

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**February 19, 2020**

**7:30 p.m. Room 8**

**The Board will meet at 6:30 pm for Personnel Items**

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 6:46 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

**\*III. ROLL CALL**

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Mr. Jeffrey Dahl	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present

Also in attendance:           Dr. Johanna Ruberto, Interim Superintendent  
  Cheryl Zarra, Business Administrator/ Bd. Secretary

Prior to executive session, Dr. Ruberto reviewed the contents of the Board Member folders and offered the possibility of extending Mr. Dahl’s resignation date.

**\*IV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment

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\_\_\_9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:56 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mrs. Kipp-Newbold, seconded by Mr. Reaves to adjourn to executive session.

Motion approved with full board consent.

**\*V. RECONVENE**

Motion made by Mr. Keiser, seconded by Mr. Reaves to end executive session at 7:50 pm with full board consent.

Public session convened at 7:50 pm

**\*VI. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None

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**\*VII. APPROVAL OF MINUTES**

1. Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the following minutes::

January 22, 2020	Regular Session and Executive Session
January 23, 2020	Regular Session and Executive Session
January 29, 2020	Regular Session and Executive Session

Motion approved on unanimous roll call vote.

**\*VIII. WRITTEN COMMUNICATIONS**

1. Correspondence from Mr. Jeffrey Dahl, Mr. Dahl is tending his resignation as a member of the Califon Board of Education effective February 20, 2020 due to relocation.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the revision of the effective date for resignation from February 20, 2020 to March 15, 2020.

Motion approved on roll call vote with 4 ayes and 1 abstention.

Motion by Mrs. Kipp-Newbold and seconded by Mrs. Lemley to accept Mr. Dahl's resignation as revised.

Motion approved on roll call vote with 4 ayes and 1 abstention.

Mr. Keiser spoke to Mr. Dahl's professionalism and all he has done for the district.

**\*IX. SUPERINTENDENT'S REPORT**

Acknowledgement(s)

- Teachers, Principal and BA for all of their work and cooperation during QSAC
- Dr. Ruberto shared a letter from a student who returned to share her experiences.

Basketball Season

- Commended the team and coach for their efforts and win. Spoke of the pep rally and pizza lunch for the team and cheerleaders.

Volleyball Intramurals

- Begins February 24, 2020

QSAC Walk-through

- Walkthrough went well, all minor adjustments have been made.

Small, Rural School Achievement (SRSA) program

- District offered with the ability to apply

TREP\$ -March 19, 2020

Mandated assessment science scores 2019 – not yet received from the NJDOE

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Dr. Ruberto commented on MR. Dahl's positive efforts on the Board.

Both Mrs. Kipp-Newbold and Dr. Ruberto thanked the teachers and Mr. Patton for the very successful Kindergarten Open House.

**\*X. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met February 19, 2020. Discussion: RTI, Gifted and Talented and curriculum revisions

Policy & Legislation Committee: Met and reviewed policies.

Finance, Facilities, & Transportation Committee: Met and has recommendations for Preschool of 5 full day and 5 half day programs

Personnel Committee: Nothing to report.

Negotiations Committee: Nothing to report.

Long Range Planning, Shared Services: Special Education and Shared Service Contracts. Exploring CST shared services.

Steering Committee: Nothing to report.

**\*XI. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and seconded by Mrs. Kipp-Newbold to discuss the Consent Agenda.

Motion approved on a unanimous vote

Mrs. Zarra read the following motion to be added to the consent agenda:

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C. 5. Motion to approve the 2020-2021 Pre-Kindergarten Program with a five (5) full day program having an annual tuition of \$5,500, and a five (5) half-day program having an annual tuition of \$4,000; three (3) day programs will not be offered.

Motion made by Mr. Keiser and seconded by Mr. Reaves to add the motion to the consent agenda.

Motion approved on a unanimous roll call vote.

Discussion:

- The architect reduced the cost for proposal for LRFP update by \$500.00
- Fencing and Volleyball as added activities for the students.

Motion made by Mr. Reaves and seconded by Mrs. Kipp-Newbold to approve the Consent Agenda.

Motion approved on a unanimous roll call vote

***Finance/Facilities/Transportation/Personnel***

***Finance:***

1. Motion to approve the bills list dated January 30, 2020 through February 19, 2020 in the amount of \$249,149.58.
2. Motion to approve and file the Treasurer's and Board Secretary report for January 2019 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for January 2020.
4. Motion to approve a contract with SSP Architects in the amount of \$2,100 for architectural services relating to our Long Range Facility Plan update.
5. Motion to accept, with appreciation, the WinterFall grant from Gloria Winter for the 2019/20 school year as follows:

Grades K-1	Squishy Circuits Kits	\$225.00
Grades K,1 and 3	Doyle's Farm	\$678.00
Grades K-8	Arachno-Showbia Presentation	\$315.00

6.

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7. Motion to accept, with appreciation, a grant from the Califon Parent Teacher Association for the 2019/20 school year as follows:

Grades K-1	ARTstitution	\$240.00
Middle School	Raritan River Trip	\$395.00

8. As notified by the US Department of Education to be eligible for the Small, Rural School Achievement (SRSA) program motion to approve the application to receive grant funds.

***Transportation:***

***Facilities:***

1. Motion to approve the following security/fire drills:

<b>Date</b>	<b>Type</b>
February 4, 2020	Fire Drill
February 13, 2020	Lock Down Drill

***Personnel:***

1. Motion to approve the position of Intramural Volleyball advisor for the 2019-2020 school year.

2. Motion to approve the following staff members for the stipend position(s) for the 2019-2020 school year.

<b>Name</b>	<b>Position</b>	<b>Compensation</b>
Kelsey Collins	Volleyball Coach	As per contract

3. Motion to approve the following VHS Student Volunteers to assist Kelsey Collins for the 2019-2020 school year (Volleyball Intramurals).

<b>Name</b>	<b>Name</b>
Hailey Adler	Sara Qumar-Eldeen
Lilly Barozzini	Kate Rinehart
Emily Czerw	Lily Ross

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Tatiana Gonzalez	Maggie Willean
Emma Ibex	Camilia Stevens
Josie Mosier	Nina Carajal
Katie Taylor	Jenna Knoerzer

4. Motion to approve as a Substitute teacher for the 2019-2020 school year.

Name
Thomas Driscoll

5. Motion to approve the 2019-2020 contract for Daniel Patton, Principal, in the amount of \$119,654.

6. Resolved, pursuant to N.J.S.A. 18A: 28-9, the Board of Education hereby abolishes the Principal position at Califon Public School, effective at the close of business on June 30, 2020; and Be it further resolved, that the Board Secretary shall hereby give the current Principal written notice of this action and a copy of this resolution by the close of business tomorrow.

***C. Curriculum and Instruction***

1. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

<b>Name</b>	<b>Date</b>	<b>Workshop/Conference</b>	<b>Fee/Mileage</b>
Dan Patton	March 6, 2020	Hazlet School District Personalized Learning	Mileage only
Jessica Firko	March 6, 2020	Hazlet School District Personalized Learning	Mileage only
Ann MARie DeAngelo	March 6, 2020	Hazlet School District Personalized Learning	Mileage only
Kelly Mitzak	March 6, 2020	Hazlet School District Personalized Learning	Mileage only
Maryjane Medea	March 6, 2020	Hazlet School District Personalized Learning	Mileage only

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Tracey O'Brien	March 12, 2020	Rurgers CLD Nancy Frey	\$155 /mileage
Jessica Firko	March 12, 2020	Rurgers CLD Nancy Frey	\$155 /mileage
Linda Patterson	March 28,2020	NJSSNA Spring Conference	\$199/Mileage

2. Motion to accept the Health Report for January 2020.
3. Motion to approve the Student Safety Data System Report Period 1
4. Motion to approve the following field trips.

<b>Destination</b>	<b>Cost</b>	<b>Club /Activity</b>
Voorhees HS	Transportation \$159	Music
Historic Califon Walking Tour	No Cost/ No Trans	Grades 3-5

***D. Policy***

1. Motion to approve the Califon Public School District calendar for the 2020-2021 school year.
2. Motion to approve the following Califon Public School Policies and Regulations for a first reading:
  - o P 8601 - Student Supervision After Dismissal (M)
3. Motion to approve the following Califon Public School Policies and Regulations for a second reading (M denotes mandated):
  - o P 3159 – Teaching Staff Member/School District Reporting Responsibilities (M)
  - o P 3218 – Use, Possession, or Distribution of Substances (M)
  - o R 3218 – Use, Possession, or Distribution of Substances (M)
  - o P 4218 – Use, Possession, or Distribution of Substances (M)
  - o R 4218 – Use, Possession, or Distribution of Substances (M)
  - o P 7440 – School District Security (M)
  - o R 7440 – School District Security (M)
  - o P 9210 – Parent Organizations
  - o P 9400 – Media Relations
  - o R 6112 Reimbursement of Federal Grant and other Grant Expenditures

**\*XII. OLD BUSINESS**

None



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**\*XIII. NEW BUSINESS**

- Board member vacancy timeline and process was discussed.
  - Resumes should be returned by March 11, 2020.

**\*XIV. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public comment portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Mrs. Medea thanked the Board for funding of both busing for the band and the Spelling Bee. Her daughter, Gabriella has moved on in the spelling bee to the next round to be held on March 18, 2020. She also commented that she thinks it is ok for the PTA to fund the fencing program.

Discussion by Mrs. Medea, Mr. Keiser and Dr. Ruberto regarding the potential or students to paint individual blocks in the hallway of the school.

**\*XV. ADJOURNMENT**

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn the meeting at 8:29 pm.

Motion approved with full board consent.

Respectfully submitted



Cheryl Zarra  
Board Secretary

