVID-19 SYMPTOMS OR A POSITIVE TEST

The CDC's, State and County Health Departments' procedures for reporting COVID-19 symptoms or COVID-19 positive tests change periodically. The following procedures may be updated and employees, parents and families will be notified of major changes to reporting procedures.

If a person reports they or their child have COVID-19 symptoms or a positive COVID-19 test, the procedures listed below should be followed:

1. Report the situation ONLY to:
 - a. If a student: School Nurse or Principal, who will notify the District Emergency Operations Coordinator
 - b. If an employee: Direct Supervisor, who will notify the District Emergency Operations Coordinator

Confidentiality must be maintained to the greatest extent possible.

2. If an employee develops COVID-19 symptoms at work, the employee will be separated from all other students, staff, or visitors, and sent home in a safe manner. If the employee is able to self-transport, the employee will leave the site. If the employee is not able to safely self-transport, a family member, friend, or other method of transport to get the employee home or to a health care provider will be arranged by the site supervisor. If the employee appears to be in medical distress, 911 will be called.
3. If a student develops COVID-19 symptoms at school, the student will be separated from all other students and staff, with the exception of one staff member to supervise the student. This staff member will wear appropriate PPE and maintain a distance of at least 6 feet from the student at all times, unless there is an emergency. The school will immediately notify a parent or emergency contact to pick up the student, and call 911 if the student appears to be in medical distress.

4. Areas that were exposed to the symptomatic employee or student for a prolonged period of time will be thoroughly cleaned and disinfected per CDC guidelines. Depending on the situation, the areas of exposure may need to be closed for a 24-hour period.
5. The district administration will work with school administration and nurses to determine whether other employees or students may have been exposed to the symptomatic individual (within 6 feet and for a prolonged period of time, typically longer than 15 minutes). If it is determined that those who were potentially exposed should be notified, the notification will recommend that exposed individuals monitor their health closely, contact their health care provider if possible, and if symptoms develop, self-quarantine.

Employees or students who have developed COVID-19 symptoms or had a positive COVID-19 test may not return to the site until they have met the most recent guidelines for releasing from isolation. Because guidelines in this area change regularly these will be communicated to the employee or parent when necessary.

