

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

**\*I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:31 p.m. with the following opening statement read by Marl Cantagallo.

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**\*II. THE PLEDGE OF ALLEGIANCE**

**\*III. ROLL CALL**

Mr. Jeffrey Dahl	Present
Mrs. Nina DeCoster	Present
Dr. Jevan Furmanski	Absent
Mr. Christopher Keiser	Present
Mr. Mark Cantagallo	Present

Also in attendance: Johanna S. Ruberto, Interim Superintendent  
Susan French-Gonzalez, Executive Secretary Califon School

**\*IV. PUBLIC COMMENT (resolutions only; time limits: 20 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the resolutions on tonight’s agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

**\*V. APPROVAL OF MINUTES**

1. Motion to approve the following minutes:  
September 17, 2018 Regular & Executive Session  
October 1, 2018 Regular & Executive Session  
October 9, 2018 Regular

Motion made by: Mark Cantagallo  
Second: Chris Keiser  
Vote: Unanimous by Roll Call

**\*VI. WRITTEN COMMUNICATIONS – No written communication**

**\*VII. SUPERINTENDENT’S REPORT**

- \*1. Superintendent Update:

October 22 –October 26, 2018 **Red Ribbon Week**  
October 23, 2018 7:30 PM Board meeting  
October 25 – End of the first marking period

- The Interim Superintendent expressed her appreciation for their heartfelt welcome.
- “Classroom close-up NJ” visit, October 19, has been completed. Our students and teachers – so proud -
- Representatives from our district are attending the County “Standard Response Protocol” Emergency Management Update; Structure
- Introduction of Mr. Daniel Patton , Pricipal , to present the Winter Fall Teacher Grants sponsored by Gloria Winter
  - Lisa Madson: 2 Artists visits, Greta Anderson, screen printing and mono printing
  - Ann Marie D’Angelo: Assembly “Physics of the Olympics” w) 2 interactive booths.
  - Allison DeMarco: Coding Spheres for STEM
  - Kelly Mitzak: BeeBot Robots and activity mats, focus on literacy and math.
  - Jessica Firko: Poets Visits with Nature walks for grades 3-5.
  - Matt Zimmerman: Cublets building working robots with cubes.

Facilities: A review the the facilities has been completed. Assessing the entrance doors/security to the building.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

Personnel: Implementing a structure to coordinate with all open positions.

**Curriculum and Instruction:**

Board Members received mandated assessment data (PARCC) from the 2017-2018 school year. In addition an overview of initiatives from the 2017-2018 school year were included. PARCC data indicated our students surpassed NJ and USA expectations.

**Technology;**

Goal for the 2018-2019 school year is to refine the implementation of technology to amplify learning with an emphasis on SAMR and ITSY standards.

**HIB Report:** No HIB incidents

**Steering Committee:** - Mr. Cantagallo offered an overview of goals for the committee and asked if any committee members present would like to offer comments  
Mr. Kibler stated they had a good kick off meeting. There was some discussion on sharing their contact information. Mr. Cantagallo will reach out to see if sharing contact information is okay. Mr. Keiser stated that most of the Steering committee” was present at BOE meeting.

**\*VIII. COMMITTEE REPORTS**

Curriculum & Instruction Committee:

Discussion concerning the frequency and alignment of the ELA/math coaches from Voorhees High School. Mr Patton offered there is a Google Doc to track progress, collaboration and observation.

Dr Ruberto will meet with the committee after meeting with SciP and DEAC.

Policy & Legislation Committee: The district is requesting a quote from Strauss Esmay for district policy and regulation update.

Finance, Facilities, & Transportation Committee:

Personnel Committee: No report

Negotiations Committee: MOA on the October 23, 2018 Agenda for approval.

Long Range Planning, Shared Services & School Choice Committee:

**Budget:**

Mr. Cantagallo identified that a 2% increase for the budget for next year amounts to approximately \$40,000. In addition Mr. Cantagallo offered the following:

Debt Service cannot go back into the budget

By 2021 Debt Service will be paid off.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

**Financial Aide:**

Mr. Reaves (audience) said he saw state aid published in the paper.  
Dr. Ruberto responded that the aide formula is being established.

**Tuition Agreement:**

The timeline for tuition and renewal of the agreement.

**School Choice:**

Deadline for paperwork, the date for the lottery and the decision-making to renew the Califon School as a “School Choice.”

Discussion was offered. One member of the Board, Mr. Keiser, stated he wanted to end the “School Choice” option. Dr. Ruberto stated the District will need to complete a cost analysis. The date for “School Choice” is December 1, 2018.

A motion was made to remove Personnel items, 1, 2, 3, and 4 until after Executive Session.

Motion made by: Chris Keiser

Second: Nina DeCoster

Vote: (verbal) Unanimous

Motion to discuss the Consent Agenda:

Motion made by: Mark Cantagallo

Second: Nina DeCoster

Vote: Unanimous by Roll Call

**\*IX. CONSENT AGENDA**

Matters listed within the consent agenda has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

***A. Finance/Facilities/Transportation/Personnel***

***Finance:***

1. Motion to approve the bills list for October 17, 2018 in the amount of \$144,507.14.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

2. Motion to approve the transfers for February-June 2018.
3. Motion to accept, certify and file the treasurer's and board secretary's financial reports for February 2018-June 2018 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.10.

Motion made by: Mark Cantagallo  
Second: Jeffrey Dahl  
Vote: Unanimous by Voice Vote

***Facilities:***

1. Motion to approve the following Facility Usage Request:

a. Califon Recreation	Sunday Mornings 9-11 AM 9/23/18 – 6/23/19	Gym
b. Cross County Sports Banquet	Nov 1, 2018 4 – 9 PM	Gym
2. Motion to approve the Comprehensive Maintenance Plan and the M-1 for the 2018-19 school year.
3. Motion to approve the submission of application for alternate method of compliance for providing toilet rooms and application for the dual use of space (Preschool/art room/ music room) to the NJ DOE for the 2018-19 school year.
4. Motion to accept a donation of student activity balls from Brenda Hoppaugh with an approximate value of \$100.00

Motion to approve Facilities items 1, 2, 3, and 4  
Motion made by: Mark Cantagallo  
Second: Jeffrey Dahl  
Vote: Unanimous by Voice Vote

***Transportation:***

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

1. Motion to approve entering into a joint transportation agreement with Lebanon Township Board of Education for transportation of Choice students in the amount of \$15,570 for the 2018-19 school year.
2. Motion to approve entering into a joint transportation agreement with Delaware Valley Regional High School Board of Education for school related trips and athletic trips at \$72.20 per hour for the first four hours, \$44.00 each additional hour billed in quarter hour increments plus tolls and parking where applicable.

Motion to approve Transportation 1, and 2  
 Motion made by: Mark Cantagallo  
 Second: Jeffrey Dahl  
 Vote: Unanimous by Voice Vote

***Personnel:***

1. Motion to approve the following substitutes for the 2018-19 school year:
 

Mary Scott	Chris Tavaglione
Deena Williams	Tommy Dyer
Cyndy Behrens	Karen Moore
Dawn Hup	Meg Sass
Robin Heuneman	Anne Simpson

2. Motion to approve the following stipends for the 2018-19 season:

Cross Country	C. Tavaglione	\$ 840
	M. Medea	\$ 560
Cheerleading	K. Mitzak	\$2,100
Athletic Coordinator	T. Cutshaw	\$1,000
TREP\$ Advisor	M. Zimmerman	\$ 500
	M. Heyduke	\$ 500
Grade 8 Advisor	R. Heuneman	\$ 550
	L. Weiss	\$ 550
HIB Specialist	L. Patterson	\$1,000
Homework Club	M. Heyduke	\$1,000
Kids Care	L. Patterson	\$ 375
	C. Behrens	\$ 375
Milk Coordinator	L. Weiss	\$1,000
Reading Olympics Team 1	L. Kooger	\$ 500
	M. Heyduke	\$ 500
Student Council Advisor	L. Kooger	\$ 500
Teacher in Charge	L. Patterson	\$ 80/day
	L. Kooger	\$ 80/day

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

Webmaster	M. Zimmerman	\$1,500
Drama Club	D. Thompson	\$1,000
Art Club	L. Madson	\$ 40/hr
		# of hrs TBD
Debate Club	M. Zimmerman	\$ 40/hr
	L. Kooger	\$ 40/hr
		# of hrs TBD

3. Motion to approve Donna Sabol as NJSMART consultant at a compensation of \$35 per hour, on an as needed basis not to exceed 50 hours.
4. Motion to approve the Memorandum of Agreement with salary guides between the Califon Education Association and the Califon Board of Education for the term of the agreement 2018-2020.

***B. Curriculum and Instruction***

1. Motion to approve the following field trips:

a.	Statue of Liberty/Ellis Island Grades 3-5	November 16, 2018 8:00-4:30	\$365 bus TBD
b.	Reading Olympics Grades 5-6	March/April, 2019 4:00-9:00	\$50 \$275 bus
c.	Golden Dragon Acrobats Grades 5-8	April 5, 2019 12:00 – 3:00	\$8 per person bus TBD
d.	Broadway trip Grade 7	April/May 2019 8:30 – 6:30	Cost TBD
e.	Solar Sprints Grade 8	May 17, 2019 8:30 – 3:00	Bus TBD
f.	River Walk Middle School	June 2019 12:30 – 3:00	\$300 approx
g.	Charlotte’s Web K, 2, 3	May 2, 2019 9:00 – 1:00	\$309 Bus TBD
h.	Learning Through the Experience Holocaust & Genocide Studies	May 2019 8:00 – 1:30	\$110 Bus TBD

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

2. Motion to approve the Health Report for August/September 2018  
Motion to approve Curriculum and Instruction items 1, and 2  
Motion made by: Mark Cantagallo  
Second: Jeffrey Dahl  
Vote: Unanimous by Voice Vote

**\*X. OLD BUSINESS** – No discussion or comments

**\*XI. NEW BUSINESS** – No discussion or comment

**\*XII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min./person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

**Question/Comments:**

Can the District request bus drivers?

Dr. Ruberto responded that a review of the process to secure transportation will be offered at the next meeting of the Board.

Banners for the Califon School gym to acknowledge our teams accomplishments  
Student acknowledgment at Board meetings was identified

**\*XIII. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- \_\_\_\_ 1. Matter which by express provision of law is rendered confidential  
\_\_\_\_ 2. Release of information which would impair receipt of federal funds



**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:39 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion to adjourn to Executive Session: 8:39 PM:  
Motion made by: Mark Cantagallo  
Second: Chris Keiser  
Vote: Unanimous – Voice Vote

**\*XIV. RECONVENE**

The Board meeting reconvened at 9:23 P.M.

***Personnel:***

1. Motion to approve the following substitutes for the 2018-19 school year:

Mary Scott	Chris Tavaglione
Deena Williams	Tommy Dyer
Cyndy Behrens	Karen Moore
Meg Sass	Robin Heuneman
Anne Simpson	

3. Motion to approve the following stipends for the 2018-19 season:

Cross Country	C. Tavaglione	\$ 840
	M. Medea	\$ 560
Cheerleading	K. Mitzak	\$2,100
Athletic Coordinator	T. Cutshaw	\$1,000
TREP\$ Advisor	M. Zimmerman	\$ 500
	M. Heyduke	\$ 500
Grade 8 Advisor	R. Heuneman	\$ 550
	L. Weiss	\$ 550
HIB Specialist	L. Patterson	\$1,000

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
October 23, 2018 7:30 p.m.**

Homework Club	M. Heyduke	\$1,000
Kids Care	L. Patterson	\$ 375
	C. Behrens	\$ 375
Milk Coordinator	L. Weiss	\$1,000
Reading Olympics Team 1	L. Kooger	\$ 500
	M. Heyduke	\$ 500
Student Council Advisor	L. Kooger	\$ 500
Teacher in Charge	L. Patterson	\$ 80/day
	L. Kooger	\$ 80/day
Webmaster	M. Zimmerman	\$1,500
Drama Club	D. Thompson	\$1,000
Art Club	L. Madson	\$ 40/hr
		# of hrs TBD
Debate Club	M. Zimmerman	\$ 40/hr
	L. Kooger	\$ 40/hr
		# of hrs TBD

3. Motion to approve Donna Sabol as NJSMART consultant at a compensation of \$35 per hour, on an as needed basis not to exceed 50 hours.
4. Motion to approve the Memorandum of Agreement with salary guides between the Califon Education Association and the Califon Board of Education for the term of the agreement 2018-2020.

A motion was made to approve the revised Personnel item 1 and Personnel items 2, 3, and 4.

Motion made by: Mark Cantagallo  
Second: Nina Decoster  
Vote: Unanimous by Roll Call

**\*XV. ADJOURNMENT**

The meeting adjourned at 9:25PM:

Motion made by: Mark Cantagallo  
Second: Nina Decoster  
Vote: Unanimous by Voice Vote

Respectfully submitted,  
Susan French-Gonzalez