

**COMMUNITY ACTION INC., OF
CENTRAL TEXAS HEAD START
PROGRAM
2020-2021**



REGULAR POLICY COUNCIL MEETING AGENDA

DATE: January 21, 2021

TIME: 11:00 am -12:00 pm

LOCATION: Zoom Conference Call (COVID-19)

CHILD CARE: N/A

POLICY COUNCIL CHAIR PERSON: Mr. Joshua Romero, Henry Bush CDC

If you have questions, please contact Dr. Imelda Medrano, Early Childhood Program Director at 512-396-3395 X 228 or 281-967-0197.

Total Members: Quorum: 5 members required to meet quorum

I. Open Meeting

1. Call to order, time _____ Chairperson Joshua Romero
2. Roll Call (Attendance) Secretary Brittany Martinez

Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez		Vacancy	
Bonham	<u>Brittany Martinez-Secretary</u>		Maria Cristela Gonzalez	
Henry Bush	<u>Joshua Romero-Chair Person</u>		Sandra Lopez	
Luling	<u>Cindy Partida-CAI Board Rep</u>		Samantha Wynn	
A. Washington	<u>Gabriela Hernandez-Translator</u>		David Gonzalez	
LBT	Amber Olivo		Tonansy Suarez	
Lockhart	Manuela Cantu		Suzanne Rivas	
Hays/Lehman	Esmeralda Herrera			
Community Rep.	<u>Flora Amaya-Community Rep</u>			
<u>Head Start Staff</u>				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

3. Public Comment Period (2 minute maximum)
4. Member report from sites (2-minute maximum)

II. Policy Council Training

1. Community Action Inc. of Central Texas Service Overview

III. EXECUTIVE SESSION (CLOSED TO PUBLIC)

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

- a. New Hire Report – *for approval*
- b. Termination HR Report -*for approval*

Executive session adjourns. Regular meeting reconvenes.

VI. OLD BUSINESS

Approval of Meeting Minutes from December 17, 2020.-for approval

Approval of Special Meeting Minutes from December 21, 2020- for approval

By Laws Committee Meeting Pending Technical Assistance Request from OHS

V. NEW BUSINESS-

1. *Need to fill Vice Chair Position-Call for nominations & election*
2. *December 2020 Monthly Report-Content Areas-Information Only*

VI. MONTHLY REPORTS *for Approval*

1. EHS Attendance
2. EHS Enrollment
3. HS Attendance
4. HS Enrollment

VII. FINANCIAL – October 2020 *for Approval*

1. Child and Adult Care Food Program (CACFP)
2. Federal HS/EHS - included
3. In Kind- included
4. Credit Card Reports – December 2020
5. Store Account Expenditures – December 2020
6. Policy Council Funds
7. December Invoices for Building Repairs

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. Parent Letter Luling Extension of Virtual Learning
2. Parent Letter LBT Extension of Virtual Learning
3. Parent Letter Agency Wide Extension of Virtual Learning
4. HH Memo from CCL Finding/Deficiency 12-31-2020
5. HH Memo from CCL No Findings/Deficiency 12-31-2020
6. Signed Addendum HCISD 2021