

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
REGULAR MEETING AND PUBLIC BUDGET HEARING MINUTES**

MONDAY, APRIL 27, 2020

I. ROUTINE MATTERS*

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM using Zoom because of COVID 19 pandemic.

B. Roll Call

PRESENT

Gerald Flanagan
Charles Burns
Michael Brown, Sr.
Scott McCracken
David C. MacDonald
Ronald Golden
Laura Stefankiewicz
Victoria Rozanski
Via Zampirri

ABSENT

Lori Perloff

Also in Attendance

Christopher Armstrong, Superintendent
Rose Millar, Board Secretary/School Business Administrator
Robert Belasco, Solicitor
Patricia Donlan, Vice Principal
Carolyn Morey, Supervisor of Pupil Personnel

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

- E. Approval of transfer of funds: Month of March 2020
- F. Approval of Minutes: February 10, 2020 & March 9, 2020
- G. Approval of financial statements as of February 29, 2020, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report. SECRETARY AND TREASURER'S REPORT OF February 29, 2020
On a motion made by Mrs. Zampirri and seconded by Mr. MacDonald, the board unanimously approved the Secretary and Treasurer's Report for February 29, 2020 as per the following:
- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of February 29, 2020 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Charles Burns, President: _____
 - Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of February 29, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of February 2020.
Rose Millar, Secretary _____

- Approval of financial statements as of March 31, 2020, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report. SECRETARY AND TREASURER'S REPORT OF March 31, 2020
On a motion made by Mrs. Zampirri and seconded by Mr. MacDonald, the board unanimously approved the Secretary and Treasurer's Report for March 31, 2020 as per the following:
- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of March 31, 2020 and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Charles Burns, President: _____
 - Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of March 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March 2020.
Rose Millar, Secretary _____

- H. Approval of bill list: March and April 2020
(*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

Motion: Mrs. Zampirri

Second: Mr. MacDonald

Voting Yes:

Gerald Flanagan
Charles Burns
Michael Brown, Sr.
Scott McCracken
David C. MacDonald
Ronald Golden
Laura Stefankiewicz
Victoria Rozanski
Via Zampirri

- I. NWEA activity report

II. REPORTS**

- A. Board President:
Committee Report
WHS Update
- B. Administration reports:
Superintendent
Business Administrator
Assistant Principals
- C. Public discussion of agenda items

III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items.

IV. BUSINESS**

- A. Personnel
1. On the recommendation of the Superintendent, approved the contract for School Business Administrator, Rose M. Millar, in the salary of \$105,423 for the 2020-2021 school year for submission to the Cape May County Office of the Department of Education for county level approval.
 2. On the recommendation of the Superintendent, approved a 2020-2021 salary of \$78,589 for Michael DeMayo as Facilities Director.
 3. On the recommendation of the Superintendent, approved a 2020-2021 salary of \$119,041 for Patricia Donlan as Assistant Principal.

4. On the recommendation of the Superintendent, approved a 2020-2021 salary of \$119,041 for Carolyn Morey as Supervisor of Student Services.
5. On the recommendation of the Superintendent, approved a 2020-2021 of \$56,375 for Janet Neill as Assistant to the Board Secretary.
6. On the recommendation of the Superintendent, approved a 2020-2021 of \$56,594 for Brenda Trasatti as Superintendent's Secretary.
7. On the recommendation of the Superintendent, approved a 2020-2021 salary of \$45,775 for Joe Catanoso as School Resource Officer (60% reimbursement from the City of North Wildwood).
8. On the recommendation of the Superintendent, approved a 2020-2021 salary of \$47,731 for Pete Gutierrez as Night Time Custodial Supervisor.
9. On the recommendation of the Superintendent, approved the appointment of Carolyn Morey as ADA Coordinator, Affirmative Action Officer, Anti-Bullying Coordinator, and Title IX Coordinator for the 2020-2021 school year.
10. On the recommendation of the Superintendent, approved the appointment of Patricia Donlan as Issuing Officer for Working Papers and Section 504 Compliance Officer for the 2020-2021 school year.
11. On the recommendation of the Superintendent, approved Todd Burkey as Treasurer of school monies for the 2020-2021 school year in the amount of \$5,085.
12. On the recommendation of the Superintendent, approved the renewal of contracts for the following certificated staff members for the 2020-21 school year at negotiated salaries:

Tenured 2020-2021

<u>Name</u>	<u>Current Year</u>	<u>Guide Step</u>	
V. Aiken	BA	Step 13	+longevity
K. Andre	BA+15	Step 13	+longevity
L. Basile	MA	Step 8	
A. Brojakowski	MA+15	Step 13	+longevity
D. Capaldi	BA+15	Step 13	+longevity
D. Carr	MA	Step 13	+longevity
C. Clarke	BA+15	Step 13	+longevity
M. Clemens	BA	Step 13	+longevity
M. Delaney	BA+30	Step 13	+longevity
S. DelCorio	MA+30	Step 13	+longevity
D. DeRitis	BA	Step 11	
E. DiPadova	MA	Step 13	+longevity
T. Donzola	MA+15	Step 13	+average of guide steps
C. Elbert	MA	Step 13	+longevity
K. Emberger	MA+30	Step 13	+longevity
K. Erdo	BA	Step 9	

M. Farrell	MA	Step 13	+longevity
R. Forrest	BA+30	Step 8	
J. Golden	BA+15	Step 13	
T. Hawthorne	MA	Step 8	
K. Holland	BA	Step 13	+longevity
L. Kobierowski	BA+30	Step 13	+longevity
M. Lowe	MA	Step 13	+longevity
J. Flounders	BA+15	Step 8	
R. Fuentes	MA	Step 7	
P. McCabe	MA+30	Step 13	+longevity
T. McClure	MA	Step 13	+longevity
R. Morinelli	MA	Step 13	+longevity
K. Nichols	MA+15	Step 13	+longevity
K. Resnick	MA	Step 13	+longevity
M. Rucci	MA	Step 13	+longevity
C. Sell	MA+15	Step 13	+longevity
A. Stone	BA+30	Step 13	+average of guide steps
J. Amenhauser	MA	Step 5	
T. Tomlin	MA	Step 13	+longevity
P. Way	MA+30	Step 13	+longevity
K. Weiser	BA+30	Step 13	+longevity

13. On the recommendation of the Superintendent, approved the renewal of contracts for the following certificated staff members for the 2020-2021 school year at negotiated salaries:

<u>Non-tenured</u>	<u>Tenure Date</u>		<u>Current Step</u>
J. Malloy	09-01-21	MA+15	Step 4
A. Meyers	09-01-23	BA	Step 2

14. On the recommendation of the Superintendent, approved the following appointments for the 2020-2021 school year:

<i>Custodian of Public Records</i>	Rose Millar
<i>Public Agency Compliance Officer</i>	Rose Millar
<i>Qualified Purchasing Agent</i>	Rose Millar
<i>Asbestos Coordinator</i>	Michael DeMayo
<i>Integrated Pest Management Coordinator</i>	Michael DeMayo
<i>Right-to-Know Coordinator</i>	Renee Forrest
<i>District Anti-Bullying Specialist</i>	James Malloy

15. On the recommendation of the Superintendent, approved the reappointment of non-teaching staff members for the 2020-2021 school year at negotiated salaries.

Office Support	Monica Garriott, Linda Matthews Margaret Sabins, Sherri Davis
Custodians	William Phillips, Jose Sola, Kevin Davies, Steve Ward
Custodian Substitutes	Annefrances Connolly

Ralph Echevarria
Michael Goodroe
Dan Neville
Lee Sylvester
Tim Johnson

Food Service Supervisor

Annefrances Connolly

*Student Support and District
Operations*

Desiree Reuter, Patricia Singley, Letita
Sylvester, Thomas Flounders, Dina Harris,
Tamara Snyder

B. Financial

**PUBLIC HEARING AND FINAL ADOPTION 2020-2021 NORTH WILDWOOD SCHOOL
BUDGET**

1. Discussion and recommendations.
2. Motion to open the Public Hearing on the 2020-2021

		<u>Local Tax Levy</u>
General	\$9,220,769	\$7,184,146
Special Revenue	\$ 846,214	\$ - 0 -
Debt Service	\$ 371,650	\$ 206,035

Be it resolved to acknowledge that the 2020-2021 School budget, as described above results in a General Fund Tax Levy of **\$7,184,146**.

Tax Levy Cap:

Prebudget year adjusted tax levy	\$ 7,184,146
Adjustment for increase in health care costs	\$ -0-
Use of Banked Cap	<u>\$ -0-</u>
	\$ 7,184,146

BE IT FURTHER RESOLVED that per NJAC 6A:23B-1.2(b) the North Wildwood Board of Education establishes a maximum of \$35,000 in the general fund for 2020-2021, allotted for travel and travel related expenditures.

PUBLIC HEARING

Motion to adopt: Mr. MacDonald

Second: Mrs. Rozanski

Voting Yes:

Gerald Flanagan
Charles Burns
Michael Brown, Sr.
Scott McCracken
David C. MacDonald
Ronald Golden
Laura Stefankiewicz
Victoria Rozanski
Via Zampirri

1. On the recommendation of the Superintendent and School Business Administrator, approved Ford Scott and Associates to auditor for the fiscal year ending June 30, 2020 annual audit at \$22,500. Additionally acknowledge and approve their Peer Review documentation.
2. On the recommendation of the Superintendent and School Business Administrator, approved to accept non-resident regular education tuition students. The tuition rate to be set for 2020-2021 will be \$4,500 for a full year for one student. \$7,000 for a family with two students and an additional \$2,000 for each additional student.
3. On the recommendation of the Superintendent and School Business Administrator, approved to accept non-resident self-contained classroom students. The tuition rate for 2020-2021 will be \$30,415 for a full year.
4. On the recommendation of the Superintendent and the School Business Administrator, approved the professional service contract between North Wildwood School District and Garrison Architects as Architect of Record for the 2020-2021 school year.
5. On the recommendation of the Superintendent and the School Business Administrator, approved the vended meals contract with the Wildwood Board of Education for the 2020-2021 school year.
6. On the recommendation of the Superintendent and the School Business Administrator, approved the 2020 – 2021 Cape May County Homeless Agreement.
7. On the recommendation of the Superintendent and the School Business Administrator, approved the 2020 – 2021 Cape May Tech School tuition agreements in the amount of \$207,550 less adjustment of (\$93,888) = \$113,662 .
8. On the recommendation of the Superintendent and the School Business Administrator, approved the 2020 – 2021 West Wildwood tuition agreements in the amount of \$567,446.00
9. On the recommendation of the Superintendent and School Business Administrator, approved the Breaker Group Mutual Release.

On the recommendation of the School Business Administrator, approved the 2020-2021 Risk Management Consultant Agreement between the North Wildwood School District and Marsh & McLennan and authorizes the district to pay an amount equal to three (3%) of the District annual assessment.
10. On the recommendation of the School Business Administrator, approved the shared service agreement between the North Wildwood Board of Education and the Wildwood Board of Education for librarian services for the 2020-2021 school year.
11. On the recommendation of the School Business Administrator, approved the 2020-2021 contract with Student Assistance Contract with Cape Assist in the amount of \$28,400.

C. Policy

1. On the recommendation of the Superintendent, approved Illness Policy #5141.2

V. **CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

PERSONNEL, FINANCIAL, POLICY & CONSENT

Motion: Mrs. Zampirri

Second: Mr. McCracken

Voting Yes:

Gerald Flanagan
Charles Burns
Michael Brown, Sr.
Scott McCracken
David C. MacDonald
Ronald Golden (abstained Personnel #'s 3,4 and 12)
Laura Stefankiewicz
Victoria Rozanski
Via Zampirri

VI. **CLOSED SESSION ~ NONE**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

VII. **HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE**

VIII. **GOOD OF THE ORDER**

- A. Ed Tech Assessment with All Covered

IX. **PUBLIC COMMENT**

Open to public

X. **ADJOURNMENT @ 6:20 PM**

Motion: Mrs. Stefankiewicz

Second: Mr. MacDonald

Voting Yes:

Gerald Flanagan
Charles Burns
Michael Brown, Sr.

Scott McCracken
David C. MacDonald
Ronald Golden
Laura Stefankiewicz
Victoria Rozanski
Via Zampirri

Respectfully submitted,

Rose Millar
School Business Administrator/Board Secretary

XI. BOARD INFORMATION

A. School Closure Plan

XII. NEXT MEETING

May 18, 2020

Regular Meeting at 6:00 p.m.