

# Coffee High School Academy Ambassador Application

An Academy Ambassador is a student leader who will represent Coffee High School and will serve as a liaison, spokesperson, school leader, and advocate for our school. Academy Ambassadors must have strong leadership skills, a positive attitude, a strong work ethic, and a commitment to CHS. CHS Academy Ambassadors must have active decision-making skills, the ability to motivate others, and a collaborative team approach.

As an Academy Ambassador, you will have the privilege of meeting new people, developing new skills, and holding a leadership role at CHS. Ambassadors will work with current students, faculty and staff, community members and new students. Ambassadors will uphold the expectations and integrity of CHS at all times. Academy Ambassadors will not only display their natural leadership qualities, but they will be the voices behind school lead projects and community involvement.

Student Ambassadors must be driven, passionate, and hardworking students to participate in public relations, school improvement, and leadership activities at CHS. Some activities and responsibilities will include:

- Assisting during orientations and open houses
- Assisting with special events such as concerts, programs, guest speakers, etc.
- Giving campus tours to new students and families
- Creating and carrying out a school-related group project
- Being involved in community service projects

---

## Why be a Student Ambassador?

- To improve and expand on leadership skills
- To work as a team and focus on school improvement
- To represent the success and pride of CHS
- To embark on opportunities to meet new and current students, faculty and staff, community members, and business leaders
- To build your resume for future jobs, colleges, and technical schools
- To be a part of a collaborative team and have fun!

## What are the time requirements for serving as a Student Ambassador?

On campus events and activities take place throughout the year at various times. Ambassadors should be willing and able to participate in any event during the school day or after the school day. Being an Academy Ambassador at CHS is a privilege and remember that all academics come first. Not all ambassadors will be present at every event. Ambassadors will always be given ample notice if they are required to participate in anything after school hours.

## How do I become a Student Ambassador?

If you are interested in being an Academy Ambassador at Coffee High School you must fill out the online CHS Ambassador Application.

Qualifications for selection are:

- Complete online application by **March 12th** Application Link: <https://forms.gle/35DGGoMj7exPTLfK6>
- Overall 3.2 or higher GPA.
- Applicants should be comfortable speaking to individuals, as well as to large groups.

- Applicants can have no major disciplinary infractions.
- Provide three references from individuals who can complete an evaluation concerning your leadership, reliability, and ability to serve. Two must be teacher recommendations (one from an academic class), and the third should be a community recommendation. **Due March 12th.**
- Attend an on-campus interview that will be scheduled in March or April. Interview schedule will be sent via email.
- Applicants will be notified by email whether or not they will be able to participate in the program.

Space in this program is limited. Students who would be successful in this program are students who are friendly, open, accepting, outgoing, and very willing to serve Coffee High School. Scan the QR code or click the link to access the online application: <https://forms.gle/35DGGomj7exPTLfK6>



---

(For Office Use Only)

Application Checklist:

- Application
- Academic Teacher Recommendation (#1)
- Teacher Recommendation (#2)
- Community Recommendation (#3)
- Interview
- GPA Verification

Coffee High School  
Ambassador **Teacher** Recommendation Form #1

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

Reference's Name \_\_\_\_\_

The above student is applying for the Ambassador Program at Coffee High School. These students will serve in many leadership capacities and act as the official host and hostesses at CHS. You can help select the future ambassadors by rating the above student in the following areas:

The above student is...

	Never	Occasionally	Sometimes	Usually	Always
Dependable	1	2	3	4	5
Courteous	1	2	3	4	5
Trustworthy	1	2	3	4	5
Friendly	1	2	3	4	5
Enthusiastic	1	2	3	4	5
Exhibits Integrity	1	2	3	4	5
Articulate	1	2	3	4	5
Prompt	1	2	3	4	5
Overall a good candidate for this program	1	2	3	4	5

You may add additional comments on the back of this sheet or email [jessica.baker@coffee.k12.ga.us](mailto:jessica.baker@coffee.k12.ga.us). Your responses will be kept confidential. Thank you for your help!

\_\_\_\_\_  
Signature of Reference

Coffee High School  
Ambassador **Teacher** Recommendation Form #2

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

Reference's Name \_\_\_\_\_

The above student is applying for the Ambassador Program at Coffee High School. These students will serve in many leadership capacities and act as the official host and hostesses at CHS. You can help select the future ambassadors by rating the above student in the following areas:

The above student is...

	Never	Occasionally	Sometimes	Usually	Always
Dependable	1	2	3	4	5
Courteous	1	2	3	4	5
Trustworthy	1	2	3	4	5
Friendly	1	2	3	4	5
Enthusiastic	1	2	3	4	5
Exhibits Integrity	1	2	3	4	5
Articulate	1	2	3	4	5
Prompt	1	2	3	4	5
Overall a good candidate for this program	1	2	3	4	5

You may add additional comments on the back of this sheet or email [jessica.baker@coffee.k12.ga.us](mailto:jessica.baker@coffee.k12.ga.us). Your responses will be kept confidential. Thank you for your help!

\_\_\_\_\_  
Signature of Reference

Coffee High School  
Ambassador **Community** Recommendation Form #3

Applicant's Name \_\_\_\_\_ Date \_\_\_\_\_

Reference's Name \_\_\_\_\_

The above student is applying for the Ambassador Program at Coffee High School. These students will serve in many leadership capacities and act as the official host and hostesses at CHS. You can help select the future ambassadors by rating the above student in the following areas:

The above student is...

	Never	Occasionally	Sometimes	Usually	Always
Dependable	1	2	3	4	5
Courteous	1	2	3	4	5
Trustworthy	1	2	3	4	5
Friendly	1	2	3	4	5
Enthusiastic	1	2	3	4	5
Exhibits Integrity	1	2	3	4	5
Articulate	1	2	3	4	5
Prompt	1	2	3	4	5
Overall a good candidate for this program	1	2	3	4	5

You may add additional comments on the back of this sheet or email [jessica.baker@coffee.k12.ga.us](mailto:jessica.baker@coffee.k12.ga.us). Your responses will be kept confidential. Thank you for your help!

\_\_\_\_\_  
Signature of Reference