

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**OPERATIONS SUB-COMMITTEE**  
**MEETING NOTICE**

<b>DATE:</b>	<b>December 12, 2017</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Lillis Administration Building—Room 2</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

**1. Call to Order**

**2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**3. Discussion and Possible Action**

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
  - 1. Budget Position dated 11/30/17
  - 2. Purchase Resolution D-705
  - 3. Request for Budget Transfers
- C. Gifts & Donations
  - 1. PTO – Exhibit B
  - 2. CAS/CIAC

**4. Items of Information**

- A. Fall Health Inspections
- B. Possible Budget Drivers

**5. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

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NEW MILFORD, CT

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

**6. Executive Session (anticipated)**

A. Discussion and possible action on proposed draft contract with Sherman

**7. Adjourn**

**Sub-Committee Members: Wendy Faulenbach, Chairperson  
Angela C. Chastain  
Brian McCauley**

**Alternates: Bill Dahl  
J.T. Schemm**

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
December 19, 2017

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mr. Emmett Cole**, Health Teacher, Sarah Noble Intermediate School

Move that the Board of Education approve the resignation of **Mr. Emmett Cole** as Health Teacher at Sarah Noble Intermediate School effective January 8, 2018.

Took position elsewhere

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. None

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. None

4. **MISCELLANEOUS STAFF**

a. **RESIGNATIONS**

1. None

5. **MISCELLANEOUS STAFF**

b. **APPOINTMENTS**

1. None

6. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Claudia Avery**, Secretary to Assistant Principal, Sarah Noble Intermediate School

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Claudia Avery** as Secretary to Assistant Principal at Sarah Noble Intermediate School effective January 1, 2018.

Retirement

2. **Mrs. Linda Mercier**, Paraeducator, New Milford High School

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Linda Mercier** as Paraeducator at New Milford High School effective January 1, 2018.

Retirement

**7. NON-CERTIFIED AND LICENSED STAFF**

**b. APPOINTMENTS**

1. None

**8. ADULT EDUCATION STAFF**

**a. RESIGNATIONS**

1. None

**9. ADULT EDUCATION STAFF**

**b. APPOINTMENTS**

1. None

**10. BAND STAFF**

**a. RESIGNATIONS**

1. None

**11. BAND STAFF**

**b. APPOINTMENTS**

1. None

**12. COACHING STAFF**

**a. RESIGNATIONS**

1. **Mr. Larry Badaracco**, Boys' Head Football Coach, New Milford High School  
Move that the Board of Education approve the resignation of **Mr. Larry Badaracco** as Boys' Head Football Coach at New Milford High School effective December 8, 2017.
2. **Mr. Thomas Ferrell**, Boys' Assistant Football Coach, New Milford High School  
Move that the Board of Education approve the resignation of **Mr. Thomas Ferrell** as Boys' Assistant Football Coach at New Milford High School effective November 21, 2017.

Personal reasons

Personal reasons

**13. COACHING STAFF**

**b. APPOINTMENTS**

1. **Ms. Tricia Blood**, Girls' Intramural Volleyball Coach, Schaghticoke Middle School  
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' Intramural Volleyball Coach at Schaghticoke Middle School effective February 5, 2018.

2017-2018 Stipend: \$971

Current staff member

- |  |   |
|--|---|
| <p>2. <b>Mrs. Daniela Brooks</b>, Girls' and Boys' Intramural PE Games Coach, Sarah Noble Intermediate School<br/><b>Move</b> that the Board of Education appoint <b>Mrs. Daniela Brooks</b> as Girls' and Boys' Intramural PE Games Coach at Sarah Noble Intermediate School effective January 8, 2018.</p>   | <p>2017-2018 Stipend: \$1942<br/>Current staff member</p> |
| <p>3. <b>Mrs. Daniela Brooks</b>, Girls' and Boys' Intramural Kickball Coach, Sarah Noble Intermediate School<br/><b>Move</b> that the Board of Education appoint <b>Mrs. Daniela Brooks</b> as Girls' and Boys' Intramural Kickball Coach at Sarah Noble Intermediate School effective February 12, 2018.</p> | <p>2017-2018 Stipend: \$1942<br/>Current staff member</p> |
| <p>4. <b>Mr. David Mumma</b>, Girls' and Boys' Intramural PE Games Coach, Sarah Noble Intermediate School<br/><b>Move</b> that the Board of Education appoint <b>Mr. David Mumma</b> as Girls' and Boys' Intramural PE Games Coach at Sarah Noble Intermediate School effective January 8, 2018.</p>           | <p>2017-2018 Stipend: \$1942<br/>Current staff member</p> |
| <p>5. <b>Mr. David Mumma</b>, Girls' and Boys' Intramural Kickball Coach, Sarah Noble Intermediate School<br/><b>Move</b> that the Board of Education appoint <b>Mr. David Mumma</b> as Girls' and Boys' Intramural Kickball Coach at Sarah Noble Intermediate School effective February 12, 2018.</p>         | <p>2017-2018 Stipend: \$1942<br/>Current staff member</p> |
| <p>6. <b>Mr. Matt Wall</b>, Boys' Intramural Volleyball Coach, Schaghticoke Middle School<br/><b>Move</b> that the Board of Education appoint <b>Mr. Matt Wall</b> as Boys' Intramural Volleyball Coach at Schaghticoke Middle School effective February 5, 2018.</p>  | <p>2017-2018 Stipend: \$971<br/>Current staff member</p>  |

**14. LEAVES OF ABSENCE**

1. **None**



**SUMMARY BY MOC (MAJOR OBJECT CODE)**

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,863,468	-124,021	28,739,447	8,545,026	19,627,981	566,440	98.03%
100'S	SALARIES - NON CERTIFIED	9,228,232	0	9,228,232	3,265,790	4,322,054	1,798,223	82.22%
200'S	BENEFITS	10,445,551	0	10,445,551	5,285,403	3,963,501	1,196,647	88.54%
300'S	PROFESSIONAL SERVICES	3,867,186	-23,902	3,843,284	1,205,728	2,083,831	553,725	85.59%
400'S	PROPERTY SERVICES	913,083	51	913,134	285,362	372,846	254,926	72.08%
500'S	OTHER SERVICES	7,589,382	142,130	7,731,512	2,263,700	4,483,858	984,698	87.27%
600'S	SUPPLIES	2,665,330	5,050	2,670,380	1,041,965	1,243,101	385,315	85.57%
700'S	CAPITAL	514,505	726	515,231	199,404	111,937	203,891	60.43%
800'S	DUES AND FEES	88,427	-35	88,392	61,934	5,828	20,630	76.66%
900'S	REVENUE	-1,364,578	0	-1,364,578	-417,654	0	-946,924	30.61%
<b>GRAND TOTAL</b>		<b>62,810,586</b>	<b>0</b>	<b>62,810,586</b>	<b>21,736,658</b>	<b>36,214,936</b>	<b>5,017,570</b>	<b>92.26%</b>

**SALARIES - NON CERTIFIED BREAKOUT**

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	540,946	0	540,946	170,658	0	457,064	31.55%
51201	SALARIES - NON CERT - PARA EDUCATORS	1,921,245	0	1,921,245	594,216	1,289,136	37,893	98.03%
51202	SALARIES - NON CERT - SUBSTITUTES	825,384	0	825,384	269,094	0	627,348	32.60%
51210	SALARIES - NON CERT - SECRETARY	1,924,596	0	1,924,596	761,700	1,044,720	118,176	93.86%
51225	SALARIES - NON CERT - TUTORS	293,362	0	293,362	49,710	0	243,652	16.94%
51240	SALARIES - NON CERT - CUSTODIAL	1,907,371	0	1,907,371	732,680	975,319	199,372	89.55%
51250	SALARIES - NON CERT - MAINTENANCE	925,332	0	925,332	364,391	470,070	90,871	90.18%
51285	SALARIES - NON CERT - TECHNOLOGY	462,965	0	462,965	178,395	268,826	15,744	96.60%
51336	SALARIES - NON CERT - NURSES	427,031	0	427,031	144,946	273,982	8,103	98.10%
<b>TOTAL</b>		<b>9,228,232</b>	<b>0</b>	<b>9,228,232</b>	<b>3,265,790</b>	<b>4,322,054</b>	<b>1,798,223</b>	<b>82.22%</b>

**BENEFIT BREAKOUT**

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	643,000	0	643,000	211,404	0	431,596	32.88%
52201	BENEFITS - MEDICARE	531,000	0	531,000	162,599	0	368,401	30.62%
52300	BENEFITS - PENSION	850,047	0	850,047	850,047	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	25,000	0	25,000	0	0	25,000	0.00%
52810	BENEFITS - HEALTH INSURANCE	7,534,000	0	7,534,000	3,692,557	3,564,895	276,549	96.33%
52820	BENEFITS - DISABILITY INSURANCE	135,000	0	135,000	86,954	12,154	35,892	73.41%
52830	BENEFITS - LIFE INSURANCE	114,300	0	114,300	0	105,243	9,057	92.08%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	613,204	0	613,204	281,843	281,209	50,152	91.82%
<b>TOTAL</b>		<b>10,445,551</b>	<b>0</b>	<b>10,445,551</b>	<b>5,285,403</b>	<b>3,963,501</b>	<b>1,196,647</b>	<b>88.54%</b>





EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,863,468	-124,021	28,739,447	8,545,026	19,627,981	566,440	98.03%
51200	NON-CERTIFIED SALARIES	9,228,232	0	9,228,232	3,265,790	4,322,054	1,798,223	82.22%
52000	BENEFITS	10,445,551	0	10,445,551	5,285,403	3,963,501	1,196,647	88.54%
53010	LEGAL SERVICES	200,000	0	200,000	173,605	24,400	1,995	99.00%
53050	CURRICULUM DEVELOPMENT	85,000	0	85,000	5,540	0	79,460	6.52%
53200	PROFESSIONAL SERVICES	1,951,261	59,059	2,010,320	389,861	1,347,365	273,094	86.42%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	2,000	0	26,000	7.14%
53210	TIME & ATTENDANCE SOFTWARE	2,874	0	2,874	816	0	2,058	28.38%
53220	IN SERVICE	116,160	0	116,160	42,698	11,505	61,958	46.66%
53230	PUPIL SERVICES	919,056	-84,000	835,056	263,641	542,452	28,962	96.53%
53300	OTHER PROF/ TECH SERVICES	40,693	1,039	41,732	22,531	4,095	15,106	63.80%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	174,292	0	174,292	158,146	15,449	697	99.60%
53530	SECURITY SERVICES	200,850	0	200,850	56,137	138,565	6,147	96.94%
53540	SPORTS OFFICIALS SERVICES	104,000	0	104,000	45,752	0	58,248	43.99%
54101	CONTRACTUAL TRASH PICK UP	88,527	0	88,527	16,769	33,574	38,184	56.87%
54301	REPAIRS & MAINTENANCE	405,892	0	405,892	155,094	210,457	40,341	90.06%
54302	FIRE / SECURITY MAINTENANCE	1,500	0	1,500	1,074	0	426	71.61%
54303	GROUNDS MAINTENANCE	17,028	0	17,028	1,925	500	14,603	14.24%
54310	GENERAL REPAIRS	47,416	-15	47,401	7,623	5,010	34,768	26.65%
54320	TECHNOLOGY RELATED REPAIRS	41,620	0	41,620	5,098	3,337	33,185	20.27%
54411	WATER	65,961	0	65,961	19,090	46,871	0	100.00%
54412	SEWER	22,900	0	22,900	11,201	0	11,699	48.91%
54420	LEASE/RENTAL EQUIP/VEH	222,239	66	222,305	67,487	73,098	81,720	63.24%
55100	PUPIL TRANSPORTATION - OTHER	113,050	0	113,050	33,659	76,243	3,148	97.22%
55101	PUPIL TRANS - FIELD TRIP	35,750	0	35,750	9,122	0	27,372	25.52%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,356,380	0	4,356,380	1,346,682	3,009,698	0	100.00%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	925	0	575	61.69%
55200	GENERAL INSURANCE	322,304	0	322,304	319,423	0	2,881	99.11%
55300	COMMUNICATIONS	49,034	0	49,034	21,612	26,821	601	98.78%
55301	POSTAGE	34,381	0	34,381	8,978	25,403	0	100.00%
55302	TELEPHONE	50,452	0	50,452	46,748	3,704	0	100.00%





EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	4,000	0	4,000	1,407	0	2,593	35.17%
55505	PRINTING	52,738	200	52,938	23,401	12,262	17,275	67.37%
55600	TUITION	20,000	0	20,000	0	0	20,000	0.00%
55610	TUITION TO IN STATE DIST	804,194	120,220	924,414	240,785	579,340	104,289	88.72%
55630	TUITION TO PRIVATE SOURCES	1,679,070	26,910	1,705,980	203,080	739,738	763,162	55.27%
55800	TRAVEL	50,529	-5,200	45,329	7,878	10,649	26,802	40.87%
56100	GENERAL INSTRUCTIONAL SUPPLIES	177,262	-98	177,164	54,726	40,874	81,565	53.96%
56110	INSTRUCTIONAL SUPPLIES	422,194	272	422,466	183,067	69,885	169,514	59.88%
56120	ADMIN SUPPLIES	31,029	0	31,029	13,660	3,338	14,031	54.78%
56210	NATURAL GAS	191,000	0	191,000	28,422	162,578	0	100.00%
56220	ELECTRICITY	914,921	0	914,921	346,424	568,497	0	100.00%
56230	PROPANE	1,825	0	1,825	333	1,492	0	100.00%
56240	OIL	194,384	0	194,384	487	193,897	0	100.00%
56260	GASOLINE	28,801	0	28,801	4,361	20,369	4,072	85.86%
56290	FACILITIES SUPPLIES	272,421	0	272,421	116,025	133,126	23,270	91.46%
56291	MAINTENANCE COMPONENTS	13,835	9,393	23,228	3,333	5,510	14,386	38.07%
56292	UNIFORMS/ CONTRACTUAL	3,320	0	3,320	90	2,810	420	87.35%
56293	GROUNDSKEEPING SUPPLIES	12,000	0	12,000	6,096	4,845	1,060	91.17%
56410	TEXTBOOKS	129,608	-8,440	121,168	71,223	25,904	24,041	80.16%
56411	CONSUMABLE TEXTS	125,824	1,260	127,084	122,965	59	4,060	96.81%
56420	LIBRARY BOOKS	83,249	4,328	87,577	47,544	6,664	33,369	61.90%
56430	PERIODICALS	18,591	0	18,591	11,126	1,133	6,332	65.94%
56460	WORKBOOKS	27,586	-5,068	22,518	14,824	123	7,571	66.38%
56500	SUPPLIES - TECH RELATED	17,480	3,403	20,883	17,261	1,998	1,625	92.22%
57300	BUILDINGS	111,350	0	111,350	1,498	61,695	48,157	56.75%
57340	COMPUTERS/TECH HARDWARE	37,425	5,380	42,805	23,621	10,438	8,746	79.57%
57345	INSTRUCTIONAL EQUIPMENT	55,617	0	55,617	14,051	785	40,780	26.68%
57400	GENERAL EQUIPMENT	121,285	-4,653	116,632	54,278	23,258	39,096	66.48%
57500	FURNITURE AND FIXTURES	188,828	0	188,828	105,956	15,760	67,112	64.46%
58100	DUES & FEES	88,427	-35	88,392	61,934	5,828	20,630	76.66%
<b>EXPENDITURE TOTAL</b>		<b>64,175,164</b>	<b>0</b>	<b>64,175,164</b>	<b>22,154,312</b>	<b>36,214,936</b>	<b>5,964,494</b>	<b>90.95%</b>





REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-716,249	0	-716,249	0	0	-716,249	0.00%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-18,151	0	-31,424	36.61%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-828	0	-1,372	37.64%
44705	BUILDING USE FEES	-55,000	0	-55,000	-25,000	0	-30,000	45.45%
44800	REGULAR ED TUITION FROM INDIVI	-82,000	0	-82,000	0	0	-82,000	0.00%
44822	SPECIAL ED TUITION FROM OTHER	-36,400	0	-36,400	-7,057	0	-29,343	19.39%
44860	ADMISSIONS/ATHLETIC GATE RECEI	-25,400	0	-25,400	-5,000	0	-20,400	19.69%
44861	PARKING PERMIT FEES	-36,224	0	-36,224	-30,000	0	-6,224	82.82%
44862	SCHOOL MUSICAL TICKET SALES	-11,411	0	-11,411	0	0	-11,411	0.00%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-9,118	0	-18,502	33.01%
49599	CAPITAL RESERVE	-322,500	0	-322,500	-322,500	0	0	100.00%
<b>REVENUE TOTAL</b>		<b>-1,364,578</b>	<b>0</b>	<b>-1,364,578</b>	<b>-417,654</b>	<b>0</b>	<b>-946,924</b>	<b>30.61%</b>

<b>GRAND TOTAL</b>	<b>62,810,586</b>	<b>0</b>	<b>62,810,586</b>	<b>21,736,658</b>	<b>36,214,936</b>	<b>5,017,570</b>	<b>92.26%</b>
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PURCHASE RESOLUTION D - 705

AGENDA ITEM 3B-2  
DECEMBER 2017 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	DISTRICT	TOWN OF NEW MILFORD	BOE PORTION OF 17/18 MUNIS USER FEE	\$65,000.00	53200
GENERAL	NMHS	MCGRAW HILL	EARTH SCIENCE TEXTBOOKS (225)	\$23,909.55	56410
GENERAL	DOI	ED ADVANCE	ODYSSEYWARE LICENSES (28)	\$19,600.00	53200
GENERAL	FACILITIES	GARLAND/DBS, INC	DISTRICT ROOF EVALUATION AND PROPOSAL	\$16,850.00	57300
GRANT	SPED	INTEGRATED PEDIATRIC	SPED GRANT PORTION OF OT/PT BILLING	\$15,462.00	53230
CAPITAL	TECH	HB COMMUNICATIONS	CONVERSION UNIT FOR CHANNEL 194 BROADCAST	\$9,013.50	57500
GENERAL	NMHS	MIMEO.COM, INC.	PLANNERS FOR NMHS	\$7,600.00	55505
GENERAL	SPED	MILESTONES BEHAVIORAL	ADVANCED INTERVENTION THROUGH 12/30/17	\$7,600.00	57300
CAPITAL	TECH	MICROSOFT	COMPUTERS AS PART OF REFRESH CYCLE	\$6,640.50	57500
GENERAL	DOI	REG SCHOOL DIST. NO. 1	YEARLY - 17/18 TUITION TO HOUS. VALLEY REG.	\$6,800.00	56420
GRANT	NMHS	EDADVANCE	HEALTH CARE SHADOWING PROGRAM	\$6,000.00	55630
GENERAL	NMHS	NAVIANCE	EDOCS / ALUMNI TRACKER	\$5,567.85	53200
GENERAL	NMHS	WCSU	GRADUATION RENTAL	\$5,350.00	54420

# NEW MILFORD PUBLIC SCHOOLS

Office of Technology

50 East Street

New Milford, Connecticut 06776

(860) 210-2615 FAX (860) 210-4157



Roberta J. Pratt  
Director of Technology

To: Joshua Smith, Superintendent  
From: Roberta Pratt, Director of Technology  
Date: December 7, 2017  
Re: Channel 194 equipment

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The equipment for Channel 194, the public access educational network, is extremely old. We have been able to keep the equipment functional, and had planned a replacement next year, however it is now failing on a daily basis and can no longer be kept in operating condition. In order to continue broadcasting Board of Education meetings, we will need to replace the equipment ahead of schedule. After researching options, we have decided that HB Communications has the equipment that will best meet our needs. HB Communications is on the Connecticut State Contract list and their quote reflects the discounted price.

Attached to this memo are the quotes for the equipment and installation. I recommend changing our capital purchase for this year to cover the Channel 194 equipment and budgeting for new servers in the 18-19 school year.



1432 Main Street  
Waltham, Massachusetts 02451  
phone 781.890.6046  
fax 781.890.6048

60 Dodge Avenue  
North Haven, Connecticut 06473  
phone 203.234.9246  
fax 203.234.2013

1130 Globe Avenue  
Mountainside, NJ 07092  
phone 908.654.3600  
fax 908.654.9273

1.800.243.4414  
www.hbcommunications.com

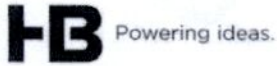
<b>Bill-To-Party</b> NEW MILFORD PUBLIC SCHOOL ACCOUNTS PAYABLE 50 EAST STREET NEW MILFORD CT 06776
<b>Ship-To-Party</b> NEW MILFORD PUBLIC SCHOOL JOE DILEONE 50 EAST STREET NEW MILFORD CT 06776

<b>Document Number</b>	20103062
<b>Document Date</b>	11/15/2017
<b>Customer No.</b>	601696
<b>Validity End Date</b>	12/15/2017
<b>Salesperson</b>	MCDUELL, CHRIS
<b>Distribution Channel</b>	07
<b>Sales Office</b>	North Haven
<b>Quoted By</b>	David J Amellin
<b>Quoted To</b>	JOE DILEONE
	860-354-6265
<b>Payment Terms</b>	Net 30

<b>Purchase Order No.</b>		<b>Purchase Order Date</b>	
<b>Delivery Terms</b>	DST BEST WAY DEST	<b>Ship Via</b>	Best - Std Ground
<b>Total Weight:</b>	0.010 KG		

Item	Material/Description	Quantity	Unit Price	Amount
10	LEIGHTRONIX ULTRANEXUS-HD FLEX Network-Managed HD/SD Automation Controller And Digital Video Server Recorder Player	1.00 EA	8,095.50	8,095.50
ABOVE REFLECTS THE CT STATE CONTRACT 13PSX0090 AND INCLUDES DELIVERY				
			<b>Sub Total</b>	8,095.50
			<b>Total Amount</b>	\$ 8,095.50

Signature \_\_\_\_\_ Date \_\_\_\_\_



Project #	CM-112017-1
Date:	11/20/2017
Ver#	1

Quoted To: 

New Milford Piblic School
Attn: Joe Dileone
50 East Street
New Milford CT 06776

Installation Site: 


Quoted By: 

Christopher Mc Duell
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Project Name: 

Leghtronix Installation Doc # 20103062
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Item	Qty	Manufacturer	Model	Description	Unit	Total
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**Equipment**

53	1	HB	cables & connectors	cables, connectors, hardware, etc.	34.00	34.00
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**TOTAL EQUIPMENT:** 34.00

**Technical Services**

5		HB	Installation	on site installation & testing		884.00
10		HB	Freight	freight in/out		0.00

**TOTAL NON-EQUIPMENT:** 884.00

1. Please reference quote # CM-112017-1-R1.

**TOTAL PROJECT - excluding applicable taxes:** \$918.00

Sales tax TE  
**TOTAL PROJECT INCLUDING TAX:** \$918.00

TERMS: 30% Deposit, Balance due on delivery

All prices are quoted in U.S. dollars and are exclusive of all taxes and duties imposed by any governmental authority, all freight and shipping charges, and any insurance premiums, all of which shall be paid by purchaser.

Purchaser agrees to accept partial order shipments, and for such shipments, shall be responsible for paying the partial amount due.

Quote Expires in 30 Days and is subject to availability. Manufacturers promotional pricing is subject to manufacturer review.



BUDGET TRANSFER REQUESTS

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
NMHS-1	NEED FOR ADDITIONAL FUNDS IN LIBRARY BOOKS TAKING FUNDS FROM PREVIOUSLY EXPECTED CHROMEBOOK CART PURCHASE	\$460.00	NMHS	BLE22235 LIBRARY	57400 EQUIPMENT	NMHS	BLE22235 LIBRARY	56420 LIBRARY BOOKS
FAC-1	PRINTER FOR ID BADGES	\$679.84	FAC	BFY26143 CUSTODIAL & HOUSEKEEPING	53200 PROFESSIONAL SERVICES	FAC	BFY26243 MAINTENANCE AND REPAIR	57340 COMPUTER EQUIPMENT
FAC-2	SMS EMERGENCY HOT WATER HEATER REPAIR	\$5,000.00	FAC	BFY26243 REPAIRS & MAINTENANCE	55800 TRAVEL	SMS	BFD26243 REPAIRS & MAINTENANCE	56291 MAINTENANCE COMPONENTS
		\$1,393.36			57400 GENERAL EQUIPMENT			
		\$3,000.00			57340 COMPUTER EQUIPMENT			

DETAIL			FROM (-)			TO (+)		
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
FAC-2	SMS EMERGENCY HOT WATER HEATER REPAIR <i>(CONNECTED TO ABOVE TRANSFER BUT DOES NOT REQUIRE APPROVAL AS IT IS NOT ACROSS MOC)</i>	\$1,499.00	FAC	BFY26243 REPAIRS & MAINTENANCE	56291 MAINTENANCE COMPONENTS	SMS	BFD26243 REPAIRS & MAINTENANCE	56291 MAINTENANCE COMPONENTS



New Milford PTO  
Parent Teacher Organization  
PO Box 1343  
New Milford, CT 06776

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November 30, 2017

Mr. Joshua Smith  
Superintendent  
50 East Street  
New Milford, CT 06776

Dear Mr. Smith:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

**Northville Elementary School**

- \$1,400.00** Two Viva Brazil performances for K-2 students. This program is a live cultural arts experience which enhances literary knowledge, tolerance and empathy as well as artistic appreciation and development.
- \$1,265.00** Two Tanglewood Marionettes performances for K-2 Students. This cultural arts assembly enhances literacy knowledge, tolerance and empathy as well as developing artistic appreciation and development.
- \$2,665.00 Grand Total**

Sincerely,  
Kathleen Lewis  
TW PTO President



# Schaghticoke Middle School

Home of the Surge

Memo from the Office of:

**Dr. Christopher Longo, Principal**

[longoc@newmilfordps.org](mailto:longoc@newmilfordps.org)

[twitter.com/drchrislongo](https://twitter.com/drchrislongo)

Tel (860) 354-2204

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**TO:** Joshua Smith, Superintendent  
**DATE:** December 5, 2017  
**RE:** Unified Sports Donation

The Board of Education recently approved my request to expand our Unified Sports program at SMS by adding a new activity, "Unified Bowling." This program allows students with and without intellectual disabilities to participate in sports alongside each other.

Through our partnership with the Connecticut Association of Schools, we have received grant funding (\$1,500) from CAS/CIAC to be used for our program. We intend to utilize these funds for transportation, uniforms, and materials for our Unified Sports.

I am writing for Board of Education approval for this donation of \$1,500.

Thank you.

### ***Schaghticoke Middle School Vision Statement***

*Schaghticoke Middle School is made up of a community of learners: students, parents, faculty, staff, administration, and citizens of the greater New Milford area. The foundation of our vision lies upon the positive reinforcement of character: integrity, responsibility, respect, and fairness. Together we will work to create an environment in which all students can reach their potential academically, socially, and emotionally under the guidance and nurturing support of the Schaghticoke community members. We will collaborate to foster an atmosphere of trust and support in order to encourage teachers and students to explore new initiatives in curriculum and assessment to improve student achievement.*

# NEW MILFORD PUBLIC SCHOOLS

Food and Nutrition Services Department

22 Hipp Road

New Milford, Connecticut 06776

(860) 354-3712 · FAX (860) 354-3712



Sandra Sullivan, RD, CD-N  
Director

To: Anthony Giovannone  
From: Sandra Sullivan  
Date: November 28, 2017

Re: Fall Health Inspections

The New Milford Health Department has completed its first inspection for the 17-18 school year. Inspections occur two to three times per year. All kitchens, service areas and storage facilities were evaluated. I am happy to report the following exceptional scores:

New Milford High School	99
Schaghticoke Middle School	100
Sarah Noble Intermediate School	100
Northville School	100
Hill and Plain School	100

Cc: Joshua Smith  
Greg Shugrue  
Christopher Longo  
Anne Bilko  
Paula Kelleher  
Susan Murray