

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
MEETING NOTICE

SDATE:	October 2, 2012
TIME:	7:30 P.M.
PLACE:	Lillis Administration Building – Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-649
2. Budget Position as of 9/30/12

C. Gifts & Donations

1. PTO – Exhibit B

D. Grants

1. District Consolidated Grant
2. ED 229 Bilingual Education Program Grant

E. System for Educator Evaluation and Development (SEED)

F. Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate

4. Item of Information

A. Update on Transportation Complaints

5. Executive Session (Anticipated)

A. Discussion and Possible Action regarding the Memorandum of Understanding with the Administrators' union regarding salary payment

6. Adjourn

Sub-Committee Members: Mr. Thomas McSherry, Chairperson **Alternates:** Mr. Tom Brant
Mr. David A. Lawson Mrs. Daniele Shook
Mrs. Lynette Celli Rigdon
Mr. William Wellman

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
October 9, 2012

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. None currently**

2. CERTIFIED STAFF

b. APPOINTMENTS

- 1. None currently**

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

- 1. None currently**

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

- 1. Ms. Mallory Lee**, Paraeducator, Hill and Plain School
Move that the Board of Education appoint **Ms. Mallory Lee** as Paraeducator at Hill and Plain School effective October 10, 2012.
- 2. Ms. Amy Tobin**, Paraeducator, Northville Elementary School
Move that the Board of Education appoint **Ms. Amy Tobin** as Paraeducator at Northville Elementary School effective October 10, 2012.

\$13.38 per hour

Replacing: M. Hinz

\$13.38 per hour

Replacing: S. Carlson

5. SUBSTITUTES

a. APPOINTMENTS

- 1. Mr. Mark Grant**, Substitute Teacher
Move that the Board of Education appoint **Mr. Mark Grant** as a Substitute Teacher effective October 10, 2012.
- 2. Mr. Andrew Kisling**, Substitute Teacher
Move that the Board of Education appoint **Mr. Andrew Kisling** as a Substitute Teacher effective October 10, 2012.
- 3. Mrs. Chalice Racey**, Substitute Teacher
Move that the Board of Education appoint **Mrs. Chalice Racey** as a Substitute Teacher effective October 10, 2012.

Education History:
BS: Springfield College
Major: Physical Education

Education History:
BA: Bridgewater State Univ.
Major: Aviation Science

Education History:
BA: St. Francis Univ.
Major: History
MA: Manhattanville College
Major: Humanities
6th Yr.: Ed. Admin. & Supervision

<p>4. Ms. Caitlin Schneider, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Caitlin Schneider as a Substitute Teacher effective October 10, 2012.</p>	<p><i>Education History:</i> BA: Massachusetts College of Liberal Arts Major: History MS: Manhattanville College Major: Social Studies and Special Education</p>
<p>5. Ms. Cathy Yanik, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Cathy Yanik as a Substitute Teacher effective October 10, 2012.</p>	<p><i>Education History:</i> BA: ECSU Major: Elementary Education</p>
<p>6. ADULT EDUCATION STAFF a. APPOINTMENTS 1. None currently</p>	
<p>7. BAND STAFF a. RESIGNATIONS 1. Mr. Richard Nelson, Music/Visual Tech for Band, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mr. Richard Nelson as Music/Visual Tech for Band at New Milford High School effective September 21, 2012.</p>	<p>Personal Reasons</p>
<p>2. Ms. Amanda Welch, Music/Visual Tech for Band, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Ms. Amanda Welch as Music/Visual Tech for Band at New Milford High School effective September 21, 2012.</p>	<p>Personal Reasons</p>
<p>8. BAND STAFF b. APPOINTMENTS 1. None currently</p>	
<p>9. COACHING STAFF a. RESIGNATIONS 1. None currently</p>	
<p>10. COACHING STAFF b. APPOINTMENTS 1. Ms. Eileen Holden, Co-Ed Intramural Basketball Coach for Grades 5 and 6, Sarah Noble Intermediate School <u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Co-Ed Intramural Basketball Coach for Grades 5 and 6 at Sarah Noble Intermediate School effective January 7, 2013.</p>	<p>2012-2013 Stipend - \$1895</p>

2. **Mr. David Mumma**, Co-Ed Intramural Basketball Coach for Grades 5 and 6, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. David Mumma** as Co-Ed Intramural Basketball Coach for Grades 5 and 6 at Sarah Noble Intermediate School effective January 7, 2013.

2012-2013 Stipend - \$1895

11. LEAVES OF ABSENCE

1. **Mrs. Rebecca Cavaliere**, Paraeducator, Northville Elementary School
Move that the Board of Education approve the request of **Mrs. Rebecca Cavaliere** for an unpaid personal leave of absence beginning October 1, 2012 through January 1, 2013.

Unpaid leave:
10/1/12-1/1/13

NEW MILFORD PUBLIC SCHOOLS
PURCHASE RESOLUTION D-649
BOE MEETING DATE: 10/9/12

Page 1/1

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
49203	Riddell All American – Reconditioning Athletic Equipment for 2012-2013	\$15,000.00	05-339-3210
49207	Canterbury School – Pool Rental for Girls Swimming for 2012-2013	\$6,000.00	05-339-3210
49226	New Milford Sewer Commission – Sewer Benefit Assessment for High School for 2012-2013	\$13,952.00	05-810-2620
49329	Caligari Sanitary Supply – Custodial Supplies	\$6,337.03	14-613-2610
49351	Schmidt’s and Serafine’s – 2 Mowers	\$19,949.98	17-720-7001
49370	Houghton Mifflin Harcourt – Algebra Textbooks and Materials (Online Editions)	\$5,282.75	05-641-1108
		<u>\$ 275.00</u>	05-642-1108
		\$5,557.75	
49385	Milone & MacBroom – Consultative Services for School Facility Utilization & Study	\$47,500.00	15-339-2810

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 9/30/2012

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	949,699.00	999,656.00	108,017.91	871,483.11	20,154.98	98.0 %
1102	NON DEPT INSTRUCTION	6,745,569.00	6,763,364.00	788,218.74	5,597,877.89	377,267.37	94.4 %
1103	BUSINESS EDUCATION	307,280.00	307,280.00	39,461.34	267,192.04	626.62	99.8 %
1104	ENGLISH/LANGUAGE ARTS	1,813,957.00	1,804,052.00	221,164.54	1,392,713.84	190,173.62	89.5 %
1105	WORLD LANGUAGE	967,950.00	967,950.00	126,718.21	829,159.96	12,071.83	98.8 %
1106	HOME ECONOMICS	180,369.00	180,369.00	24,046.69	155,471.57	850.74	99.5 %
1107	INDUSTRIAL ARTS	302,470.00	302,470.00	37,800.97	247,228.44	17,440.59	94.2 %
1108	MATHEMATICS	1,585,037.00	1,587,609.00	261,473.86	1,263,396.81	62,738.33	96.0 %
1109	MUSIC	840,544.00	840,544.00	107,099.04	719,634.92	13,810.04	98.4 %
1110	PHYSICAL EDUCATION	937,284.00	937,284.00	114,920.47	820,281.35	2,082.18	99.8 %
1111	SCIENCE	1,542,668.00	1,545,266.00	205,048.47	1,300,727.94	39,489.59	97.4 %
1112	SOCIAL STUDIES	1,396,700.00	1,366,423.00	180,729.60	1,156,434.76	29,258.64	97.9 %
1113	PATIENT CARE TECHNOLOGY	17,467.00	17,467.00	1,796.10	13,171.30	2,499.60	85.7 %
1116	HEALTH AND SAFETY	338,414.00	338,414.00	39,816.26	284,637.87	13,959.87	95.9 %
1118	CAREER EDUCATION	27,998.00	27,998.00	3,612.03	24,315.17	70.80	99.7 %
1119	COMPUTER EDUCATION	432,095.00	435,752.00	83,676.16	237,879.13	114,196.71	73.8 %
1121	REMEDIAL READING	880,945.00	880,945.00	106,095.63	762,352.86	12,496.51	98.6 %
1123	ENGLISH AS A SECOND LANG	151,639.00	151,639.00	18,089.75	126,204.66	7,344.59	95.2 %
1124	DISTRIBUTIVE EDUCATION	57,054.00	57,054.00	6,846.48	50,207.52	.00	100.0 %
1127	ART	775,698.00	775,698.00	102,332.58	635,028.80	38,336.62	95.1 %
1128	GENERAL INSTRUCT SUPPLIES	383,724.00	369,086.00	107,669.47	132,156.45	129,260.08	65.0 %
1129	SUBSTITUTE TEACHERS	378,959.00	379,265.00	23,183.84	.00	356,081.16	6.1 %
1130	INSTRUCTIONAL TESTING	100,238.00	103,482.00	22,218.54	73,056.04	8,207.42	92.1 %
1131	NON DEPT INSTRUCT GR 6-12	112,755.00	125,790.00	10,875.51	43,499.76	71,414.73	43.2 %
1210	GIFTED TALENTED/ENRICHMNT	114,559.00	114,559.00	16,079.52	90,016.48	8,463.00	92.6 %
1211	EXCEL-EXPER. CTR EARLY MAN	416,714.00	416,714.00	119,068.47	397,444.67	99,799.14	123.9 %
1212	SPECIAL ED-NON CATEGORICL	5,118,433.00	5,100,638.00	553,787.21	4,352,821.54	194,029.25	96.2 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	158,567.00	158,567.00	9,938.59	162,677.73	14,049.32	108.9 %
1270	TUTORIAL	210,779.00	210,779.00	7,951.30	.00	202,827.70	3.8 %
1271	HOMEBOUND INSTRUCTION	76,000.00	76,000.00	4,728.74	.00	71,271.26	6.2 %
1290	OTHER SPECIAL EDUCATION	302,545.00	304,702.00	66,422.98	211,585.70	26,693.32	91.2 %
1291	SPEC ED PARA SUBSTITUTES	109,600.00	109,600.00	7,560.00	.00	102,040.00	6.9 %
1310	ADULT ED-BASIC PROGRAM	86,159.00	86,159.00	6,146.05	311.28	79,701.67	7.5 %
1311	ADULT ED-HIGH SCHL EQUIV	5,099.00	5,099.00	.00	.00	5,099.00	.0 %
1410	SUMMER SCHOOL-REMEDIAT	56,563.00	56,563.00	33,411.30	.00	23,151.70	59.1 %
2113	SOCIAL WORK SERVICES	254,766.00	254,766.00	32,199.24	220,950.66	1,616.10	99.4 %
2120	GUIDANCE SERVICES	959,875.00	959,875.00	123,525.69	821,440.50	14,908.81	98.4 %
2130	HEALTH SERVICES	1,024,816.00	1,024,816.00	124,357.83	760,768.31	139,689.86	86.4 %
2140	PSYCHOLOGICAL SERVICES	460,076.00	460,076.00	53,383.03	359,522.59	47,170.38	89.7 %
2150	SPEECH AND HEARING	695,626.00	695,626.00	92,366.79	605,105.41	1,846.20	100.3 %
2211	STAFF DEVELOPMENT & TRAIN	60,873.00	60,873.00	14,590.64	.00	46,282.36	24.0 %
2212	CURRICULUM DEVELOPMENT	165,112.00	168,356.00	22,718.48	73,056.10	72,581.42	56.9 %
2222	LIBRARY SERVICES	606,576.00	606,576.00	74,843.27	477,662.25	54,070.48	91.1 %
2223	AUDIO-VISUAL SERVICES	18,366.00	18,366.00	.00	149.90	18,216.10	.8 %
2224	EDUCATIONAL TELEVISION	1,757.00	1,757.00	.00	.00	1,757.00	.0 %
2310	BOARD OF EDUCATION	210,652.00	210,652.00	156,831.00	1,740.00	52,081.00	75.3 %
2320	CENTRAL ADMINISTRATION	337,431.00	347,758.00	88,983.68	243,304.85	15,469.47	95.6 %
2410	OFFICE OF THE PRINCIPAL	2,542,865.00	2,534,158.00	539,729.13	1,868,366.50	126,062.37	95.0 %
2490	OTHER SCHOOL ADMINSTRATN	131,966.00	131,966.00	21,361.77	98,793.08	11,811.15	91.0 %
2510	FISCAL SERVICES	433,486.00	440,468.00	132,645.36	303,404.59	4,418.05	99.0 %
2590	OTHER BUSINESS SUPPRT SERV	519,751.00	470,393.00	6,877.27	.00	463,515.73	1.5 %
2610	CUSTODIAL & HOUSEKEEPING	2,146,326.00	2,150,984.00	549,234.04	136,242.90	1,465,507.06	31.9 %
2620	MAINTENANCE & REPAIR	3,037,596.00	3,042,254.00	605,631.13	1,553,652.25	882,970.62	71.0 %

New Milford Board of Education
SECONDARY REPORT BY PROGRAM AS OF 9/30/2012

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	32,208.00-	32,208.00-	783.75	1,276.25	34,268.00-	6.4-%
2710	REIMBURSABLE TRANSPORT	4,133,906.00	4,128,167.00	505,441.77	3,590,325.61	32,399.62	99.2 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	893.44	.00	893.44-	.0 %
2810	PLANNING & EVALUATION	57,013.00	57,013.00	.00	50,190.25	6,822.75	88.0 %
2820	COMMUNICATION & COMM/STAFF RELATION	28,594.00	28,594.00	5,877.65	10,967.35	11,749.00	58.9 %
2830	RECRUITING/PERSONNEL SERV	178,801.00	182,738.00	43,734.87	123,996.16	15,006.97	91.8 %
2840	TECHNOLOGY	268,465.00	275,757.00	111,958.65	148,394.64	15,403.71	94.4 %
2910	SOCIAL SECURITY	599,400.00	599,400.00	109,220.09	.00	490,179.91	18.2 %
2920	MEDICARE	473,244.00	473,244.00	70,589.91	.00	402,654.09	14.9 %
2930	LIFE INSURANCE	87,154.00	87,154.00	14,377.79	72,776.21	.00	100.0 %
2940	DISABILITY INSURANCE	93,915.00	93,915.00	11,335.15	82,579.85	.00	100.0 %
2950	MEDICAL INSURANCE	5,427,205.00	5,427,205.00	1,356,801.27	.00	4,070,403.73	25.0 %
2960	UNEMPLOYMENT INSURANCE	84,500.00	84,500.00	14,860.81	69,639.19	.00	100.0 %
2970	OTHER BENEFITS	798,939.00	798,939.00	575,635.00	215,079.00	8,225.00	99.0 %
2980	PENSION-NON CERTIFIED EMPLOYEES	635,212.00	635,212.00	635,212.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	630,330.00	630,330.00	88,654.24	208,302.83	333,372.93	47.1 %
3211	INTRAMURAL SPORTS	32,681.00	32,681.00	.00	.00	32,681.00	.0 %
3212	OTHER STUDENT ACTIVITIES	205,173.00	205,173.00	4,510.39	6,556.00	194,106.61	5.4 %
6110	TUITION-CONN PUB SCHL DIS	561,262.00	561,262.00	47,416.22	459,271.90	54,573.88	90.3 %
6130	TUITION-NON PUBLIC SCHL	1,262,149.00	1,262,149.00	198,676.88	1,353,600.19	290,128.07-	123.0 %
7001	CAPITAL-FACILITIES	253,300.00	253,300.00	48,069.00	62,581.49	142,649.51	43.7 %
7002	CAPITAL-TECHNOLOGY	270,727.00	270,727.00	790.00	183,032.50	86,904.50	67.9 %
7003	CAPITAL-OTHER	18,324.00	18,324.00	.00	.00	18,324.00	.0 %
** FINAL TOTAL **		57,557,533.00		10,050,123.58		11,125,710.52	
			57,557,533.00		36,381,698.90		80.7 %
"FINAL TOTAL" 9/30/2011		57,194,266.00		10,963,544.29		10,092,137.04	
			57,194,266.00		36,138,584.67		82.4%
Variance		363,267.00		-913,420.71		1,033,573.48	-1.7%
			363,267.00		243,114.23		

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,705,947.00	27,717,009.00	3,578,045.53	22,975,722.99	1,163,240.48	95.8 %
112	SALARY-NON-CERTIFIED	8,266,629.00	8,255,567.00	1,409,361.95	3,731,940.10	3,114,264.95	62.3 %
200	EMPLOYEE BENEFITS	8,199,569.00	8,199,569.00	2,788,032.02	440,074.25	4,971,462.73	39.4 %
321	INSTRUCTIONAL PROGRAMS	40,251.00	40,251.00	1,915.00	12,750.00	25,586.00	36.4 %
322	PROGRAM IMPROVEMENT	87,639.00	87,639.00	.00	.00	87,639.00	.0 %
323	PUPIL SERV. (COUNSEL, GUID)	630,810.00	630,810.00	63,721.25	435,206.50	131,882.25	79.1 %
324	STAFF SERVICES (TRAINING)	102,150.00	102,150.00	3,000.00	6,300.00	92,850.00	9.1 %
331	AUDIT SERVICES	25,000.00	25,000.00	25,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	175,732.00	175,732.00	125,450.00	.00	50,282.00	71.4 %
333	MEDICAL SERVICES	25,000.00	25,000.00	.00	1,250.00	23,750.00	5.0 %
336	INSURANCE SERVICES	2,622.00	2,622.00	451.00	1,769.00	402.00	84.7 %
339	PURCH. SERVICES-OTHER	1,649,081.00	1,649,017.00	250,512.38	1,138,414.82	260,089.80	84.2 %
411	WATER	74,829.00	74,829.00	11,947.31	62,881.69	.00	100.0 %
412	SEWAGE	30,346.00	30,346.00	24,276.00	.00	6,070.00	80.0 %
413	FIRE DISTRICT	1,378.00	1,378.00	.00	.00	1,378.00	.0 %
421	GARBAGE AND REFUSE	74,052.00	74,052.00	17,113.38	53,520.62	3,418.00	95.4 %
431	INSTRUCT EQUIPMENT REPAIR	17,035.00	16,901.00	771.11	1,182.59	14,947.30	11.6 %
432	NON-INSTRUCT EQUIPMENT REPAIR	73,116.00	73,116.00	12,385.52	14,898.69	45,831.79	37.3 %
433	BUILD & GROUNDS-REPAIR	323,349.00	323,349.00	121,989.53	32,850.55	168,508.92	47.9 %
442	NON-INSTRUCT EQUIPMENT-RENT	230,795.00	230,795.00	30,522.06	129,152.77	71,120.17	69.2 %
511	PUPIL TRANSPORTATION-CONTRACT	4,300,972.00	4,300,972.00	518,366.32	3,590,213.61	192,392.07	95.5 %
513	PUPIL TRANSPORTATION-OTHER	2,000.00	2,000.00	.00	.00	2,000.00	.0 %
515	FIELD TRIPS	106,200.00	106,200.00	6,832.10	79,562.02	19,805.88	81.4 %
521	PROPERTY/LIABILITY INS	343,727.00	343,727.00	.00	.00	343,727.00	.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	14,200.00	.00	6,800.00	67.6 %
530	COMMUNICATIONS	660.00	660.00	181.72	478.28	.00	100.0 %
531	TELEPHONES	86,554.00	86,554.00	19,188.86	67,365.14	.00	100.0 %
532	POSTAGE	35,483.00	35,483.00	6,319.10	27,240.89	1,923.01	94.6 %
540	ADVERTISING EXPENSE	1,725.00	1,725.00	963.29	.00	761.71	55.8 %
550	PRINTING EXPENSE	58,754.00	58,454.00	14,494.65	1,550.04	42,409.31	27.4 %
560	TUITION EXPENSE	1,700.00	1,700.00	.00	.00	1,700.00	.0 %
561	TUITION-CONN LEA	645,678.00	645,678.00	47,416.22	459,271.90	138,989.88	78.5 %
563	TUITION-PRIVATE FACILITY	1,618,975.00	1,618,975.00	198,676.88	1,353,600.19	66,697.93	95.9 %
580	TRAVEL EXPENSES	34,692.00	34,692.00	8,679.84	2,587.13	23,425.03	32.5 %
611	INSTRUCTIONAL SUPPLIES	530,258.00	509,841.00	158,981.42	67,471.77	283,387.81	44.4 %
612	NON-INSTRUCTIONAL SUPPLIES	194,329.00	188,924.00	61,559.02	22,049.66	105,315.32	44.3 %
613	MAINTENANCE SUPPLIES	200,060.00	200,060.00	81,557.88	16,913.10	101,589.02	49.2 %
614	MAINTENANCE COMPONENTS	31,625.00	31,625.00	8,959.93	7,118.76	15,546.31	50.8 %
615	SUPPLIES/NON-FOOD	3,265.00	3,265.00	1,493.96	.00	1,771.04	45.8 %
619	GROUNDSKEEPING SUPPLIES	4,432.00	4,432.00	1,626.38	983.62	1,822.00	58.9 %
622	ELECTRICITY	925,755.00	925,755.00	149,522.47	725,477.53	50,755.00	94.5 %
623	BOTTLED GAS	638.00	638.00	181.18	143.82	313.00	50.9 %
624	OIL	350,969.00	350,969.00	.00	350,969.00	.00	100.0 %
625	NATURAL GAS	316,715.00	316,715.00	14,854.07	221,027.93	80,833.00	74.5 %
626	GASOLINE	51,218.00	51,218.00	6,202.22	37,797.78	7,218.00	85.9 %
641	TEXTS-NEW/NON-CONSUMABLE	52,286.00	55,288.00	9,684.61	24,224.27	21,379.12	61.3 %
642	TEXTS-REP/ADD NON-CONSUMABLE	46,430.00	46,430.00	19,023.09	7,729.80	19,677.11	57.6 %
644	TEXTS-REP/ADD CONSUMABLE	72,230.00	73,653.00	58,742.33	532.86	14,377.81	80.5 %
645	LIBRARY BOOKS	90,727.00	90,727.00	14,260.82	2,885.57	73,580.61	18.9 %
646	WORKBOOKS	57,702.00	62,349.00	34,110.41	11,594.32	16,644.27	73.3 %
647	PERIODICALS	27,235.00	27,235.00	5,117.83	4,412.48	17,704.69	35.0 %
720	BUILDINGS & IMPROVEMENTS	255,300.00	255,300.00	48,410.25	62,581.49	144,308.26	43.5 %
731	INSTRUCTIONAL EQUIPMENT-NEW	32,382.00	34,891.00	7,654.54	876.00	26,360.46	24.4 %

GL2041R 9/27/2012
14:49:36
FUND 001 000 GENERAL FUND

New Milford Board of Education
APPROPRIATIONS BY OBJECT REPORT AS OF 9/30/2012

Page 2
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	12,131.00	13,434.00	2,243.32	2,644.26	8,546.42	36.4 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	378,221.00	385,374.00	40,978.34	186,910.81	157,484.85	59.1 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	23,368.00	27,448.00	974.82	6,728.30	19,744.88	28.1 %
810	DUES & FEES	79,671.00	81,874.00	51,808.00	842.00	29,224.00	64.3 %
900	FEE REVENUE	165,043.00-	165,043.00-	1,292.00-	.00	163,751.00-	.0 %
910	TUITION REVENUE	110,420.00-	110,420.00-	11,910.00-	.00	98,510.00-	.0 %
920	GRANT REVENUE STATE	807,401.00-	807,401.00-	.00	.00	807,401.00-	.0 %
960	MEDICAID REIMBURSEMENT	50,000.00-	50,000.00-	4,438.12-	.00	45,561.88-	.0 %
965	VENDOR REBATE REVENUE	40,000.00-	40,000.00-	9,996.21-	.00	30,003.79-	.0 %
** FINAL TOTAL **		57,557,533.00		10,050,123.58		11,125,710.52	
			57,557,533.00		36,381,698.90		80.7 %
"FINAL TOTAL"		57,194,266.00		10,963,544.29		10,092,137.04	
9/30/2011			57,194,266.00		36,138,584.67		82.4%
Variance		363,267.00	363,267.00	-913,420.71	243,114.23	1,033,573.48	-1.7%

New Milford PTO

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

September 27, 2012

Dr. JeanAnn Paddyfote
Superintendent
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Sarah Noble Intermediate School requests the following:

Tracy Birkins requests \$7,950.00 for High Touch High Tech to come to the school for three workshops. It is a hands-on workshop for all fourth graders to learn about science. It includes the workshops: The Green Machine, Vibes and Power of Light.

Michelle Klee requests \$4,810.00 for the entire fifth grade to attend Old Sturbridge Village. The trip enhances the study of the American colonies and the students gain insight into the lives and culture of the early Americans.

Sincerely,

Jennifer Luis
TW PTO Secretary

NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent
50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643



Joshua Smith
Assistant Superintendent of Schools

TO: JeanAnn C. Paddyfote, Ph.D.
FROM: Joshua Smith
DATE: September 28, 2012
RE: 2012-2013 Consolidated Grant (ED 613B)

The Consolidated Grant money is used to supplement district funds and not to supplant them. It breaks down as follows:

- Title I (\$153,340) *Improving Basic Programs Operated by Local Educational Agencies*
Last year we received \$138,510. This money is used for instructional tutors and professional development.
- Title II (\$70,515) *Teacher and Principal Training and Recruiting*
Last year we received \$70,256. This is our primary source of funding for professional development. Most of this money is allocated to the principals to be used by teachers for professional development.

NEW MILFORD PUBLIC SCHOOLS
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New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643



Joshua Smith
Assistant Superintendent of Schools

TO: JeanAnn C. Paddyfote, Ph.D.
FROM: Joshua Smith
DATE: September 28, 2012
RE: 2012-2013 Bilingual Education Program Grant (ED 229)

Bilingual Education Program Grant (\$2,614)

Last year we received \$2,028. This money will be used for community outreach for parents of English Language Learners at Hill and Plain Elementary School (HPS). HPS qualified for this grant because on October 1, 2011, they had the minimum required twenty-five students who spoke one language, Spanish.

**New Milford Board of Education
Operations Sub-Committee Minutes
October 2, 2012
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. John Calhoun, Facilities Manager

GEORGE C. BUCKBEE
TOWN CLERK

2012 OCT -3 P 3:22

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:32 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none">• Mr. McSherry noted that this month's Exhibit A was much shorter than last month's opening of school exhibit. Ms. Baldelli said it consists primarily of a few non-certified and substitute hirings, and a few seasonal resignations and hirings for band and coaches.• Mr. Wellman noted that he sees some fine former teachers appearing as substitutes and asked if there had been any thought given as to whether this was a good procedure to rehire retired teachers. Ms. Baldelli said that there are on-going preliminary discussions about possibly limiting this in the future. Dr. Paddyfote noted that the retirement agreement has a statement about not returning to district employment and she wanted to make sure that the district was not in violation by bringing them back as substitutes. Ms. Baldelli agreed	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<p>to bring the topic back for discussion in the future. Mr. Lawson did not see a problem. Mrs. Celli Rigdon said she viewed it as gaining expertise for very little cost.</p> <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p>
<p>B. Monthly Reports</p> <p>1. Purchase Resolution D-649</p> <p>2. Budget Position as of September 30, 2012</p> <ul style="list-style-type: none"> • Mr. McSherry noted that there was no request for transfers this month and Mr. Miller said that it has settled down from the start of school. • Mr. Wellman asked if the budget line for non-public schools was for tuition and how many students were involved. • Mr. Miller confirmed it was for out of district placement. Mrs. Olson stated that it covered 33 students. • Mr. Wellman asked if any of the amounts were reimbursable from the state and Mr. Miller said yes but that the amount varies from year to year. He agreed to provide Mr. Wellman with last year's data. <p>Mr. Lawson moved to bring the monthly reports: Purchase Resolution D-649 and the Budget Position as of September 30, 2012 to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Monthly Reports</p> <p>1. Purchase Resolution D-649</p> <p>2. Budget Position as of September 30, 2012</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-649 and the Budget Position as of September 30, 2012 to the full Board for approval.</p>
<p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mr. Lawson was grateful that the PTO was able 	<p>Gifts & Donations</p> <p>1. 1. PTO – Exhibit B</p>	

	<p>to provide such a generous donation so early in the school year.</p> <p>Mr. Lawson moved to bring PTO – Exhibit B Gifts & Donations to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	
D.	<p>Grants</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. ED 229 Bilingual Education Program Grant <ul style="list-style-type: none"> Mr. Lawson asked if this grant money could be used for tutors and professional development and Mr. Smith said yes. <p>Mrs. Celli Rigdon moved to bring the District Consolidated Grant and the ED 229 Bilingual Education Program Grant to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>Motion made and passed unanimously to bring PTO – Exhibit B Gifts & Donations to the full Board for approval.</p> <p>Grants</p> <ol style="list-style-type: none"> 1. District Consolidated Grant 2. ED 229 Bilingual Education Program Grant <p>Motion made and passed unanimously to bring the District Consolidated Grant and the ED 229 Bilingual Education Program Grant to the full Board for approval.</p>
E.	<p>System for Educator Evaluation and Development (SEED)</p> <ul style="list-style-type: none"> Dr. Paddyfote presented information on the teacher evaluation requirements resulting from a new public act. The state Department of Education is developing the process and document. Thirteen districts are piloting with state financial support. The process will be reviewed by the Neag School of Education at UCONN and an interim evaluation will take place in January 2013. By July 1, 2013 every district must use some form of the document. The Board of Education will be required to approve the form chosen by March 2013. The new document is called SEED, which stands for the System for Educator Evaluation and Development. There are several design principles. The document contains three processes for teacher evaluation: a goal setting 	<p>System for Educator Evaluation and Development (SEED)</p>

	<p>plan, a mid-year check, and an end of year review. Teacher evaluation components consist of 45% student growth and development, 5% whole school development, 10% parent feedback, and 40% observation of performance. The document is changing constantly. Evaluations must be done for every single teacher every year, as opposed to our current system in which tenured teachers are evaluated every three years. Concerns have already arisen regarding validity across evaluators and the appeal process. Ratings are in four categories ranging from a high of exemplary to a low of below standard. Most staff are designed by the state to fall into the proficiency category. Many observations are required under the new plan for which the district does not have the manpower currently. Dr. Paddyfote stated that if the model holds, it will have budgetary implications.</p> <ul style="list-style-type: none"> • Mr. McSherry asked Dr. Paddyfote her opinion on the plan. Dr. Paddyfote stated that she is still working her way through, but that it appears to be very comprehensive with a real shift in emphasis on performance and feedback. Her main concern is with how quickly the rollout of the plan is occurring. • Mr. Lawson asked if this was an unfunded mandate and Dr. Paddyfote said yes. • Mr. Wellman expressed concern that this was just bureaucrats changing the language of the game to make it more layered. • Mr. Lawson stated that he thinks the plan will be very good for identifying staff at the lowest level. • Mrs. Celli Rigdon asked if the plan would require changes to the contracts and was told that state law overrides. 	
F.	Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the Board Chair deems it necessary or otherwise appropriate	Appointment of Board's legal counsel to serve as hearing officer in lieu of Board for student expulsion and student accommodations hearings when the

[illegible]

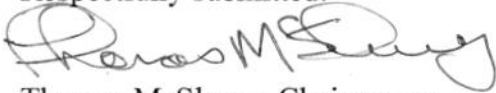
	<ul style="list-style-type: none"> • Dr. Paddyfote stated that a current regulation suggests informing the Board periodically of transportation issues and that the beginning of the year seems a fitting time to do it. • Mr. Miller stated that he had 55 requests for change last year and 18 so far this year. Most of these usually occur within the first two or three months of school. There were two hearings last year, both appealed to the state level, and the Board prevailed at both. This year, there is one pending momentarily. The general nature of the requests is covered under current Board policy. These requests include: length of ride, walking distance to stop, overcrowding concerns, allegation of unsafe stop, crossing state highway adding to length and request for courtesy stops. He stated that he visits many stops to have firsthand knowledge of set up. Dr. Paddyfote commended Mr. Miller on his good work in this area. 	
5.	<p>Executive Session</p> <p>A. Discussion and Possible Action regarding the Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Motion made by Mr. Lawson to enter into Executive Session to discuss the Memorandum of Understanding with the Administrators' union regarding salary payment as per collective bargaining and negotiations strategy FOIA exemption and to invite in Dr. JeanAnn Paddyfote, the Superintendent of Schools.</p> <p>Seconded by: Mrs. Celli Rigdon</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 8:23 p.m.</p> <p>The Board returned to Public Session 8:33 p.m.</p>	<p>Executive Session</p> <p>Discussion and Possible Action regarding the Memorandum of Understanding with the Administrators' union regarding salary payment</p> <p>Motion made and passed unanimously to enter Executive Session to discuss the Memorandum of Understanding with the Administrators' union regarding salary payment as per collective bargaining and negotiations strategy FOIA exemption and to invite in Dr. JeanAnn Paddyfote, the Superintendent of Schools.</p>

New Milford Board of Education
Operations Sub-Committee Minutes
October 2, 2012
Lillis Administration Building, Room 2

Page 7

6.	Adjourn Mrs. Celli Rigdon moved to adjourn the meeting at 8:34 p.m. seconded by Mr. Wellman and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:34 p.m.
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Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee