**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF APRIL 10, 2018**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on April 10, 2018, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman; Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of March 6, 2018 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of March 21, 2018 Called Board Minutes (Budget & Personnel). On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of March 31, 2018 Called Board Minutes (Superintendent’s Evaluation). On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones presented the Principal’s Report. He reviewed the testing schedule and how testing would be handled. He invited the Board to the BETA Club Induction Ceremony which would consist of about 70 students. Principal Jones reported that representatives from Columbus Technical College, along with the Quitman County School Counselor, would be on-site to assist seniors with their FAFSA applications. The seniors will be traveling to Orlando, Florida for their Senior Trip April 26 – April 30, 2018. A Mother – Daughter Tea will be held on April 28. Principal Jones said Man-Up Day is coming up soon.

Superintendent Harris recognized the March Students and Employees of the Month.

Superintendent Harris recognized the Art Contest winner.

The Superintendent announced that two senior students received scholarships from Diverse Power in the amount of $3,000.00 each.

Superintendent Harris announced that the Georgia Accrediting Commission visit went well. We received an Accredited with Quality status.

The Superintendent shared the Fiscal Year 2019 Budget Report from Governor Nathan Deal’s office.

The Superintendent shared current newspaper articles with the Board.

The Superintendent shared the GaTAPP program information with the Board.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to hire Ms. Terica Hall as an Elementary School Teacher. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes) The motion passed.

The Superintendent recommended approval to hire Mr. Leon Castleberry as a long-term substitute for middle school social studies. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the list of names for the Central Office Staff for the 2018-2019 School Year. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the School Administration Staff for the 2018-2019 School Year. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCIAL REPORT FOR MARCH 2018 AND TAX COLLECTIONS FOR FEBRUARY 2018**

The Superintendent recommended approval of the Financial Report for March 2018 and the Tax Collections for February 2018. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent presented the proposed Sick Leave Bank Policy to the Board and recommended it be placed on the table for First Reading. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent gave the Board a handout that updated them on the status of the Lighting Project by Schneider.

The Superintendent shared that the Quitman County School District’s 5-year Facility Plan had been approved by the State Board of Education.

The Superintendent reported that due to the high cost of bus repairs, we need to look at either purchasing or leasing a bus.

The Superintendent asked the Board if they wanted to recommend any changes to the Georgia School Boards Association Legislative Positions. There were no recommendations presented by the Board.

The Superintendent shared the 2018-2019 *Big Ticket Items* Budget Projections with the Board.

**NEW & UNFINISHED BUSINESS**

The Superintendent informed the Board of the PBIS End-of-the-Year Celebrations:

Pre-K through 2nd grades will be having an event outside on the side lawn on May 18th.

Grades 3 – 5 will be going to Hollywood Connections in Columbus, Georgia on May 10th. Grades 6 – 12 will be traveling to Six Flags in Atlanta, Georgia for Science Day on May 11th.

The FBLA students will be traveling to Columbus Technical College on April 20th.

The Superintendent presented the Board with 2 quotes from Atlas Greenhouse ($39,000 & $57,000). She informed the Board that the Legislature had passed the new Agriculture Education Course that would have to be taught in elementary school and said that a small Green House would be good for science classes. The Green House can be purchased with SIG monies. Mrs. Yvette Jones will be going to tour Terrell County’s Green House. The Superintendent said she would contact the Board soon regarding purchasing because the deadline is approaching to spend the SIG money.

The Superintendent discussed with the Board about the possibility of using some of our remaining SIG money to pay for a Fitness Playground for the students. The playground is designed to promote physical fitness and exercise. She will get quotes and present them to the Board.

The Superintendent informed the Board that SIG funds will be used to order 18,000 books for the students. Each child in Pre-K through 12th grades would receive a set (2-3 books) to start their own library at home. Some of the books will be given to the teachers for the classrooms and also some will be placed in the media center.

The Superintendent informed the Board that she had a School Safety Meeting with a committee in reference to our Safety Plan. Every School District is required to have a School Safety Plan on file. Revisions will be made to the current plan and local officials will be contacted, as well as the Board, prior to submitting it for final approval. She also discussed hiring a School Resource Officer for the upcoming School Year (2018 -2019). An ORI number would be needed. She will bring it back to the table.

**ANNOUNCEMENTS**

The Superintendent shared the GSBA Professional Learning Opportunity for the Board members that would be held in Macon on April 24, 2018. She asked to Board to contact Ms. Mattie Johnson if they wanted to be registered.

The Superintendent shared Population Data with the Board that she received from the RESA Board of Control meeting.

The Superintendent distributed the Board & Administrator brochure for March and April.

The Superintendent informed the Board that Principal Jones was featured in the NAESP Magazine.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary