

# Pike County School System

Virtual High School and Academy Programs  
CA3L: Center for Advanced Academics and Accelerated Learning  
205 Mockingbird Lane  
Troy, AL 36081  
(334) 566-5396



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## Credit Recovery Plan

In accordance with the guidelines of the Alabama Department of Education (ALSDE), the Pike County School System will offer students who have received failing grades in courses that are required for graduation an opportunity to recover the lost credit through a standards-based approach that will target specific knowledge and skill deficits instead of requiring the student to repeat the entire course. Such students must meet eligibility requirements to apply, and the Credit Recovery Program must be operated under the guidelines established by the ALSDE and the local education agency (LEA).

### Student Eligibility, Admission, and Removal

Students are eligible to apply for Credit Recovery if the final grade earned in a course required for graduation was between 40 – 59%. Alternatively, such a student can choose to repeat a course in its entirety during the next regular school term.

Students must complete an application to request placement in a Virtual High School Credit Recovery Program (V-CRP). The student and parent/guardian must sign the application to consent to placement in the program and to acknowledge agreement with the terms of admission and program requirements.

Students may be removed from a Credit Recovery Program at the discretion of the administrator supervising the program for circumstances involving serious or repeated misbehavior, failure to adhere to program attendance requirements, or failure to make adequate progress towards meeting remediation requirements.

### Required Forms:

- Credit Recovery Request Form
- Student Agreement
- Student Registration Form

### Credit Recovery Operation and Course Presentation

The operating hours of the program will be one-half (2 blocks) of your student's school day, unless otherwise specified. The Pike County School System reserves the right to offer Credit Recovery programs operating during the summer term or outside the normal school hours at their discretion.

The Pike County Virtual High School has a state certified teacher serving as the ACCESS facilitator. The Credit Recovery Program offerings may be limited by the availability of space, teachers, or appropriate computer-based content for specific courses.

The Pike County School System's Virtual High School will utilize ACCESS for core content areas. Teachers providing the course content to students in the Credit Recovery program via ACCESS are certified and highly qualified in the content area they are teaching or in one content area if they are facilitating a software-based program.

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## Instructional Content and Curriculum

Instruction may be delivered through a combination of computer-based instructional software and targeted small-group instruction supervised and managed by a certified and highly qualified teacher in the subject area or through direct instruction from a teacher who is certified in the core academic area recovered. Credit Recovery teachers have been trained pertaining to effective course organization and operational management of the applicable computer-based instructional software.

The Credit Recovery teacher, based on student transcripts and other student records, will develop an individual student prescription. For courses delivered through ACCESS a pretest will be administered to determine what standards were unmet making up the course content. For other software based programs a course and skill specific diagnostic tool/pretest will be administered to determine course content. The Credit Recovery teacher will use his or her professional judgment of this data along with any further diagnostic device deemed necessary to develop a prescriptive plan for specific standards for remediation targeted to individual students.

The student must complete his or her individual remediation plan within the published operating dates and hours of the Credit Recovery Program. Students may attempt to recover multiple credits, but one credit must be completed before attempting the next.

Instructional assignments, whether computer-based or teacher-based, will be aligned with the Alabama academic content standards approved by the Alabama State Board of Education.

Students will be released from the Credit Recovery Program upon successful completion of individual remediation plans regardless of the number of hours of instruction.

## Grades and Credit

A maximum grade of 70 may be awarded in a Credit Recovery course. Grade forgiveness will be used, whereby the original failing grade remains on the permanent record but the credit recovery grade will also be recorded.

Please be aware that the National Collegiate Athletic Association (NCAA) does not recognize Credit Recovery for course credit. For course credit recognized by the NCAA, students must retake the course in its entirety.

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## Credit Recovery Request Form

I, \_\_\_\_\_, request consideration for the following course(s):

Course	Original Course Grade	School	Teacher	Term/Year

I have read the requirements for admissions to the Pike County School Virtual High School - Credit Recovery Program (V-CRP) and understand my responsibilities, if admitted. I am aware that a maximum grade of 70 is available through Credit Recovery and that should I desire a higher grade, I will be required to take the entire course. My signature and that of my parent/guardian convey our understanding of this grading procedure and all other requirements with the Credit Recovery program.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Counselor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date

**Please attach a current student schedule and transcript to this form.**

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## Credit Recovery Grading Scale

<b>Course Recovery Grade</b>	<b>Final Grade</b>
90 – 100%	70%
80 – 89%	67%
70 – 79%	65%
60 – 69%	60%
59 and below	F (Failure)

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## V-CRP Registration Form

(Please Print)

Student Name: \_\_\_\_\_ Grade (circle): 9 10 11 12

Gender (circle): Male Female Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_

Home Address: \_\_\_\_\_

Apt or House Number Street City Zip

Parent/Guardian Name: \_\_\_\_\_

Contact #'s: \_\_\_\_\_ (circle) home work cell

\_\_\_\_\_ (circle) home work cell

\_\_\_\_\_ (circle) home work cell

\_\_\_\_\_ (circle) home work cell

### Emergency Contacts:

Name	Relationship	Number
_____		
_____		
_____		
_____		

List any prescription medication that your student must take during the school day.

\_\_\_\_\_  
\_\_\_\_\_

### Required Documents:

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