

# PROVIDENCE GROVE HIGH SCHOOL "PATRIOT BATTALION" JROTC PROGRAM ENROLLMENT PACKET



## Contents:

- JROTC Information Paper
- JROTC Parent/Guardian Agreement & Statement of Health
- Cadet Personal Information Sheet & Student Travel Authorization
- DEMERIT / MERIT System

Information requested in this packet is required by Army Regulation 145-2 and the U.S. Army Cadet Command to completely enroll your student into the JROTC Program. Please read all information thoroughly before signing the forms. Also, when providing information, please give the most accurate information possible to avoid enrollment complications. We are looking forward to working with you to "motivate your son or daughter to be a better citizen!"

**DEPARTMENT OF THE ARMY**  
US Army Junior ROTC Department  
Providence Grove High School  
5555 Mack Lineberry Road  
Climax, NC 27233

MEMORANDUM FOR Students and Parents / Guardians of Students Enrolled in Army JROTC (Junior Reserve Officers' Corps) at Providence Grove High School

SUBJECT: JROTC Information Paper (for parent / guardian and Cadet signature)

**I. GENERAL:**

A. References. Army Regulation 145-2 and Cadet Command Regulation 145-2 which highlight the details, rules and regulations of the Junior Reserve Officers Training Corps Program.

B. Purpose. To present an overview of Providence Grove High School JROTC that identifies standards and expectations of all parties in regard to enrollment and advancement in the Army JROTC program. This paper must be signed by the Cadet and parent / guardian upon entry into the program and reviewed annually thereafter at the beginning of the school year.

**II. INSTRUCTORS:** Lieutenant Colonel (Ret) Maurice McDougald – Senior Army Instructor (SAI) & Sergeant First Class (Ret) Michael Newkirk – Army Instructor (AI).

**III. COURSE OVERVIEW:**

A. The program originated as part of the National Defense Act of 1916, when the nation was mobilizing for World War I. Congress validated the principle of maintaining national programs of training for young citizens attending school with the 1964 passage of the ROTC Vitalization Act.

B. JROTC is designed to teach high school students the value of citizenship, leadership, personal responsibility, and a sense of accomplishment, while instilling in them self-esteem, teamwork, and self-discipline. This curriculum prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. Meanwhile, the program is a stimulus for promoting graduation from high school, while providing instruction and rewarding opportunities that benefit the student, community, and nation. The primary mission of JROTC is "To motivate young people to be better citizens."

C. JROTC is more than a physical education credit. It is a cooperative effort on the part of the Army and the school to provide students opportunities for total development. Satisfactory completion of the program is validated in their official school transcript. Concurrently, JROTC can lead to advanced placement credit in college SROTC or to advanced rank in the armed forces upon enlistment. Nonetheless, JROTC is not an officer-producing program nor is one of the goals to place students into the military. In fact, the instructors do not push students to join the military. They are NOT recruiters.

D. CORE ABILITIES – We support and teach the Army JROTC Core Abilities that include:

1. Build your capacity for life-long learning
2. Communicate using verbal, non-verbal, visual, and written techniques
3. Take responsibility for your actions and choices
4. Do your share as a good citizen in your school, community, country and the world
5. Treat self and others with respect
6. Apply critical thinking techniques

#### IV. COURSE HIGHLIGHTS:

|  |                          |
|--|--------------------------|
| Introduction to JROTC                      | Improved Reading Ability |
| Leadership Lab                             | Drill & Ceremony         |
| Foundations for Success/Graphic Organizers | Marksmanship             |
| Administration                             | First Aid                |
| Citizenship/American History               | Career Opportunity       |
| Service Learning Project                   | Public Speaking          |
| HS Financial Planning                      | Alcohol/Drug Prevention  |
| Cadet Challenge (Physical Fitness)         | Map Reading/Compass      |

NOTE: One of the PGHS JROTC goals is the improvement of student SAT and ASVAB scores. JROTC will focus on that goal during classroom instruction with: Student reading projects, briefings, unit (platoon, squad) reports, etc. One of our other main goals is to focus students on college and career paths.

**V. INSTRUCTIONAL APPROACH:** JROTC is taught through a combination of lecture, group discussions, practical exercises, demonstrations, hands-on/performance oriented training, and drill. Cadets are graded on effort, rather than actual performance on physical activities such as Cadet Challenge (physical fitness). Monday, Tuesday and Friday are usually instructional days and most Thursdays are sports/physical activities. Wednesdays are uniform/drill/inspection days. Monday instructional focus is drill, team development, and staff actions. Cadets must wear uniforms once each week when scheduled for JROTC. Uniforms must be worn during the entire school day except the times Cadets participate in physical fitness related activities.

## **VI. COURSE EXPECTATIONS, GRADING AND CADET CONDUCT:**

A. DISCIPLINE – The Code of Discipline endorsed by the School district of Randolph County and Providence Grove High School, JROTC published regulations, and classroom rules.

B. ATTENDANCE – The School Policy of Providence Grove High School is in effect with regard to excused absences

C. COURSE EXPECTATIONS -- Cadets should be able to demonstrate:

1. Satisfactory completion of academic assignments to include other than JROTC
2. Acceptable level of curriculum knowledge
3. Leadership traits applicable to their rank & experience
4. A desire to excel both mentally and physically
5. Involvement in school and community activities
6. Awareness of current local, world events and prepared to brief during class
7. Acceptable level of curriculum knowledge
8. Good "followership", teamwork, and self-discipline

D. HOMEWORK – A significant amount of JROTC work will be done in class. However, occasional assignments outside of class time are expected to be completed as part of the course requirements. All of the assignments will be placed in a student portfolio in the classroom.

E. GRADING – Uniform Inspections (40%) Examinations (20%) Essays/Presentations (20%) Performance in assigned position, participation, conduct, attitude (20%).

1. Standard grading scale
2. Examinations, unannounced tests, essays, workbooks
3. Uniform inspections, which are tests
4. A merit/demerit policy that allows each 2 merits/demerits to raise/lower a 9-week numerical grade by 1 point not to exceed 1 letter grade increase/decrease in a 9-week marking period.
5. Bonus points for extracurricular activities and after school events (merits)

F. APPEARANCE AND UNIFORM WEAR – More comprehensive standards are in Cadet Command Regulation 145-2 but below are some of the highlights:

1. Hair Styles. Many hairstyles are acceptable, as long as they are neat and conservative. Hair will be neatly groomed. The length and bulk of hair will not be excessive or present a ragged, unkempt, or extreme appearance. Hair will not fall over the eyebrows or extend below the bottom edge of the collar. Lines or designs will not be cut into the hair or scalp. If dyes, tints, or bleaches are used, colors used must be natural to human hair and not present an extreme appearance. Applied hair colors that are prohibited include, but are not limited to, purple, blue, pink, green, orange, bright (fire-engine) red, and fluorescent or neon colors. It is the responsibility of instructors to use good judgment in determining if applied

colors are acceptable, based upon the overall effect on cadets' appearance. Students are encouraged not to let this requirement dissuade enrolling in JROTC and discuss concerns with the instructor cadre.

Males: Sideburns will be neatly trimmed. The base will not be flared and will be a clean-shaven, horizontal line. Sideburns will not extend below the lowest part of the exterior ear opening. The face will be clean-shaven, except for permitted mustaches. Males are not authorized to wear braids, cornrows, or dreadlocks (unkempt, twisted, matted, individual parts of hair) while in uniform. Hair that is clipped closely or shaved to the scalp is authorized.

Females: Hairstyles will not interfere with proper wearing of military headgear. Hair holding ornaments (barrettes, pins, clips), if used, must be transparent or similar in color to hair, and will be inconspicuously placed. Beads or similar ornamental items are not authorized. Females may wear braids and cornrows as long as the braided style is conservative and the braids and cornrows lie snugly on the head. Hair will not fall over the eyebrows or extend below the bottom edge of the collar at any time during normal activity or when standing in formation. Long hair that falls naturally below the bottom edge of the collar, to include braids, will be neatly and inconspicuously fastened or pinned, so no free-hanging hair is visible.

2. Earrings and studs will not be worn by male Cadets at any time when in uniform. Female Cadets may wear plain gold or silver studs with the Army Service Uniform. No ear jewelry may be worn with the ACU Camouflage Uniform. Wearing of jewelry on pierced exposed body parts other than ears is prohibited.

3. The issued uniform will be worn properly all day on uniform days. Cadets are allowed to change out during classes like PE, Carpentry, Animal Science, etc. but must change back into uniform unless the class is during 4<sup>th</sup> Block. Students may come to school in civilian clothes if they have one of the above mentioned or like classes during 1<sup>st</sup> block but they must change into their JROTC uniform for 2nd block. All authorized decorations and insignia will be worn. The cap, when issued, will be worn when out-of-doors and during in-ranks inspection.

4. A Cadet with a validated absence or who has been excused by an instructor must make up the missed uniform day on the next JROTC class day. A Cadet who does not wear the uniform because of an invalidated absence or "forgets" to wear it will be penalized 20% for each class day that they fail to make up the inspection up to 2 class days, after which they will receive a zero. First year Cadets will be penalized 10% for each class day they fail to make up the inspection up to 5 class days.

5. Failure to wear uniform: Cadets who refuse to wear the uniform, consistently wear it improperly, or miss more than 50% of the semester uniform inspections will be dropped from the JROTC program with a grade of "F."

6. At the end of the school year, turn-in procedures will be published and available to students and parents. Failure to abide by due date will result in lower letter grades. The issued uniform is government property and must be dealt with as such.

G. RANK - Promotion will not be “automatic” to the next higher rank. All promotions will be earned by performance in assigned position, attitude and conduct. For Cadet Corporal and above, Cadets must also demonstrate their competence at a promotion board sessions held by senior Cadets. School grades are also very important in this process. Cadets may be reduced in rank for both in-school and out-of-school conduct.

H. PHYSICAL FITNESS - Cadets participate in the Cadet Challenge, an annual test of five events that can lead to awards in the Presidential Physical Fitness Program and an opportunity to earn JROTC ribbons. Cadets are expected to participate in the challenge within the limits of pre-recorded chronic ailments or other physical limitations. Cadets must also participate in weekly physical fitness conditioning.

I. REWARDS AND INCENTIVES - There are numerous ways that Cadets receive recognition. Performance at Drill Meets, Color Guard events, Rifle Meets, Volunteer Service to Community Activities and Academics, are examples that will entitle Cadets to service and achievement ribbons, scholarships upon graduation, and accelerated promotion within the corps. The significance of the effort and contribution of the individual will be used as the criteria for the rewards that will be given.

J. EXTRA CURRICULAR ACTIVITIES – JROTC Teams are available to Cadets with at least a 2.0 grade point average who desire to participate. PGHS JROTC Teams offer something for everyone and include: Drill, Rifle, Raider, Color Guard, Academic and Leadership teams. Additional details on teams and practices are on our website at <http://pghs.randolph.k12.nc.us> then to club & organizations, then to JROTC.

K. COMMUNITY AND SCHOOL SUPPORT - School and Community Service is an integral part of JROTC. There will be multiple opportunities for Cadets to support the local community with volunteer activities. To be competitive for promotion, Cadets must participate as part of JROTC in at least one school or community event/activity a quarter. Most successful Cadets do much more than this. Community Support hours are required for students to earn numerous College Scholarships.

L. DISENROLLMENT:

1. Cadet failure to obey legitimate peer commands, directives, counseling direction, and established rules for good order and discipline in and out of the Army JROTC facility, may result in disenrollment. This is done only after parent and school counselor involvement and consultation to try to prevent that option. Documentation of all behavior will be on file.

2. Causes for counseling that may lead toward disenrollment are: unacceptable low academic achievement without putting forth effort to improve, misconduct, poor attendance, refusal to abide by uniform requirements, undesirable character traits including cheating, stealing, lying, substance abuse, and incidents that discredit the school, the community and the JROTC program. We are committed to assisting Cadets to up their GPA and understand there are multiple factors that might affect performance in this area, therefore disenrollment is not the first nor second option. First option is coordination with other teachers, parents, and counselors to gain tutoring and other assistance for the Cadet student.

3. To be considered to return to JROTC after the school year, Cadets must have proper discipline and volunteer at least 20 hours a year to the school or local community through JROTC and/or be part of a JROTC extracurricular team. First year Cadets are 15 hours.

**M. ADDITIONAL REQUIREMENTS:**

1. Mandatory Forms: In addition to this information paper, all Cadets must complete two mandatory forms to participate in JROTC. They are the JROTC Parental/Guardian Agreement / Statement of Health and the JROTC Cadet Personal Data Sheet. One optional form is the Parent Permission Slip.

2. Required Attendance at JROTC Award/Promotion Ceremony, Liberty Thanksgiving or Christmas Parade: All Cadets must attend the annual awards night which will be held in May 2017. It is mandatory and counts as two uniform inspections. In addition, Cadets are required to march in either the Liberty Thanksgiving or Christmas parade held on or about the 1<sup>st</sup> Saturday in December. These event counts as two uniform inspections. The town of Liberty may have only one parade (Holiday) instead of two (Thanksgiving and Christmas).

**VIII. DEPARTMENT INFORMATION:** Questions are welcome and may be addressed to the JROTC Department at 336.685.0728 x238 (LTC McDougald) Email at [mmcdougald@randolph.k12.nc.us](mailto:mmcdougald@randolph.k12.nc.us) or 336.685.0728 x237 (SFC Newkirk) Email at [mnewkirk@randolph.k12.nc.us](mailto:mnewkirk@randolph.k12.nc.us) For more information, please check out our web site at <http://pghs.randolph.k12.nc.us> then to club & organizations, then to JROTC.

Please sign and return entire packet to the JROTC instructors.  
An electronic version of this packet is on our website.

**WE ACKNOWLEDGE THE PROVISIONS OF THIS INFORMATION DOCUMENT AND ACCEPT THE STANDARDS AND CONDITIONS. WE RECOGNIZE THAT THIS GENERAL GUIDE TO ADMINISTERING THE ARMY JROTC PROGRAM IS NOT INCLUSIVE OF ALL DETAILS OF PERFORMANCE. THIS INFORMATION IS PROVIDED TO ASSIST THE CADET IN HIS/HER PURSUIT OF EXCELLENCE IN THE JROTC CORPS OF CADETS AT PROVIDENCE GROVE HIGH SCHOOL.**

Cadet Signature: \_\_\_\_\_

(Printed Name): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

JROTC Instructors: LTC McDougald and SFC Newkirk