BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, June 16, 2020
10:00 a.m. – Cooperative Office

Please join meeting from your computer, tablet or smartphone.
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(For supported devices, tap a one-touch number below to join instantly.)
United States: +1 (872) 240-3212
- One-touch: tel:+18722403212,,306295989#
Access Code: 306-295-989

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1. Call to Order

2. Introduce Staff Representative

3. Consent Agenda
   A. Minutes – May 26 Board Meeting
   B. Warrants
   C. Financial Report
   D. New Hires
      1. None
   E. Resignations - attached
      2. Ashley Hughes, CSCT Therapist, Hamilton MS
   F. Next Meeting –

4. Public Comment

5. Correspondence – none

6. Board Action
   A. Appoint Board Chair for 2020-21
   B. Director’s Contract
   C. Director’s Contract Addendum for work in June
   D. Contract Renewals – Clinical Supervisor, Business Manager, Program Manager
      1. Business Manager – Renew Contract
      2. MH Program Manager - Renew Contract
3. MH Clinical Supervisor – Renew Contract

E. Independent Contract Renewal – Mental Health Medical Director

F. 2020-21 Budget Approval - attached

G. Notice to Cooperative Employees Bargaining Unit – Intent to modify or amend agreement

H. BVEC 2020-21 Calendar - attached

7. Information and Discussion

A. Updates: CARE ESSER/School Emergency Relief funds for CSCT Program Start-up

Darby, Florence, Stevensville, Victor school board have approved funding for CSCT teams. Lone Rock board meets 7 pm on 16th to approved funding for outpatient therapist. Hamilton has not. In a meeting with Tom Korst it sounded like he has decided he will recommend switching to a mental health provider who received paycheck protection funding, which allowed it to keep staff employed, vs. provide a share of the district School Emergency Funds to allow us to re-employ 12 CSCT employees in Hamilton. He expressed lack of confidence that we could manage the situation with higher pay than other providers.

B. Discussion of Mental Health Summer Programs

9. Adjourn
June 3, 2020

Bitterroot Valley Education Cooperative
300 Park Ave
Stevensville, Montana 59870

Dear Tim, Chris, & Steve

Please accept this letter as my formal resignation from my position as Behavior Consultant at Stevensville Elementary, effective June 17, 2020, fulfilling my two-week notice. Although I regret leaving this company, I look forward to completing my graduate program in counseling at Walden University.

While it has been a difficult decision for me to leave BVEC, I feel that a master’s degree will allow me to deepen my understanding of the field and help my career prospects. I cannot thank you all enough for providing tremendous support over the years. Because of your leadership and encouragement, I have discovered a passion that I will carry far into the future.

I am especially thankful for the opportunity to build a professional network within our industry. Likewise, I sincerely hope that we can work together in the future.

Please let me know how I may be of assistance in training my replacement. I am here to help make the transition as smooth as possible for you and the team.

Additionally, I am interested and willing to work the summer program if COVID guidelines allow. This would change my approximate resignation date to the end of July.

Sincerely,

Kelsey Ewer
Stevensville CSCT BC
June 12th, 2020

Bitterroot Valley Education Cooperative
PO BOX 187
Stevensville, MT
59870

Dear BVEC Staff & Members,

It is with deep sadness that I write this letter to inform you that I will be officially resigning from my position at the BVEC Co-Op as a Mental Health Therapist at Hamilton Middle School. Unfortunately due to the major changes brought forth by COVID19, my husband and I have made the difficult decision to return to previous employment opportunities in Idaho.

I greatly enjoyed my time at Hamilton Middle School and appreciate all of the help, guidance and encouragement of the BVEC’s supervisors, program manager and fellow MHT & BC’s. I would like to give a special thank you to my partner, McKenna Mertes, who was an exceptional team mate throughout my transition to Montana. Thank you for absolutely everything. I also want to applaud all BVEC staff for trying their absolute best to keep services in-tact during such a perplexing time.

I send thoughts of hope and support to you all through this uncertain and challenging time. I hope things can return to a sense of normalcy as soon as possible and that you all can continue to run and provide incredible mental health support to our youth. I appreciate you all a ton.

Thank you so much for all you do!

My Best,

Ashley Hughes, LCPC
## 2020-21 Co-op Budget - DRAFT

<table>
<thead>
<tr>
<th>District</th>
<th>Total Cst</th>
<th>State Co-op Entitlement</th>
<th>RSAG</th>
<th>Quality Educator Credit</th>
<th>Sp Ed Medicaid</th>
<th>MAC</th>
<th>CSCT Credit</th>
<th>Outpatient Therapist</th>
<th>MTSS Grant</th>
<th>IDEA Preschool Credit</th>
<th>ESSR Emergency COVID Funds</th>
<th>IDEA Related Service Credit (Co-op carry over)</th>
<th>2020-21 District Contributions</th>
<th>% Increase</th>
<th>$ Increase</th>
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<tr>
<td>Darby</td>
<td>3,964,703</td>
<td>18,692</td>
<td>22,278</td>
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<td>-</td>
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<td>62,267</td>
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<td>12,282</td>
<td>4,680</td>
<td>214,272</td>
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<td>-</td>
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<td>158,218</td>
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<td>-</td>
<td>43,929</td>
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<td>Voter</td>
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<td>37,201</td>
<td>3.5%</td>
<td>27,201</td>
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**Hamilton MH Services Only**

- **Totals**: $2,768,299 | $99,749 | $139,834 | $93,887 | $48,080 | $18,000 | $3,712,578 | $53,154 | $0 | $21,082 | $54,062 | $184,841 | $391,049 | $377,878 | 3.6% | $13,775

**FP Totals**

- $2,727,958 | $24,700 | $156,875 | $12,207 | $25,000 | $12,000 | $2,909,313 | $40,217 | $32,000 | $21,082 | $54,062 | $184,841 | $391,049 | $377,878 | 3.6% | $13,775

*Carry-over dollars itemized by District and Cooperative are for internal budgeting. These funds are not available for district request or*
# BVEC 2020-21

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<tr>
<th>Month</th>
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**Contract Days:**
- July: 8
- October: 21
- November: 18
- December: 16
- January: 20
- February: 19
- March: 25
- April: 20
- May: 20
- June: 0

**Total Days:**
- July: 31
- October: 31
- November: 31
- December: 31
- January: 31
- February: 28
- March: 31
- April: 30
- May: 31
- June: 30

**Important Work Dates**
- CSCT All Staff Days 8/17/20-8/19/20
- SP Ed PIR Days 8/17/20-8/21/20-choose 2 days that work with your school calendar(s)
- All Staff Meeting Fall 8/25/20
- October PIR 10/15/20-10/16/20 (MEA Days)
- All Staff Meeting Spring 5/20/21

**Holidays/Vacations**
- Independence Day 7/4/20
- Labor Day 9/7/20
- Thanksgiving 11/25/20-11/27/20
- Winter Break 12/23/20-1/1/21
- President’s Day 2/15/21
- Spring Break 4/2/21-4/5/21

- **Vacations, BVEC office closed**
- **Holidays, BVEC office closed**
- **CSCT Staff Training/Sp Ed PIR**