

**PORTAGE AREA SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
AUGUST 7, 2019**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2021_____
<u>Mr. Matthew Decort, Secretary</u>	2021_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2021_____
<u>Mr. Christian Smith</u>	2021_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Pete Noel</u> Elementary School Principal	_____
<u>Mr. Jeff Vasilko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>McGlynn and Moore, Attorneys at Law</u> Solicitor	_____

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**I. CALL TO ORDER**

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

**II. ROLL CALL**

The Recording Secretary will please call the roll.

**III. RECOGNITION OF VISITORS**

Those who wish to speak should limit their remarks to three but no longer than five minutes.

**IV. ROUTINE MATTERS**

**1. NEXT REGULAR MEETING**

The Committee of the Whole Meeting will be held **Wednesday, September 11, 2019**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

**2. APPROVING THE MINUTES**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

The Administration recommends approving the June meeting minutes. A copy of the minutes was distributed with the advance agenda.

**3. REPORTS**

IU 08 Operating Committee representative **Kathy Hough**

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Pete Noel**

School Solicitor **McGlynn & Moore**

Business Administrator **Jeff Vasilko**

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**4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

**A. Treasurers' Reports**

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

**B.**

<b>General Fund Invoices</b>	<b>\$2,552,904.28</b>
<b>Cafeteria Fund Invoices</b>	<b>\$35,728.59</b>
<b>Athletic Fund Invoices</b>	<b>\$51,822.23</b>
<b>Capital Reserve Fund Invoices</b>	<b>\$0.00</b>
<b>Capital Projects Fund Invoices</b>	<b>\$147,155.00</b>
<b>Total Invoices paid</b>	<b>\$2,787,610.10</b>

**C.**

<b>Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation</b>	<b>\$5,177.30</b>
<b>Mrs. Eney - Portage Boro – Property, Per Capita, Occupation</b>	<b>\$132,827.72</b>
<b>Mrs. Chappell Portage Township – Property, Per Capita, Occupation</b>	<b>\$258,327.80</b>
<b>Berkheimer Tax Administrators PASD – EIT (Current)</b>	<b>\$37,948.70</b>
<b>Total Taxes</b>	<b>\$436,281.52</b>

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**5. REAPPROVING EXTENSION TO SUPERINTENDENT’S CONTRACT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Board moves to extend Eric A. Zelanko’s contract for three (3) years as superintendent of schools. The extension will be from July 1, 2019 to June 30, 2021. The Board is reapproving this extension in order to be within the parameters of reappointment as mandated by the Commonwealth. There are no changes to the contract.

**6. APPROVING BOND AMOUNTS**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends approving bond coverage in the following amounts:

Business Manager	\$150,000.00
Administrative Assistant to the Business Manager	\$150,000.00
Superintendent of Schools	\$50,000.00
Board Secretary	\$20,000.00
Activities Funds Custodians	\$10,000.00

**7. APPROVING BUS ROUTES, RUNS AND STOPS AND BUS DRIVERS AND VEHICLES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends approving bus routes, runs and stops for the 2019-2020 school year as well as bus and van drivers and vehicles for the 2019-2020 school year.

**8. APPROVING AGREEMENT WITH ACRP**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends approving the 2019 Extended School Agreement with Alternative Community Resource Program for the 2019-2020 school year.

**9. RENEWING TRANSPORTATION PLAN WITH CYS FOR FOSTER CARE YOUTH**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Administration recommends renewing its Transportation Plan with the Cambria County Children and Youth Service for foster care youth for the 2019-2020 school year.

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**10. APPROVING AGREEMENT WITH EXTENDED FAMILY PROGRAMS, INC.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends renewing its agreement with Extended Family Programs, Inc., for students in need of behavioral intervention support for the 2019-2020 school year.

**V. PERSONNEL MATTERS**

**1. ADDITIONS AND REMOVALS TO/FROM THE SUBSTITUTE LISTS**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The administration recommends adding the following personnel to the substitute lists:

Janice M. Bowman	Substitute Cafeteria
Jamie Shafer	Substitute Custodial, Cafeteria, Teachers' Aide
Michele Nepa	Substitute Teacher (Elementary)

The Administration recommends removing the following personnel from the substitute lists:

Daniel Kerch	IU 08 Substitute Teacher
Heather Marsh	IU 08 Substitute Teacher
Marcus Mihelcic	IU 08 Substitute Teacher
Arielle Miller	IU 08 Substitute Teacher
Teressa Morris	IU 08 Substitute Teacher
Sherrie Rhoades	IU 08 Substitute Teacher
Brianna Wasser	IU 08 Substitute Teacher
Nathan Williams	IU 08 Substitute Teacher
John Wozniak	IU 08 Substitute Teacher

**2. ACCEPTING ADVISOR RESIGNATION**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration recommends accepting, with regret, the resignations of Phillip Miller as the Science Olympiad Adviser. The administration requests permission to advertise for this position.

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**3. HIRING READING SPECIALIST**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Administration recommends hiring Lauren Sinclair as a reading specialist. Salary will be Step 2, with benefits, based on the current contract between the district and the PAEA.

**4. HIRING SECONDARY ENGLISH TEACHER**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Administration recommends hiring \_\_\_\_\_ as a secondary English teacher. Salary will be Step \_\_\_\_, with benefits, based on the current contract between the district and the PAEA. The candidates are:

- 1.
- 2.
- 3.

**5. HIRING SPECIAL EDUCATION TEACHER**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Administration recommends hiring \_\_\_\_\_ as a special education teacher. Salary will be Step \_\_\_\_, with benefits, based on the current contract between the district and the PAEA.

**6. HIRING LICENSED SOCIAL WORKER**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

The Administration recommends hiring Derik Comperatore as a licensed social worker for a 205 day contract. Salary will be \$40,000, with benefits.

**7. ADVERTISE FOR MENTOR TEACHERS**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

The Administration requests permission to advertise for mentor teachers for new hires.

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**VI. BOARD REQUESTS / USE OF FACILITIES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
(Roll Call Vote)

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Mary Ann George	Cambria County College Fair for Seniors	September 10, 2019	\$232.28	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
PTO	Presentation by TV celebrity Ryan Michaels	Elementary Auditorium	August 17, 2019	No Charge
Summerfest Committee	Use of Auditorium in case of inclement weather for concert	High School Auditorium	August 11, 2019 1:00 to 10:00 p.m.	No Charge
Portage Rotary Club	Portage Summerfest/Rotary 5K Race	Football Stadium	August 10, 2019 7:00 a.m.	No Charge
Portage Stallions Football Program	Stallion Football Games	Football Stadium	8/28, 9/8, 9/22 10:30 am – 7:00 pm	No Charge
Portage Stallions Football Program	Stallion Football Practice	Track and lawn in front of high school	Tues. – Thurs. 6:00 – 7:30 p.m.	No Charge

**VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VIII. MOTION SHOULD BE MADE TO ADJOURN THE MEETING**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Time: \_\_\_\_\_