

**Colebrook Academy & Elementary School**  
27 Dumont Street  
Colebrook, New Hampshire 03576  
(603) 237-4801 or (603) 237-4270  
School Website: [www.csd.sau7.org](http://www.csd.sau7.org)



August 25, 2020

Dear Parents/Guardians:

Please see the following overview of the building level guidelines for preschool:

**Preschool Hours - 8:00am-11:00am**

#### SCHEDULE

- 8:00-9:00 arrival & morning meeting
- 9:00-9:30 teacher daily lesson
- 9:30-10:00 snack
- 10:00-10:30 outdoor/indoor play-based learning
- 10:30-11:00 wrap up and dismissal

#### **Masks**

Face masks (cloth face coverings) - required of all students and staff while on school grounds and on the school bus unless physically distanced. **Parents and Guardians are responsible for providing clean masks to their students daily.** Students will be able to remove masks in class while at least 6 feet apart.

#### **Social Distancing Strategies**

- Classroom size will be no more than 10 students and two adults in the classroom.
- The same groupings of kids together with the same staff.
- Centers and classroom activities will be arranged 6 feet apart to promote social distancing of students in the classroom. The number of students at each center will be limited.

#### **Pick-Up and Drop-Off**

- Pick up and drop off will occur at the Kindergarten entrance only.
- Parents will be expected to wear a mask when waiting to pick up/drop off their child.

### **Indoor Play & Materials**

- Students will have individual access to crayons, pencils, paper, scissors, glue sticks, and other manipulatives and play materials that will be stored in an individual case and labeled with the student's name.
- Difficult to clean toys (cloth based, dress up, sensory table, sand, playdough) or toys that are more likely to be placed in a child's mouth (e.g play food) will be removed from the preschool classroom.

### **Outdoor Play**

- Students will have access to the outdoor space and the playground each day.

### **Snack Time**

- Preschool students will have help washing their hands.
- Preschool students will eat snack in their classroom.

Please join our community meeting for parents on August 31<sup>st</sup> at 6:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/85333754636?pwd=RnIXSEZVT3J1VitYaVFQNU5NRVdJZz09>

Meeting ID: 853 3375 4636 Passcode: 656798 +16468769923,85333754636#

Please call with any questions.

Sincerely,

Kim Wheelock, Principal

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*Principal*

*Kim Wheelock*

*Asst. Principal 7-12*

*Tom Allin*

*Asst. Principal PreK-6*

*Ryan Eames*

*Counselor 7-12*

*Colleen Clogston*