

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

RECEIVED
TOWN CLERK

2018 MAY -4 P 12:32

CS

NEW MILFORD, CT

DATE: May 8, 2018
TIME: 6:45 P.M.
PLACE: Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Thermal Scan/Roof Report and Recommendations

4. Items of Information

- A. Fuel Tanks Update
- B. Annual Septic Tank and Boiler Cleaning

5. Public Comment

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- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

**Sub-Committee Members: Brian McCauley, Chairperson
Angela C. Chastain
Bill Dahl
Eileen P. Monaghan**

**Alternates: Tammy McInerney
Joseph Failla**

NMPS Roof Report Recommendations

3-A

<u>YEAR</u>	<u>ACTION</u>	<u>Cost Estimate</u>
2018	1) NMHS - PM work	\$7-\$15,000
	2) HPS - PM work	\$9-\$20,000
2019	1) SNIS - Replacement Begins	\$2.9-\$3.4M
	2) HPS - PM Work	\$25,000
	3) NES - PM Work	\$25,000
2020	1) SNIS - Replacement Continues	N/A
	2) HPS - PM Work	\$15-\$20,000
	3) NES - PM Work	\$15-\$20,000
2021	1) SNIS - Replacement Continues	N/A
	2) NES - Replacement Begins	\$2.65-\$3.31M
	3) HPS - PM Work	\$17,500
	4) NMHS - PM Work	\$18,000
2022	1) SNIS - Replacement Concludes	N/A
	2) NES - Replacement Concludes	N/A
	3) District - PM Work (as needed)	\$20-\$35,000



Facilities Sub-Committee
May 8, 2018

Cost Estimate

Client: New Milford Public Schools

Facility *	Asset *	System Type	Age(years)	Rating	Square Footage	Recommendation	Action Year	Cost Estimate	Expected Life
Hill & Plain School	All Standing Seam Roof Sections	Standing Seam - Trapezoidal	N/A		71,000	Restore	2026	\$900,000.00 - \$975,000.00	15
	All Standing Seam Roof Sections	Standing Seam - Trapezoidal	N/A		--	Repair	2018	\$5,000.00 - \$15,000.00	1
	Single Ply Roof Sections	Single Ply	N/A	Poor	5,000	Replace	2021	\$100,000.00 - \$125,000.00	35
	Single Ply Roof Sections	Single Ply	N/A	Poor	--	Replace	2018	\$50,000.00 - \$70,000.00	35
	Single Ply Roof Sections	Single Ply	N/A	Poor	--	Repair	2018	\$3,000.00 - \$4,000.00	1
Hill & Plain School Total:								\$1,058,000.00 - \$1,189,000.00	
New Milford High School	All Low Slope Sections	Built Up Roof (BUR)	19	Good	52,442	Restore	2022	\$675,000.00 - \$750,000.00	15
	All Low Slope Sections	Built Up Roof (BUR)	19	Good	--	Maintenance	2018	\$7,000.00 - \$15,000.00	10
	All Shingle Sections	Shingles	19	Fair	128,405	Retrofit	2025	\$1,167,000.00 - \$1,500,000.00	40

Facility *	Asset *	System Type	Age(years)	Rating	Square Footage	Recommendation	Action Year	Cost Estimate	Expected Life
	All Shingle Sections	Shingles	19	Fair	--	Retrofit	2024	\$1,167,000.00 -	40
								\$1,500,000.00	
	All Shingle Sections	Shingles	19	Fair	--	Retrofit	2023	\$1,167,000.00 -	40
								\$1,500,000.00	
	All Shingle Sections	Shingles	19	Fair	--	Repair	2018	\$7,000.00 - \$15,000.00	10
New Milford High School Total:								\$4,190,000.00 - \$5,280,000.00	
Northville School	All Shingle Sections	Shingles	N/A		20,565	Retrofit	2020	\$725,000.00 - \$825,000.00	40
	Ballasted Slope Sections	EPDM: Ballasted	N/A	Fair	55,892	Retrofit	2020	\$1,500,000.00 -	35
								\$1,950,000.00	
	Fully Adhered Single Ply Roofs	Single Ply	N/A		8,298	Retrofit	2020	\$200,000.00 - \$250,000.00	35
	Masonry/Wall and Soffit		35			Restore	2020	\$225,000.00 - \$285,000.00	10
Northville School Total:								\$2,650,000.00 - \$3,310,000.00	

Facility *	Asset *	System Type	Age(years)	Rating	Square Footage	Recommendation	Action Year	Cost Estimate	Expected Life
Sarah Noble School	All Low Slope Sections	Built Up Roof (BUR)	N/A	Fair	126,022	Retrofit	2019	\$2,900,000.00 - \$3,400,000.00	40
Sarah Noble School Total:					126,022			\$2,900,000.00 - \$3,400,000.00	
Client Total:					467,624			\$10,798,000.00 - \$13,179,000.00	



Office of Fiscal Services & Operations
 50 East Street
 New Milford, Connecticut 06776

Facilities Sub-Committee
Operations Sub-Committee

TO: Joshua D. Smith, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: May 4, 2018
RE: Fuel Tank Bid Update

The bid packet for the Fuel Tank Replacements was mailed and also ran as a legal notice in the newspaper on Monday April 2, 2018. On Tuesday April 10, 2018 a mandatory walkthrough was conducted that five (5) contractors and 1 (one) supplier attended.

The bid close date was on Tuesday April 24, 2018. On that date, three (3) vendors submitted bids for the project:

	<u>EIT Environ.</u>	<u>True Blue Environ.</u>	<u>Amer. Petrol. Equip.</u>
HPS	\$92,000.00	\$94,165.00	\$158,864.50
SNIS	NO BID	\$103,980.00	\$172,514.50
Lillis	\$95,000.00	\$105,108.00	\$164,364.50

lowest price

I am providing this memo to further the conversation on this project regarding the order and time frame in which we replace them as well as the funding source to use. I will be glad to discuss this at the Facilities and Operations meetings on May 8, 2018 to answer any and all questions regarding this decision.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

4-B Facilities Sub-Committee
3D-1 Operations Sub-Committee

TO: Joshua D. Smith, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: May 4, 2018
RE: Bid Award #E-1718-112926 – Septic Tank and Grease Trap

The bid packet for **Septic Tank and Grease Trap** pumping was mailed to vendors, posted on our website and also ran as a legal notice in the newspaper on Tuesday April 17, 2018. The bid close date was on Tuesday May 1, 2018.

On that date, two (2) vendors submitted bids for the project:

- Bidder #1 – NEW MILFORD SEPTIC \$13,700.00
- Bidder #2 – WEST CONN SEPTIC SERVICE \$15,900.00

I am recommending to the Board that they award this bid to New Milford Septic. In addition to being the lower bidder, New Milford Septic is a well-established vendor with a proven track record of quality work, responsiveness, as well as excellent customer service. They are also the vendor that is currently performing this service for the district. I will be glad to discuss this at the Facilities and Operations meetings on May 8, 2018 to answer any and all questions regarding this decision.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

4-B Facilities Sub-Committee
3D-2 Operations Sub-Committee

TO: Joshua D. Smith, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: May 4, 2018
RE: Bid Award #E-1718-112927 – Boiler Cleaning & Service

The bid packet for the **Boiler Cleaning & Service** was mailed to vendors, posted on our website and also ran as a legal notice in the newspaper on Tuesday April 17, 2018. The bid close date was on Tuesday May 1, 2018.

On that date, four (4) vendors submitted bids for the project:

- Bidder #1 – PENN MARR BOILER CLEANING \$12,130.00
- Bidder #2 – MCKENNEY MECHANICAL \$14,840.00
- Bidder #3 – BLAKE EQUIPMENT \$16,700.00
- Bidder #4 – AIRTEMP MECHANICAL \$24,500.00

I am recommending to the Board that they award this bid to Penn Marr Boiler Cleaning. In addition to being the lower bidder, Penn Marr Boiler Cleaning is a well-established vendor with a proven track record of quality work, responsiveness as well as excellent customer service. They are also the vendor that is currently performing this service for the district. I will be glad to discuss this at the Facilities and Operations meetings on May 8, 2018 to answer any and all questions regarding this decision.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations