

# **BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD**

Tuesday, June 16, 2020  
10:00 a.m. – Cooperative Office

Please join meeting from your computer, tablet or smartphone.

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You can also dial in using your phone.

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## **1. Call to Order**

## **2. Introduce Staff Representative**

## **3. Consent Agenda**

- A. Minutes – May 26 Board Meeting**
- B. Warrants**
- C. Financial Report**
- D. New Hires**
  - 1. None
- E. Resignations - attached**
  - 1. Kelsey Ewer, CSCT BC, Stevensville Elem.
  - 2. Ashley Hughes, CSCT Therapist, Hamilton MS
- F. Next Meeting –**

## **4. Public Comment**

## **5. Correspondence – none**

## **6. Board Action**

- A. Appoint Board Chair for 2020-21**
- B. Director's Contract**
- C. Director's Contract Addendum for work in June**
- D. Contract Renewals – Clinical Supervisor, Business Manager, Program Manager**
  - 1. Business Manager – Renew Contract**
  - 2. MH Program Manager - Renew Contract**

### **3. MH Clinical Supervisor – Renew Contract**

**E. Independent Contract Renewal – Mental Health Medical Director**

**F. 2020-21 Budget Approval - attached**

**G. Notice to Cooperative Employees Bargaining Unit – Intent to modify or amend agreement**

**H. BVEC 2020-21 Calendar - attached**

### **7. Information and Discussion**

#### **A. Updates: CARE ESSER/School Emergency Relief funds for CSCT Program Start-up**

Darby, Florence, Stevensville, Victor school board have approved funding for CSCT teams. Lone Rock board meets 7 pm on 16<sup>th</sup> to approved funding for outpatient therapist. Hamilton has not. In a meeting with Tom Korst it sounded like he has decided he will recommend switching to a mental health provider who received paycheck protection funding, which allowed it to keep staff employed, vs. provide a share of the district School Emergency Funds to allow us to re-employ 12 CSCT employees in Hamilton. He expressed lack of confidence that we could manage the situation with higher pay than other providers.

#### **B. Discussion of Mental Health Summer Programs**

### **9. Adjourn**

Kelsey Ewer  
959 Brooks Ave  
Corvallis, Montana 59828

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June 3, 2020

Bitterroot Valley Education Cooperative  
300 Park Ave  
Stevensville, Montana 59870

Dear Tim, Chris, & Steve

Please accept this letter as my formal resignation from my position as Behavior Consultant at Stevensville Elementary, effective June 17, 2020, fulfilling my two-week notice. Although I regret leaving this company, I look forward to completing my graduate program in counseling at Walden University.

While it has been a difficult decision for me to leave BVEC, I feel that a master's degree will allow me to deepen my understanding of the field and help my career prospects. I cannot thank you all enough for providing tremendous support over the years. Because of your leadership and encouragement, I have discovered a passion that I will carry far into the future.

I am especially thankful for the opportunity to build a professional network within our industry. Likewise, I sincerely hope that we can work together in the future.

Please let me know how I may be of assistance in training my replacement. I am here to help make the transition as smooth as possible for you and the team.

Additionally, I am interested and willing to work the summer program if COVID guidelines allow. This would change my approximate resignation date to the end of July.

Sincerely,



Kelsey Ewer  
Stevensville CSCT BC

June 12<sup>th</sup>, 2020

Bitterroot Valley Education Cooperative  
PO BOX 187  
Stevensville, MT  
59870

Dear BVEC Staff & Members,

It is with deep sadness that I write this letter to inform you that I will be officially resigning from my position at the BVEC Co-Op as a Mental Health Therapist at Hamilton Middle School. Unfortunately due to the major changes brought forth by COVID19, my husband and I have made the difficult decision to return to previous employment opportunities in Idaho.

I greatly enjoyed my time at Hamilton Middle School and appreciate all of the help, guidance and encouragement of the BVEC's supervisors, program manager and fellow MHT & BC's. I would like to give a special thank you to my partner, McKenna Mertes, who was an exceptional team mate throughout my transition to Montana. Thank you for absolutely everything. I also want to applaud all BVEC staff for trying their absolute best to keep services in-tact during such a perplexing time.

I send thoughts of hope and support to you all through this uncertain and challenging time. I hope things can return to a sense of normalcy as soon as possible and that you all can continue to run and provide incredible mental health support to our youth. I appreciate you all a ton.

Thank you so much for all you do!

My Best,

Ashley Hughes, LCPC

**2020-21 Co-op Budget - DRAFT**

District	Total Costs	State Co-op Entitlement	RSBG	Quality Educator Credit	Sp Ed Medicaid	MAC	CSCT Credit	Outpatient Therapist	MTSS Grant	IDEA Pre-school Credit	ESSR Emergency COVID Funds	IDEA Related Service Credit (Co-op carry over)	2020-21 District Contributions	2019-20 District Contributions	% Increase	\$ Increase
Darby	\$364,793	15,892	22,278	14,786	7,647	2,868	214,072	-	-	-	6,844	26,901	\$ 57,220	\$ 55,207	3.6%	2,013
Florence	\$472,320	25,538	35,800	23,761	12,289	4,608	214,072	-	-	3,877	16,542	43,229	\$ 105,018	\$ 101,324	3.6%	3,694
Lone Rock	\$175,520	10,895	15,273	10,137	5,243	1,966	-	53,154	-	5,331	3,983	18,442	\$ 48,657	\$ 46,946	3.6%	1,711
Stevensville	\$684,184	33,382	46,797	31,059	16,064	6,024	321,108	-	-	11,147	21,352	56,507	\$ 141,470	\$ 136,494	3.6%	4,976
Victor	\$353,635	14,043	19,686	13,065	6,757	2,534	214,072	-	-	727	5,481	23,771	\$ 39,285	\$ 37,903	3.6%	1,382
Hamilton MH Services Only**	\$749,253	-	-	-	-	-	749,253	-	-	-	-	-	\$ -	\$ -	-	-
<b>Totals</b>	<b>\$2,799,705</b>	<b>\$99,749</b>	<b>\$139,834</b>	<b>\$92,807</b>	<b>\$48,000</b>	<b>\$18,000</b>	<b>\$1,712,578</b>	<b>\$53,154</b>	<b>\$0</b>	<b>\$21,082</b>	<b>\$54,002</b>	<b>\$168,849</b>	<b>\$ 391,649</b>	<b>\$377,874</b>	<b>3.6%</b>	<b>\$13,775</b>
<b>PY Totals</b>	<b>\$2,807,885</b>	<b>95,399</b>	<b>138,675</b>	<b>92,807</b>	<b>65,000</b>	<b>12,000</b>	<b>1,570,983</b>	<b>54,997</b>	<b>33,109</b>	<b>20,889</b>	<b>-</b>	<b>146,153</b>	<b>\$ 377,874</b>			
<b>CY vs PY</b>	<b>\$191,820</b>	<b>4,349</b>	<b>1,159</b>	<b>-</b>	<b>(17,000)</b>	<b>6,000</b>	<b>141,596</b>	<b>(1,842)</b>	<b>(33,109)</b>	<b>193</b>	<b>-</b>	<b>22,697</b>	<b>\$ 13,775</b>			

District	2019-20 District Carry Over	2020-21 District Current Year	2020-21 District Flow Through	2020-21 Preschool Flow Through	2020-21 District Flow Through
Darby	67,108	19,490	86,598	6,564	\$ 93,162
Florence	105,182	30,548	135,731	-	\$ 135,731
Lone Rock	33,175	9,835	42,810	-	\$ 42,810
Stevensville	155,451	45,148	200,599	-	\$ 200,599
Victor	48,928	14,210	63,138	-	\$ 63,138
<b>Totals</b>	<b>\$409,845</b>	<b>\$119,031</b>	<b>\$528,876</b>	<b>\$6,564</b>	<b>\$535,440</b>

**\*Carry-over dollars itemized by District and Cooperative are for internal budgeting. These funds are not available for district request or**

	Total IDEA B	% of Total
Budgeted IDEA B Funds to Schools	528,876	75.80%
Budgeted IDEA B Funds to Co-op	168,849	24.20%
<b>Total Budgeted Funds</b>	<b>697,725</b>	<b>100.00%</b>

District	2019-20 Local Funds	2020-21 Local Funds	Inc (Deor) Local Budgeted Funds	2019-20 Federal Funds	2020-21 Federal Funds	Inc (Deor) Federal Funds
Darby	55,207	57,220	2,013	85,853	87,866	2,013
Florence	101,324	105,018	3,694	138,426	142,120	3,694
Lone Rock	46,946	48,657	1,711	50,399	52,110	1,711
Stevensville	136,494	141,470	4,976	162,037	167,012	4,976
Victor	37,903	39,285	1,382	59,777	61,159	1,382
<b>Totals</b>	<b>\$377,874</b>	<b>\$391,649</b>	<b>\$13,775</b>	<b>\$526,492</b>	<b>\$540,267</b>	<b>\$13,775</b>

District	2019-20 Preschool Carry Over	2019-20 District Carry Over	2019-20 Co-op Carry Over	2019-20 Total Carry Over
Darby	0	67,108	21,425	88,533
Florence	7,075	105,182	33,581	138,763
Lone Rock	9,729	33,175	10,592	43,767
Stevensville	20,342	155,451	49,829	205,081
Victor	1,327	48,928	15,821	64,548
<b>Totals</b>	<b>\$38,473</b>	<b>\$409,845</b>	<b>\$130,847</b>	<b>\$540,692</b>



# BVEC 2020-21

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31						

Contract Days: 18  
Total Days: 69

Contract Days: 16  
Total Days: 85

Contract Days: 20  
Total Days: 105

Contract Days: 19  
Total Days: 124

### Important Work Dates

CSCT All Staff Days 8/17/20-8/19/20  
SP Ed PIR Days 8/17/20-8/21/20-choose 2 days that work with your school calendar(s)  
All Staff Meeting Fall 8/25/20  
October PIR 10/15/20-10/16/20 (MEA Days)  
All Staff Meeting Spring 5/20/21

### Holidays/Vacations

Independence Day 7/4/20  
Labor Day 9/7/20  
Thanksgiving 11/25/20-11/27/20  
Winter Break 12/23/20-1/1-21  
President's Day 2/15/21  
Spring Break 4/2/21-4/5/21

- Vacations, BVEC office closed
- Holidays, BVEC office closed
- CSCT Staff Training/Sp Ed PIR