

Dear Parents/Guardians, Students, and Teachers:

The following plan will be used **IF** New Milford High School needs to go to a Full Remote Schedule. These days would include emergency closures due to COVID -19 issues and closures due to inclement weather. The following schedule is for **Full-Remote Learning on Mondays, Tuesdays, Thursdays, and Fridays.**

Our plan for Wednesdays will continue as we have done to date and will not change.

Please note that on Wednesdays when all students are remote all classes, including those listed above, except for Study Halls, Advisory, 3TR, and Lunch will have a virtual touchpoint/synchronous class via Google Meet. Students are never required to log on for Advisory, 3TR, study hall, and lunch.

Note: We will still follow the monthly calendar with respect to A Days and B Days.
[December Calendar](#)

Meeting Block	Start/End Time	Time in class (min)
1	7:35 - 8:45	70
2	8:55 - 10:05	70
Office Hours*	10:15 - 10:55	40
Lunch	11:05 - 11:30	25
3	11:40 -12:50	70
4	1:00 - 2:10	70

*Office Hours - This is a time where students have access via email/Google Meet to their teachers to seek help in a particular subject and or topic. All teachers will have the same office hours. Students will have the opportunity to pop into multiple Google Meets or stay in one for a longer period of time. This period of time is a period of emphasis and strongly encouraged that our students seek help in order to meet success in their classes. Teachers will be instructing their students with directions on how to access them during Office Hours via Google Meet.

On days when schools will be closed due to inclement weather, the following process will be in effect.

1. The superintendent of schools will notify all families via school messenger that due to inclement weather all New Milford Public Schools will be closed for that particular day.
2. I will then send out via email to all students and parents the remote schedule for the day, which is listed above, and be sure to identify what day (A Day / B Day) we are on (This is always listed on our website) .
3. It is then the expectation that all students log on to their Google Meets starting with period 1 at 7:35 a.m. and follow their schedule (A Day / B Day) for the day.

Electives

The vast majority of our courses will include synchronous learning (live) environment for those students not physically present in the building. Students are required to log into Google Meet using the codes provided by their teachers. When reviewing your schedule, some courses will be unable to do so due to the nature of the course. These courses will be delivered in an asynchronous environment (no logging into Google Meet), but use Google Classroom. The following courses will be asynchronous and have no live teaching component. Students do not log into Google Meet for these courses. They are:

- Study Halls
- Advisory
- 3TR
- Lunch
- Drafting Courses
- *Physical Education
- *All music classes
- *All fine arts classes except for Art History.

WEDNESDAY SCHEDULES

Due to Monday holidays Wednesdays vary. For days when all students are logged in remotely the school day runs from **10:00 a.m. to 1:05 pm** (see chart below), with a lunch break from 12:05 - 12:30 p.m. All students will log into their Google Classroom/Google Meet during the times listed below. This will rotate every week. For example:

Wednesday, 12/9: B Day Classes - All Students log in remotely.

Wednesday, 12/16: A Day Classes - All Students log in remotely.

Wednesday, 1/6: B Day Classes - All Students log in remotely

Wednesday, 1/13: A Day Classes - All Students log in remotely

Wednesday, 1/20: Green Cohort in School, White Cohort log in remotely

Wednesday, 1/27: B Day Classes - All Students log in remotely.

10:00 - 10:35	Period 1
10:45 - 11:20	Period 2
11:30 - 12:05	Period 3
12:05 - 12:25	Lunch
12:30 - 1:05	Period 4