

**SHELBY BOARD OF EDUCATION
MONTHLY BOARD MEETING
MONDAY JANUARY 20, 2020, 7:00 P.M.
SHELBY HIGH SCHOOL LIBRARY**

MEMBERS PRESENT: Ruth Myers, Karen Rice, Jeremy Horton, Doug Fris, Jason Fleming, Jessica Burmeister

MEMBERS ABSENT: Steve Vinke

STAFF PRESENT: Tim Reeves, Debbie Clement, Laura Jacobs, Kara Vanderweele, Melissa Kramer, Rhonda Markiewicz, Mike Buitendorp, Elizabeth Birkhofer, Mark Olmstead, Mark Branning, Jenn Schultz

The meeting was called to order at 7:00 pm and opened with everyone saying the Pledge of Allegiance.

COMMUNICATIONS: The Board of Education received a big Thank You from the Thomas Read staff, the PTO Playground Committee, and the students of Thomas Read for their generous contribution towards the new playground.

PUBLIC PARTICIPATION:

Roy Strait, on behalf of Roy's Kids, wanted to say thank you for all of the support and donations that Thomas Read and the Early Childhood Center have provided for this charitable organization. Roy's Kids delivers food, clothing, and gifts to needy families during the holiday season.

STUDENT OF THE MONTH:

Students of the Month were recognized and were presented a Certificate of Achievement from the Board.

CONSENT AGENDA:

MINUTES:

December 16, 2019 Regular Meeting Minutes
December 16, 2019 Closed Meeting Minutes

FINANCES:

To approve the expenditures during the period of December 11, 2019 through January 14, 2020 and the budget amendments as presented.

Motion made by: Ruth Myers

Supported by: Doug Fris

To approve the consent agenda as presented.

Approved. Voted 6-0

ORGANIZATIONAL ITEMS:

MEETING DATES:

Motion made by: Karen Rice

Supported by: Jason Fleming

To approve the monthly meeting dates and locations for the 2020 Board of Education:

Shelby Public Schools			
2020 Board of Education Meeting Schedule - Adopted 01/20/2020			
Date	Location	Time	Notes
January 20, 2020	Shelby High School Library	7:00 p.m.	Organizational Meeting
February 3, 2020	Shelby High School Library	6:00 p.m.	Board Workshop - Facilities
February 24, 2020	Shelby High School Library	6:00 p.m.	Board Workshop - Policies
February 24, 2020	Shelby High School Library	7:00 p.m.	Regular Meeting
March 16, 2020	Shelby High School Library	6:00 p.m.	Board Workshop - Evaluations
March 16, 2020	Shelby Middle School Library	7:00 p.m.	Regular Meeting
April 20, 2020	TR/ECC Multi-Purpose Room	7:00 p.m.	Regular Meeting
May 18, 2020	Shelby High School Library	7:00 p.m.	Regular Meeting
June 22, 2020	Shelby High School Library	7:00 p.m.	Regular Meeting
July 20, 2020	Shelby High School Library	7:00 p.m.	Regular Meeting
August 17, 2020	Shelby High School Library	7:00 p.m.	Regular Meeting
September 21, 2020	Shelby High School Library	7:00 p.m.	Regular Meeting
October 19, 2020	New Era Elementary	7:00 p.m.	Regular Meeting
November 16, 2020	Shelby Middle School Library	7:00 p.m.	Regular Meeting
December 21, 2020	TR/ECC Multi-Purpose Room	7:00 p.m.	Regular Meeting
January 18, 2021	Shelby High School Library	7:00 p.m.	Organizational Meeting

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aide or service to attend or participate in the meeting or hearing, please contact Tim Reeves, Superintendent, at 231-861-5211 at least one week prior to the meeting or as soon as possible.

Approved. Voted 6-0

DELEGATION FOR SIGNING CHECKS, CONTRACTS, AND AGREEMENTS:

Motion made by: Ruth Myers

Supported by: Doug Fris

To approve the Board President Steve Vinke to sign checks, contracts, and agreements.

Approved. Voted 6-0

DEPOSITORIES:

Motion made by: Karen Rice

Supported by: Jessica Burmeister

To approve depositories as listed below:

- Fifth Third Securities, Cincinnati, Ohio
- Fifth-Third Bank, Hart
- Huntington National Bank, Hart
- Michigan Liquid Asset Fund, New York
- Shelby State Bank, Shelby
- West Shore Bank, Hart

Approved. Voted 5-0-1

Abstention: Doug Fris

APPROVAL OF LAW FIRM AND ACCOUNTANT/AUDITOR:

Motion made by: Doug Fris

Supported by: Ruth Myers

To use Thrun Law Firm, P.C., Clark Hill, and Miller Johnson as our attorneys on retainer, and Hungerford Nichols as our accountant/auditor.

Approved. Voted 6-0

COMMITTEE ASSIGNMENTS:

Board Vice President Horton appointed the following committees:

Buildings/Grounds – Jessica Burmeister, Jeremy Horton, Doug Fris

Athletic Committee – Jason Fleming, Karen Rice, Steve Vinke

Policy Committee – Doug Fris, Karen Rice, Jessica Burmeister

Negotiations Committee – Steve Vinke, Jessica Burmeister, Jeremy Horton

Finance Committee – Karen Rice, Jason Fleming, Ruth Myers

Personnel Committee – Ruth Myers, Steve Vinke, Doug Fris

Curriculum Committee – Jeremy Horton, Ruth Myers, Jason Fleming

DELEGATION FOR POSTING NOTICES:

Board Vice President Horton appointed Debbie Clement, Executive Assistant to the Superintendent, as the designee for posting public notices, meeting dates, and election dates.

PERSONNEL:

• **RESIGNATIONS:**

- Bruce Brimmer – JV Softball

Motion made by: Karen Rice

Supported by: Jessica Burmeister

To approve the resignation as presented.

Approved. Voted 6-0

• **NEW HIRES:**

- Taylor Hutchinson, Aspire Student Worker
- Carlos Santana, Bilingual Instructional Assistant
- Kara Witham, ESL Teacher, K-5

Motion made by: Karen Rice

Supported by: Doug Fris

To approve the new hires as presented.

Approved. Voted 6-0

• **TRANSFERS:**

- Dana Green-Gardenhouse, TR Assistant Secretary to TR Lead Secretary
- Karly Mitteer, Sub Assistant TR Secretary to Assistant TR Secretary
- Elizabeth Birkhofer, ESL Teacher to Migrant Teacher, ESL Coordinator

Motion made by: Jessica Burmeister

Supported by: Karen Rice

To approve the transfers as presented.

Approved. Voted 6-0

BOARD APPRECIATION: Tim personally thanked the Board for their hard work, support, and dedication during the past year, and presented each member with a Gift of Appreciation for their service

REPORTS:

- Mitel Phone System and Technology Update – Mike Buitendorp

MMike gave an update on the 911 requirements and how the Mitel Phone System will keep Shelby compliant with this legislation. Mike also gave the Board a preview of the new website.

NEW BUSINESS:

Mitel Phone System

Motion made by: Ruth Myers

Supported by: Jason Fleming

To approve the purchase of the new Mitel phone system as presented.

Approved. Voted 6-0

Emergency Operation Plan

Motion made by: Karen Rice

Supported by: Jessica Burmeister

To adopt the Emergency Operation Plan as presented.

Approved. Voted 6-0

Out of State/Overnight Travel Request – Women in Sports Leadership

Motion made by: Jessica Burmeister

Supported by: Karen Rice

To approve the overnight, travel request of Sarah Wolting and Heidi Olmstead, with students, to attend the MHSAA Women in Sports Leadership Conference, held on February 2-3, 2020 as presented.

Approved. Voted 6-0

Sunday Building Use Request – Girls Basketball

Motion made by: Jessica Burmeister

Supported by: Ruth Myers

To approve the Sunday Building Use request for Girls Basketball as presented.

Approved. Voted 6-0

Sunday Building Use Request – Indoor Soccer

Motion made by: Ruth Myers

Supported by: Doug Fris

To approve the Sunday Building Use request for Indoor Soccer as presented.

Approved. Voted 6-0

Out of State/Overnight Travel Request – Mary Vanas, Food Service Director

Motion made by: Ruth Myers

Supported by: Doug Fris

To approve the Out of State/Overnight Travel Request of Mary Vanas and Jean Fleming to attend the School Nutrition Association Legislative Action Conference in Washington D.C., March 7-10, 2020 as presented.

Approved. Voted 6-0

Out of State/Overnight Travel Request – Debbie Clement and Lisa Felt

Motion made by: Jessica Burmeister

Supported by: Ruth Myers

To approve the Out of State/Overnight Travel Request of Debbie Clement and Lisa Felt to attend the Midwest Powerschool User Group Conference in Michigan City, Indiana, March 16-18, 2020 as presented.

Approved. Voted 6-0

OLD BUSINESS: None

INFORMATION FROM THE SUPERINTENDENT:

- Tim and Teresa Mead have been involved in GSRP/WSESD planning for our region.
- Workshop topics for the Board: Facilities, Policies, Evaluations, Athletics, and Transportation. Workshop dates have been set for the first three. The remaining dates will be set in March.
- Tim presented signage options for thanking donors for the playground.
- Tim met with Triangle this week on the energy project.
- Tim is still working on the possibility of a student representative at the Board meetings.
- The Board likes the new format for presenting enrollment data.
- Tim showed the Board the architect plans for the new Early Learning Center.
- Board photos will take place at the next Board meeting, February 24, 2020.

CLOSED SESSION:

1) Negotiations

Motion made by: Karen Rice

Supported by: Ruth Myers

To go into closed session to discuss negotiations 8(h). Roll call vote: Karen Rice – yes, Jason Fleming – yes, Jeremy Horton – yes, Ruth Myers – yes, Doug Fris – yes, Jessica Burmeister - yes.

Approved. Voted 6-0

Board went into closed session at 8:25 p.m.

Board came out of closed session at 8:58 p.m. No action was taken by the Board during Closed Session.

Motion made by: Karen Rice

Supported by: Ruth Myers

To go into closed session to discuss Attorney Client communication 8(a) as presented. Roll call vote: Karen Rice – yes, Jason Fleming – yes, Jeremy Horton – yes, Ruth Myers – yes, Doug Fris – yes, Jessica Burmeister - yes.

Approved. 6-0

Board went into closed session at 9:00 p.m.

Board came out of closed session at 10:19 p.m. No action was taken by the Board during Closed Session.

ADJOURNMENT:

The January 20, 2020 Board of Education meeting was adjourned at 10:20 p.m.

Respectfully submitted,



Debbie Clement, Superintendent's Secretary
SHELBY BOARD OF EDUCATION



Ruth A. Myers, Secretary
SHELBY BOARD OF EDUCATION