**Williamsburg Independent Parent Teacher Organization**

**Executive Board Agenda—October 24, 2017**

**Welcome from PTO President**  Tammi Bird

**Presentation of Minutes from September** Angela Dunn

**Treasurer’s Report** Emily Coleman

**Old Business**

Review of by-laws

Attendance Incentives

PTO email ([WilliamsburgIndependentPTO@gmail.com](mailto:WilliamsburgIndependentPTO@gmail.com))

Birthday Announcement fundraiser

Fall Festival Needs

**New Business**

PTO Meeting Schedule

PTO Treasurer

Pizza Hut Presentation

**Announcements**

Next Executive Board Meeting: November 14th, 2017, 5 p.m.

**Adjournment**