



Independent School District # 2

P.O. Box 128
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REGULAR MEETING

September 15, 2020

5:00 p.m.

Via Zoom Meeting – See Instructions Below

Call To Order

The meeting was called to order at 5:00

Members Present:

Eileen Dodds – President

Carm Chavez – Secretary

Michael Bugayong – Vice President

Tim Hendricks – Member

Nacona Cline – Joined late

Pledge

Moment of Silence

Approval Of Agenda

There was a motion by Michael and seconded by Tim to approve the agenda as presented. Motion carried 4-0.

Recognition of Visitors

James Cammon, Windy Kerns, Ann Jenkerson, Mia Cauzza, Rebecca Hendricks, Kelcie Hutton, Mary Gutheridge, Tara Gomez, Crystal Madrid, Layla Veith

Board Approval of Minutes
For the August 18th, 2020
Regular Meeting

There was a request to correct Michael's last name spelling on the minutes. There was a motion by Michael and seconded by Tim to approve the minutes from the April 18th meeting with the correction on Michael's last name. Motion carried 4-0.

Audience Input

There was none at this time.

Elementary Educational
Report

Mia Cauzza addressed the board for Quemado Elementary. Mia talked about the schedule, bathroom breaks and social distancing. So far, she feels it is going pretty well and the kids are adapting. She talked about BT and getting the kids used to their new laptops so that they are becoming familiar with them. She gave a big shout out to custodians and the cleaning they are doing. She has one distance learner and she talked about how she is teaching him. She thinks things are looking up and asked the board if they had any questions. Eileen asked how many students are doing distance learning in elementary. Cindy Orthman responded that there are 7 at this time in elementary. Eileen asked about the chrome books for every student and Mia said that she felt it was going pretty well. She talked about the difference in a student that has internet vs. non-internet and the challenges. Mia talked about the kids wearing masks and shields and that her students are wearing something at all times. The board thanked her. Ann Jenkerson addressed

the board for Datil. They have 14 students in person and 2 distance learning. They are adapting well to wearing their masks. She talked a little about a program “26 letters in 26 days”, started yesterday with the letter “A”. She talked a bit about the program. They should finish by the end of October. The board thanked her.

High School Educational Report

Kelcie Hutton addressed the board for the high school. She talked about the schedules and that they appreciate the custodians and all their hard work. Most of the students are learning at home and they have maybe 3 students in person. She talked about the Google Classroom and that she utilizes it all the time and it helps tremendously. She wanted to share her screen with the board to show them how she does her classes but she could not share her screen so she explained how she teaches for her classes. She went over her planning in Google Suites. She also talked about using CKH through distance learning too. She talked about classroom management is a little easier while recording. The board thanked her.

Administrative Report

Mrs. Orthman addressed the board by introducing the new teachers. Crystal Madrid who teaches K-1 combo class in Quemado. Crystal talked about her family and commuting from Springerville. She talked about her teaching experiences. She talked about her students getting used to the Chromebooks and that it is getting easier for the kids. She talked about Marisa Tellez, her educational assistant. She is doing a wonderful job so far. Mrs. Orthman introduced Mary Gutheridge, the new 6th grade and 7th grade math teacher. Mary talked about her teaching experience and that she is taking on testing coordinator as well. She talked about the 6th grade who are mostly in the classroom, she has 3 distance learning and 7th grade is attending from home. It is a different feeling with so few in the classroom and that it is a learning process. She talked about the attendance of students that are distance learners and it is pretty high. The board thanked her. Mrs. Orthman introduced James Cammon who teaches upper grades in Datil 3-6. He addressed the board talking about the grades he is teaching and thanked Ann Jenkerson for her help getting him acclimated and is happy with the attendance. He talked about the teaching process for him in Datil. The board thanked him. Mrs. Orthman introduced Twila Summers who is an aide in Datil. Mrs. Orthman also talked about Joel Ahles and his being a long-term substitute to fill in the teaching gaps. Mrs. Orthman is most impressed with new teachers and the learning curve for all staff. Everyone has risen to the occasion and there have been bugs worked out as we go along. There are 9 kids doing distance learning for 6th grade. She talked about the Swivls that should be delivered next week and how they will help out with lessons for distance learning, there will be a training for the teachers on them. 7-12 grade are distance and there are 9 kids that chose Odessyware for their at home format for the on-line academy. She talked about the health screenings that we have in place. We are encouraging hand washing. She did a shout out to elementary teachers for their idea of putting stamps on the backs of the kids' hands. If it was washed off by the end of the day, the kids got a sticker. There were quite a few stickers handed out. Teachers are recording their lessons for students that are absent for a day so that they don't miss lessons. Carm asked if it would be possible to go in and observe classes to see how things are

going, with advanced noticed. Mrs. Orthman said that we are trying to limit outside people coming in to the school. Carm asked about the kids that are out in the parking lot working on their assignments. Mrs. Orthman said that only teacher's students and SPED kids are allowed in the building, so the kids are allowed to stay outside to do their lessons. Carm asked when Jr. High will be allowed back into school. Mr. Lackey said that there is no clear timeline, it will depend on the numbers of COVID cases in the state. Mr. Lackey talked about board members being allowed in the school to observe, he talked about being diligent with the health screenings and maybe coming in to observe morning routines. Carm asked if we are tied to Albuquerque district coming back and Mr. Lackey said that it is not tied to their decision to wait until after January. Eileen asked about being able to observe, who would she call to be able to join a class in Datil. Mrs. Orthman talked about the kids using Odessyware so there is no Google classroom for Datil. She invited Eileen to come to Quemado to observe. Mrs. Orthman introduced Joel Ahles saying he was hired the day before school started as a long term substitute. He is also a bus driver. Joel talked a little about his background, where he is from and such. He has a Bachelor's of Science from AZ State, he is hoping to make an impact here. The staff is being very helpful. He is teaching middle school history and assisting with 6th grade English and PE. The board welcomed him. The board thanked Cindy.

Superintendent's Report

Mr. Lackey addressed the board. Ann is taking on lead teacher in Datil and he is very appreciative of her taking on that responsibility. Jim is taking on the SAT coordinator in Datil. Joel is a long term sub, he will be working on his alternative pathway to become a teacher. He is in a support type role at present. Chas Angelus resigned a week ago, Donna Johnson will be helping to cover the library after her duties in the cafeteria. Jaedean will be taking over STARS to cover that position and hopefully Shayla will be brought on board as a second back-up person. He talked about the start of school and all the guidance from PED. Some things have changed: face shields are no longer acceptable to use in an educational setting, Mr. Lackey talked about the perception in the community regarding this change. Another change is who can be back in the classroom, down to 50%, forcing an A B block. It is still under discussions and there is a lack of clarity. He talked about child care, staff needs for child care and how this will mesh with the 50% rule. He talked about high risk students and how the 50% rule would affect them with in person learning. We are still trying to understand this before we take any action and we are trying to approach it in the best way. There has been a continuing change with COVID testing for staff, it now has been deemed not effective and last week they have brought back a 5% screening. Today he received guidance that everybody will have to participate every week, we cannot use our local clinic for it, we have to use the closest state testing clinic. He is not sure how it will look but will keep board updated as it evolves. He talked about the good solid guidance from the state. He would like to echo the appreciation for the staff, the preparation in getting things ready to start the year, the ongoing trainings for teaching challenges. Very excited about the staff on board right now.

Business Report Anna explained about the increase and decrease BAR. She let the board know that the auditors should be coming at the end of September/early October. She asked if the board had any questions for her.

Board Approval of Common Agenda
Check Listing

Transfers The following transfers were submitted for approval:

FROM	110001000511001010003000141100000000 SALARIES	10165
	110001000511001010003129141300000000 SALARIES	13000
TO	110001000511002000003129141200000000 SALARIES	4490
	110001000511004020003130141500000000 SALARIES	3950
	110001000511004020003130171100000000 SALARIES	2607
	110001000512001010003129171100000000 OVERTIME	75
	110001000512001010003130171100000000 OVERTIME	321
	110001000521110000003129000000000000 ED RETIREMENT	1500
	110001000521110000003130000000000000 ED RETIREMENT	2067
	110001000521120000003129000000000000 RETIREE HEALTH	200
	110001000521120000003130000000000000 RETIREE HEALTH	304
	110001000522100000003129000000000000 FICA	700
	110001000522100000003130000000000000 FICA	611
	110001000522200000003129000000000000 MEDICARE	150
	110001000522200000003130000000000000 MEDICARE	157
	110001000573323000003130000000000000 SUPP. ASSETS<5000	6033
FROM	110002300511000000003129111100000000 SALARIES	800
	110002300511000000003130111100000000 SALARIES	800
	110002300511000000003045111100000000 SALARIES	800
	110002400511000000003129111200000000 SALARIES	600
	110002400511000000003130111200000000 SALARIES	600
	110002400511000000003045111200000000 SALARIES	600
	110002400533300000003129000000000000 PROF. DEVELOPMENT	500
	110002400533300000003130000000000000 PROF. DEVELOPMENT	500
	110002400533300000003045000000000000 PROF. DEVELOPMENT	500
	110002600521110000003130000000000000 ED RETIREMENT	300
	110002600521110000003129000000000000 ED RETIREMENT	400
	110002600523110000003129000000000000 HEALTH & MEDICAL	936
TO	110002100527100000003000000000000000 W/C PREMIUM	216
	110002200527100000003000000000000000 W/C PREMIUM	706
	110002200561180000003000000000000000 SUPPLIES & MATERIALS	350
	110002300523130000003130000000000000 DENTAL	3
	110002300527100000003000000000000000 W/C PREMIUM	71
	110002400523110000003130000000000000 HEALTH & MEDICAL	200
	110002400523110000003045000000000000 HEALTH & MEDICAL	468
	110002400523130000003130000000000000 DENTAL	200
	110002400523130000003129000000000000 DENTAL	216

	110002400523130000003045000000000000DENTAL	200	
	110002500521110000003045000000000000ED RETIREMENT	1000	
	110002500521110000003129000000000000ED RETIREMENT	1169	
	110002500521110000003130000000000000ED RETIREMENT	1000	
	110002500521120000003045000000000000RETIREE HEALTH	100	
	110002500521120000003130000000000000RETIREE HEALTH	137	
	110002500521120000003129000000000000RETIREE HEALTH	150	
	110002500523120000003130000000000000BASIC LIFE	3	
	110002500523140000003130000000000000VISION	14	
	110002500523140000003129000000000000VISION	13	
	110002500527100000030000000000000000W/C PREMIUM	41	
	110002600523130000003045000000000000DENTAL	200	
	110002600523130000003130000000000000DENTAL	176	
	110002600523140000003045000000000000VISION	15	
	110002600523140000003130000000000000VISION	9	
	110002600552000000030450000000000000OTHER INSURANCE	225	
	110002600552000000031300000000000000OTHER INSURANCE	228	
	110002600522000000031290000000000000OTHER INSURANCE	226	
FROM	110002700543140000003000000000000000M & R BUSES	148	
TO	110002700527100000003130000000000000W/C PREMIUM	148	
FROM	110003100561160000003000000000000000FOOD	302	
TO	110003100561180000003129000000000000SUPPLIES & MATERIALS	151	
	110003100561180000003130000000000000SUPPLIES & MATERIALS	151	
FROM	130002700551110000003000000000000000FEEDER ROUTES	1001	
TO	130002700546200000003129000000000000 BUS RENTS/LEASES		1001
FROM	241011000511001010003130141100000000 SALARIES	8579	
	241011000511001010003130162100000000 SALARIES	3000	
	241011000511001010003129162100000000 SALARIES	1500	
	241011000511001010003045161200000000 SALARIES	1000	
	241011000513001010003045141100000000 ADD COMP	3000	
	241011000513001010003130141100000000 ADD COMP	4000	
	241011000513001010003129141100000000 ADD COMP	4000	
	241011000521110000003000000000000000ED RETIREMENT	2000	
	241011000522100000003000000000000000FICA	1647	
TO	241011000511001010003130121100000000 SALARIES	17658	
	241011000523110000003130000000000000HEALTH & MEDICAL	9523	
	241011000523130000003130000000000000DENTAL	451	
	241011000523140000003130000000000000VISION	94	
FROM	241061000561182000003000000000000000SUPPLIES & MATERIALS	1570	
TO	241061000523110000003130000000000000HEALTH & MEDICAL	314	
	241061000523120000003000000000000000 BASIC LIFE		

	2410610005611320000031300000000000000000	SOFTWARE	628
	2410610005611320000031290000000000000000	SOFTWARE	627
FROM	2430110005733210100030000000000000000000	SUPPLY ASSETS<5000	356
TO	2430110005610910100031300000000000000000	ON LINE DIGITAL SUB.	53
	2430110005611310100031300000000000000000	SOFTWARE	303
FROM	251532100513000000003000121600000000	ADD COMP	3953
TO	251532100513000000003045121500000000	ADD COMP	600
	251532100513000000003129121500000000	ADD COMP	820
	251532100513000000003130121500000000	ADD COMP	820
	25153210052720000000300000000000000000	W/C ER	1
	25153210052913000000300000000000000000	W/C EE	1
	251532100561180000003000000000000000000	SUPPLIES & MATERIALS	1711
FROM	41000500058214000000300000000000000000	DEBT RESERVE	100
TO	41000500058322000000300000000000000000	BOND INTEREST	100

Increases There was an increase BAR for fund 27155 in the amount of \$1936.

Decreases There was a decrease BAR for fund 11000 in the amount of \$123,740

There was a motion by Carm and seconded by Nacona to approve the Common Agenda. Motion carried 5-0.

Board Approval for Flexibility in Attendance Policy for 2020-21 Year

Mr. Lackey sent this to the board along with his monthly report. He talked about the differences in the settings of teaching and learning. He said that we don't necessarily need new policies but we need the flexibility for attendance. He talked a bit about the different ways that attendance can be counted with the different circumstances. He is asking the board to just approve the flexibility for different circumstances with different expectations for each circumstance. Carm asked if we needed to change policy and Mr. Lackey said that we did not have to change the policy as he expects it to change back within a year and changes will be made accordingly to circumstances.

- Student learning, work completion, including constant communication with teachers is the expectation regardless of the educational setting. Student attendance will be determined based on students meeting the expectations given their individual circumstances.

Students are expected to be present and fully engage in the learning program every day.

There was a motion by Carm and seconded by Nacona to approve to have flexibility in our policy for attendance for the 2020-2021 year. Motion carried 5-0.

Board Approval of Feeder Route Applications

There was a feeder route application for Jacobs and Whitaker – Eileen asked about the difference in trips. Anna explained and Mr. Lackey clarified. There was

a motion by Michael and seconded by Tim to approve the presented feeder route applications. Motion carried 5-0.

Discussion Items

Board Goals

Eileen said they should have a working copy of the work Carm did on this goal. It is very basic right now and can be changed in the future easily. There was some discussion about the expectations on the measurable and attainable goals. Eileen says it is what they are looking for the students to achieve throughout the year. Eileen talked about how it could be measurable for students. Mr. Lackey talked about how, as an administrator, he would set it up and how it could be measurable. There was some discussions about the goal. Carm asked the other members to jot down their thoughts on the goal. Eileen and Carm want the students to know that the board cares and is invested in their education. Mr. Lackey talked about the rewards part of the goal. Eileen said that this was just the first part of the recognition process. There was some discussion about the reward/recognition process. Eileen said this would be for something that really stands out. Mr. Lackey commended the board for the direction they are taking on this. Eileen said she and Carm would like to hear from the other board members on this as well as input from administrators and teachers.

Board Members, the following is being suggested as a **GOAL** for the **Quemado Board**, and is being offered as a result of our ongoing discussion about Board goals from a speech several of us heard at the January 2020 statewide meeting in Santa Fe.

Your comments, suggestions, and/or edits will be discussed at the September Board meeting.

GOAL: Be Responsive to Student-Centered Outcomes

- * Set specific, measurable, attainable, realistic and timely expectations for students via continuous improvement plans now in use in Quemado schools.
- * Celebrate student accomplishments that support behavioral and learning expectations.
- * Reward desired student outcomes throughout the year.
- * Get monthly student and teacher input at the Board meeting.

Recognition ideas:

- * Interim achievement certificates for students showing improvement---presented by a Board member in the classroom
- * Teacher certificates for outstanding classroom gains---also presented in the classroom, or at an assembly. (Maybe with a gift certificate to a local restaurant)
- * Certificates of appreciation from the Board for students and teachers attending Board meetings.

*****These were brainstorm ideas to show our concern and desire to be involved with student achievement. These are by no means everything that can be considered. Your comments and suggestions are needed to make any goal we decide to adopt as complete as possible.

Items For Next Month - Carm asked about the Superintendent's informative review of performance in

executive session. Mr. Lackey will send out the most current Superintendent's evaluation process. This should be on the agenda next month. Feeder route applications.

Adjournment

There was a motion by Carm and seconded Tim by to adjourn the meeting. Motion carried 5-0. Meeting was adjourned at 6:35.

TO JOIN THE ZOOM MEETING CALL: 415-762-9988 or 646-568-7788 AND FOLLOW THE VERBAL INSTRUCTIONS

MEETING ID: 911 161 5822

PARTICIPANT ID: 018416

PLEASE ENSURE THAT YOUR PHONE IS MUTED TO LIMIT BACKGROUND NOISE MEETING.

President

Secretary