

Wyoming Area School District
Virtual Combined Work Session/Regular Meeting
Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 21, 2020, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of February 25, 2020

Superintendent's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from regular meetings of January 22, 2020 and February 26, 2020.
2. David Mattes, Health/Physical Education Teacher, submitting his letter of intent to retire.
3. Sarah Fugate submitting her letter of resignation as Head Girls Volleyball Coach.
4. Right to Know Request submitted for asbestos inspection reports for all district buildings, (AHERA) compliance inspection and the district's asbestos management plan for each building.
5. Right to Know Request submitted for purchasing records dated November 21, 2019 to current.
6. Right to Know Request submitted for information regarding the 2020 senior class bank account.
7. Kim Lukesh submitting his letter of resignation as part-time cleaner.
8. Maureen Mello, Food Service Worker, submitting her letter of intent to retire.
9. Laura Mudlock, Athletic Trainer, submitting her letter of intent to retire.
10. Joseph Kopko, ISS Teacher, submitting his letter of intent to retire.

Summary of Applications Received

Nurse – 1
Personal Care Aide – 4
Elementary – 1
Special Education (PreK-8) - 1
Speech-Language Pathologist – 1
Food Service Director - 2

WYOMING AREA SCHOOL DISTRICT

VIRTUAL COMBINED MEETING OF THE BOARD OF EDUCATION

TUESDAY, APRIL 21, 2020

SUPERINTENDENT'S REPORT

- 1. The last day of on-line schooling for K – 11th grade will be June 18. The last for seniors will be June 5.**

- 2. Details of the Wyoming Area on-line instruction can be found on the WA website under student resources.**

- 3. Chrome Books have been distributed to students who are in need of a device. The chrome books have been distributed by appointment, curbside at the secondary center.**

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Treasurer's Report

(February)

First National Community Bank	General Fund	8,759,592.79
First National Community Bank	Payroll Account	5,827.86
First National Community Bank	Cafeteria Account	54,582.83
First National Community Bank	Student Activities Account	123,899.45
First National Community Bank	Athletic Fund Account	28,263.46
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	1,129,784.63
First National Community Bank	Series 2018 GON Account	1,279,032.40

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Treasurer's Report

(March)

First National Community Bank	General Fund	6,579,540.18
First National Community Bank	Payroll Account	5,836.51
First National Community Bank	Cafeteria Account	61,080.50
First National Community Bank	Student Activities Account	126,339.47
First National Community Bank	Athletic Fund Account	32,321.12
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	1,130,860.46
First National Community Bank	Series 2018 GON Account	1,279,906.06

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 Finance Report

1. Received the following checks:

Berkheimer Income Tax (February)

Earned Income Tax	421,902.42
Local Services Tax	5,467.72
Per Capita Tax	1,198.49
Delinquent Per Capita	<u>2,012.96</u>
Total:	430,581.59

Berkheimer Income Tax (March)

Earned Income Tax	40,278.38
Local Services Tax	91.84
Per Capita Tax	513.60
Delinquent Per Capita	<u>1,458.30</u>
Total:	42,342.12

State & Federal Subsidy Payments (February)

Social Security	186,126.51
Title I – Improving Basic Programs	41,651.07
Title II – Improving Teacher Quality	7,526.29
Title IV – Student Support & Academic Enrichment	3,093.21
Pasmart Targeted Computer Science & STEM Education	12,288.36
PlanCon Bond Projects	5,708.02
Medicaid Admin Claims	2,821.70
Basic Education Funding	<u>1,198,829.00</u>
Total:	1,458,044.16

State & Federal Subsidy Payments (March)

Retirement	832,856.61
Title I – Improving Basic Programs	41,651.07
Title II – Improving Teacher Quality	7,526.29
Title IV – Student Support & Academic Enrichment	3,093.21
Pasmart Targeted Computer Science & STEM Education	2,048.06
School District Special Education	242,912.00
School District Special Education	<u>265,876.83</u>
Total:	1,395,964.07

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Local Realty Transfer Tax

Luzerne County (Feb)	8,294.50
Luzerne County (March)	10,212.92
Wyoming County (March)	<u>1,160.97</u>
Total:	19,668.39

Delinquent Real Estate Tax

Wyoming County	8,207.15
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2. Approve the March payment of \$123,073.42 and April payment of \$123,073.42 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2019-2020 school year.
3. Approve the March payment of \$52,153.30 and April payment of \$52,153.30 to the West Side Career & Technology Center for the 2019-2020 school year.
4. Approve the March payment of \$6,666.67 and April payment of \$6,666.67 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2019-2020 school year.
5. Approve a donation of \$1,000.00 to the Wyoming Area Ice Hockey Association for the 2020-2021 season.
6. Approve the Single Audit Report for the fiscal year ended June 30, 2019, as prepared by the independent auditing firm of Rainey & Rainey, C.P.A.'s.
7. Approve the following debt service invoice payment to Wilmington Trust Company for May 1, 2020:

Registered interest due:	113,292.00
Registered interest due:	<u>17,256.25</u>
	130,548.25

8. Approve the step placement for Anthony Huntington, Temporary Professional Employee, at Bachelor's, Step 3, \$38,733.00, pro-rated according to his start date.

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9. Approve the Settlement Agreement and Release for student #3000154.
10. Approve the Settlement Agreement and Release for student #3000591.
11. Approve the Settlement Agreement and Release for student #3454 subject to final approval by the special education counsel and solicitor.
12. Approve the general ledger sheet:

Bill Listing: March	599,177.26		
Bill Listing: April	456,229.85		
Prepays: (Feb)	43,416.59		
Prepays: (March)	<u>96,310.24</u>		1,195,133.94

Cafeteria Account (Feb)	58,250.56		
Cafeteria Account (March)	61,080.50		
Athletic Account (Feb)	4,698.00		
Athletic Account (March)	<u>345.00</u>		<u>124,374.06</u>

Total: 1,319,508.00

Motion by _____, second by _____, to accept the finance report.
 Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are currently being planned for the 2020-2021 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Accept, with regret, David Mattes' letter of intent to retire on the last scheduled day of the 2019-2020 school year.
3. Accept, with regret, Laura Mudlock's letter of intent to retire on the last scheduled day of the 2019-2020 school year.
4. Approve the Program of Studies for the 2020-2021 school year.
5. Accept, with regret, Joseph Kopko's letter of intent to retire on the last scheduled day of the 2019-2020 school year.

Motion by _____, second by _____, to accept the education report.

Roll Call:

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Activities Report

1. Accept, with regret, Sarah Fugate's letter of resignation as Head Girls Volleyball Coach.
2. Approve the agreement with Exeter Lions Little League allowing the Wyoming Area softball team to use the League's back field as their home field for the 2020 through 2022 seasons with the understanding Wyoming Area will maintain the field after games along with cleaning up the field area from fans and players.
3. Approve to vacate all extra-curricular positions at the end of the 2019-2020 school year.

Motion by _____, second by _____, to accept the activities report.
Roll Call:

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Building Report

1. Approve the resignation letter of Mr. Kim Lukesh as part-time cleaner retroactive to March 6, 2020. Mr. Lukesh would like to be added to the support substitute list.
2. Accept, with regret, Maureen Mello's letter of intent to retire as food service worker, effective June 3, 2020. Her last working day will be March 26, 2020.
3. Approve the appointment of _____ as Food Service Director.

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Policy Report

1. Approve the second reading of the following revised policies.

- Policy 201 – Admission of Students
- Policy 204 – Attendance
- Policy 208 – Withdrawal from School
- Policy 209 – Health Examinations/Screenings
- Policy 220 – Student Expression/Distribution and Posting of Materials
- Policy 222 – Tobacco/Nicotine (Pupils)
- Policy 233 – Suspension and Expulsion
- Policy 323 – Tobacco/Nicotine (Employees)
- Policy 626 – Federal Fiscal Compliance (Procurement Procedure Attachment)
- Policy 707 – Use of School Facilities
- Policy 805- Emergency Preparedness and Response
- Policy 805.1 – Relations with Law Enforcement Agencies
- Policy 810 - Transportation
- Policy 810.1- School Bus Drivers and School Commercial Motor Vehicle Drivers
- Policy 810.3 – School Vehicle Drivers
- Policy 818- Contracted Services Personnel
- Policy 904- Public Attendance at School Events
- Policy 913 – Nonschool Organizations/Groups/Individuals
- Policy 918 – Title I Parental Involvement

Motion by _____, second by _____, to accept the policy report.
Roll Call:

**Wyoming Area Police Department
 Monthly Report for February 2020
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0002	Transport	2
1490	Criminal Mischief - Reports	1
2400	Disorderly Conduct	8
2450	Harassment	9
2601	Use of Tobacco in Schools	2
2690	All Other Offenses - Reports	6
2890	Curfew & Loitering (Juvenile) - Reports	3
2910	Lost/ Missing Property	2
3400	Mental Health	3
3610	Disturbances - Juvenile	5
3900	Traffic & Parking Problems	1
4020	Non-Criminal - Suspicious Auto	1
4090	Non-Criminal - Reports	8
7016	Follow Up Information	13
TRUA	Compulsory School Attendance	8
Total		72

Monthly Comparison

January Calls for Service
59

February Calls for Service
72

Plus/Minus Comparison
+13

