

NEW MILFORD BOARD OF EDUCATION

**New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**POLICY SUB-COMMITTEE
MEETING NOTICE**

RECEIVED
TOWN CLERK

2017 SEP 29 P 12:55

NEW MILFORD, CT

**DATE: October 3, 2017
TIME: 6:45 P.M.
PLACE: Lillis Administration Building - Rm. 2**

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

- 3. Discussion**

A. Policies and/or Regulations:

1. 1140 Distribution of Materials to and by Students (Use of Students) policy
2. 1324 Fund-Raising by Students policy
3. 3280 Gifts to the School – policy and regulation
4. 3281 School Fundraisers – policy and regulation

- 4. Public Comment**

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- 5. Adjourn**

Sub-Committee Members: J.T. Schemm, Chairperson
Wendy Faulenbach
Dave Littlefield
Tammy McInerney

Alternates: Bill Dahl
Brian McCauley

Community Relations

Distribution of Materials to and by Students (Use of Students)

The purpose of permitting the distribution of materials to and by students is to provide a convenient and inexpensive method to notify students and parents of extra-curricular activities of a general interest to students in the school district. At the same time this courtesy to the school community has the potential to interfere with the efficient operation of the school district and distract from instructional activities. The Board of Education reserves the right to refuse distribution of any material to the students of the district by individuals or groups not affiliated with the New Milford Public Schools. The Superintendent of Schools (or designee) shall impose reasonable time, place, and manner restrictions on the distribution of materials to prevent disruption and preserve the educational focus of the schools.

Distribution of Materials at Central Locations in the Schools

Members of the school and local community may request approval to distribute non-curricular materials during non-instructional time at central locations in the schools. Such materials must be pre-approved by the Superintendent of Schools and shall comply with the following standards:

1. The materials must relate to youth-oriented activities or events during the school year (e.g., sports, recreational, social or civic activities) of the public schools, parent teacher organizations, town, or other local, non-profit organizations.
2. The materials must explicitly identify the organization(s) distributing the materials and all sources of information contained in the publication.
3. The materials are not in violation of the law or any Board policy and do not encourage violation of the law or any Board policy.

The Superintendent of Schools shall ensure that students are made aware that the materials that are approved for distribution are not necessarily endorsed or sponsored by the school district.

Distribution of Materials Directly to Students

Any distribution of materials to students directly (e.g., flyers given to students in the classroom to be brought home to parents/guardians) shall be limited to those materials that relate to youth-oriented activities or events sponsored by the public schools, parent teacher organizations, the Town of New Milford or the State of Connecticut. Such materials must be pre-approved by the Superintendent of Schools and comport with Board policy and applicable law.

All requests from groups or individuals to have students distribute materials to people in the community, with the exception of requests from school-connected organizations like parent-teacher organizations or Board appointed citizens' ad hoc advisory committees, will be referred to the office of the Superintendent to determine whether the requests comply with overall school purposes and policy.

Community Relations

Distribution of Materials to and by Students (Use of Students)

Use of Students

The Board prohibits the use of students during normal school hours in activities which are not part of the normal educational and planned curriculum process. Permission for use of students in activities of a non-educational nature must be obtained from the Superintendent or his/her designee who will ensure that the student's rights in terms of voluntary activities are maintained and that students are not exploited either knowingly or unknowingly.

The Superintendent or his/her designee shall interpret this policy strictly; the decisions of the Superintendent will be final.

Budget/Referendum Materials

After the date is set for the budget referendum, information concerning a pending referendum, specifying only the time, date, location, and question or proposal to be voted upon may be disseminated through the students. This information may not contain any other information or statements, or be written in a manner which may advocate a position on the referendum question.

Legal Reference:

Connecticut General Statutes

9-369b Explanatory text relating to local questions.

Policy adopted: May 7, 2001
Policy revised: June 9, 2009
Policy revised: February 12, 2013
Policy revised: November 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR DISCUSSION

1324(a)

Community Relations

Fund-Raising by Students

Fund-raising shall be authorized under conditions that do not conflict with instructional programs. Fund-raising refers to the raising of non-appropriated funds for the educational benefit of students and their school funds.

Fund-raising shall be permitted by students attending middle and high school, provided such activities are approved in writing and carefully monitored and regulated by the school Principal or a designee. Elementary schools may not conduct any sales campaign, project, or other process which requires, encourages, or otherwise promotes the utilization of students in door-to-door solicitation.

Each Principal shall develop and maintain a list of all approved fund-raising activities and report all activities to the Superintendent pursuant to procedures issued by the Superintendent.

The Superintendent will furnish the Board of Education with an up-to-date listing of all fund-raising activities being conducted in the schools.

Fund-Raising In and For The Schools

It is the responsibility of the Board to control fund-raising activities which involve the students in the New Milford school system.

Any school-based organizations, including parent/teacher groups and organizations, wishing to engage in a fund-raising activity, must have prior approval from the school Principal.

The following guidelines shall apply when a school Principal considers a fund-raising activity for approval:

- The gift or donation for which the fund-raiser is held shall be of sufficient benefit to the school and/or students to justify the fund-raising activity.
- The anticipated gift or donation shall not supplant an item which had been part of the normal operational budget within the previous two fiscal years, nor the Board's responsibility for educational funding.
- The mechanics and procedures of fund-raising shall not be an unacceptable burden to school staff members nor subject the school to any significant risks or responsibilities in handling funds.

Community Relations

Fund-Raising In and For The Schools

- Fund-raisers which involve students through their class, school club or group shall be supervised by a staff member who, along with the school Principal, accepts the responsibility for the mechanics and procedures of the fund-raiser.
- The number of fund-raising activities per school year shall not be excessive, and shall be appropriate to the school environment.
- Requests for fund-raising activities shall be directed to the office of the school Principal on the appropriate form (1324) for approval. The school Principal shall maintain a copy of all request forms and forward a copy of approved request forms to the Office of the Superintendent.
- Students in grades K-5 shall not be asked to solicit outside of their home.

Policy adopted: May 7, 2001
Policy revised: June 9, 2009
Policy reviewed: October 15, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

New Milford Public Schools
FUNDRAISING ACTIVITY REQUEST FORM

Name of Fundraising Activity: _____

School: _____ Date of Request: _____

Club/Team/Organization: _____

This activity is being organized by:

_____ School Activity Advisor: _____ Contact Name and Number

_____ District Affiliated Group: _____ Contact Name and Number

Proposed date of fundraiser: _____

Fundraising activity: (please check one)

Gift/donation: _____ Solicitation: _____

Sale of goods: _____ Sale of services: _____

Raffle/Bazaar* _____ (Please see reverse side regarding Raffles and Bazaars)

What is the purpose of the fundraiser, what will the funds be used for?

How will the fund be raised? If selling items, please specify what will be sold, the cost of the items and how they will be sold. Attach additional information if necessary. (*Note* the maximum allowable re-sale price is \$20.00 per unit.*)

Estimated Total Gross Revenue from fundraiser \$ _____

Signature School Activity Advisor: _____ Date: _____

Building Principal authorization: _____ Date: _____

Business Office authorization: _____ Date: _____

Superintendent authorization: _____ Date: _____

Fundraiser ID# (assigned by Business Office) _____

Note* Raffles, bazaars or games of chance are not permitted unless the sponsoring organization provides prior documentation of the following:

1. Approval from the Department of Consumer Protection (see the Department's website to obtain the necessary forms and instructions.) and
2. Acknowledgement that the sponsoring organization will not permit any person under the age of 18 to promote, conduct or operate any bazaar, or raffle or any person under the age of 16 to sell or promote the sale of tickets. An explanation of how the raffle or bazaar will be conducted must be provided when this form is filed. Applicants must explain how they will safeguard student involvement in the event.

New Milford Public Schools
FUNDRAISING ACTIVITY REPORTING FORM

Name of Fundraising Activity _____

Fundraiser ID # (From Fundraising Activity Request Form) _____

School: _____ Date: _____

Club/Team/Organization: _____

School Advisor: _____

District Affiliated Group Contact: _____

Did the event take place on the proposed date?: YES _____ NO _____

If "NO," on what date did it occur: _____

A) Actual GROSS receipts from event: \$ _____

Note this value must equal the total of deposits to the relevant activity account (please indicate fundraiser ID# on deposit vouchers)*

Expenses (if any) incurred to run event:

Note any & all expenses related to the fundraiser must be paid directly from the relevant activity account by check. (please indicate fundraiser ID# on all disbursement requests) if any preparation expenses were incurred prior to the actual event please include below with corresponding activity check#.*

- (please describe & itemize)
- 1) _____
 - 2) _____
 - 3) _____
 - 4) _____
 - 5) _____
 - 6) _____

B) Total Expenses from event: \$ _____

(A) - (B) = Net proceeds to organization \$ _____

Signature of Advisor: _____

Received by Building Principal: _____ Date: _____

Received by Business Office: _____ Date: _____

Business/Non-Instructional Operations

Gifts to the School

Because all gifts and/or donations to the school system become the property and responsibility of the school district, the Board shall have knowledge of and recognize gifts received.

The New Milford Board of Education is grateful for gifts and donations given to the school system, whether such gifts and donations be in the form of money, services, programs, equipment or other items of value. The Superintendent of Schools shall be authorized to accept, on behalf of the Board, gifts to the school system up to a cumulative value from one source of one thousand dollars (\$1000), and shall notify the Board of such gifts at the next regular Board meeting. The Board shall approve gift/gifts valued at one thousand dollars (\$1000) or more; as well as gifts that shall likely involve future cost to the school system regardless of value.

When gifts and donations are accepted, the Board of Education shall have care and custody of such items, and they shall be expended or used at its discretion; however, should the donor restrict the use of a gift or donation, the board shall honor the restriction or return the property to the donor.

1. Individuals, groups, or corporations wishing to give a gift or donation to the New Milford Schools shall direct their offer in writing or in person to the Office of the Superintendent.
2. Receipt of gifts and donations by the Superintendent shall be acknowledged in writing by the Superintendent's secretary; receipt of gifts and donations by the Board of Education shall be acknowledged in writing by the Board Secretary or Assistant Secretary.
3. The New Milford school system shall not be inappropriately influenced or constrained due to gifts and/or donations from an individual, group or corporate donor.

Any donation of teaching services by private sector specialists shall be in compliance with Connecticut General Statutes § 10-21c and applicable collective bargaining agreements.

If a donation of technology includes new computers or used computers that are not more than two years old at the time of the donation, the Board of Education may accept such donation in accordance with Connecticut General Laws 10-228b.

Business/Non-Instructional Operations

Gifts to the School cont'd.

Legal Reference: Connecticut General Statutes

10-21c. Donation of teaching services by private sector specialists

10-76c. Receipt and use of money and personal property

10-228b. Tax credits for donation of computers to schools

10-237 School activity funds

Policy adopted: June 11, 2002
Policy revised: June 10, 2008
Policy revised: March 8, 2011
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Business/Non-Instructional Operations

Gifts to the School

Any gift presented to the school district must be accompanied by a letter from the donor identifying the subject and purpose of the gift and any restrictions that may apply for official action and recognition by the Board of Education.

For a gift to be accepted, the following criteria should be considered:

1. Have a purpose consistent with those of the school district.
2. Be offered by a donor acceptable to the Board of Education.
3. Will not add to staff load.
4. Will not begin a program which the Board of Education would be unwilling to take over when the gift or grant funds are exhausted.
5. Would not bring undesirable or hidden costs to the school district.
6. Will place no restrictions on the school program.
7. Will be suitable for use in meeting the instructional or operational needs of the school.
8. If the gift is technology material, such as computers and/or software, it must have the approval of the Director of Technology.
9. Will not be inappropriate or harmful to the best education of students.
10. Will not be in conflict with any provision of the school code or public law.

All gifts, grants and bequests shall become school district property.

A letter of appreciation signed by the Secretary of the Board of Education shall be sent to a donor.

Any gift rejected by the Board of Education shall be returned to the donor or the donor's estate within 60 days, with a statement indicating the reason for rejection of such gift.

Regulation approved:	June 11, 2002	NEW MILFORD PUBLIC SCHOOLS
Regulation revised:	September 20, 2005	New Milford, Connecticut
Regulation revised:	June 10, 2008	
Regulation revised:	February 25, 2014	

Business/Non-Instructional Operations

School Fund Raisers

It is the responsibility of the Board to control fund-raising activities which involve the students in the New Milford school system.

Any school-based organizations, including parent/teacher groups and organizations, wishing to engage in a fund-raising activity, must have prior approval from the school Principal or the Superintendent or his or her designee.

The following guidelines shall apply when a school Principal and the Superintendent or his or her designee considers a fund-raising activity for approval:

- The gift or donation for which the fund-raiser is held shall be of sufficient benefit to the school and/or students to justify the fund-raising activity.
- The anticipated gift or donation shall not supplant an item which had been part of the normal operational budget within the previous two fiscal years, nor the Board's responsibility for educational funding.
- The mechanics and procedures for fund-raising shall not be an unacceptable burden to school staff members nor subject the school to any significant risks or responsibilities in handling funds.
- Fund-raisers which involve students through their class, school club or group shall be supervised by a staff member who, along with the school Principal, accepts the responsibility for the mechanics and procedures of the fund-raiser.
- The number of fund-raising activities per school year shall not be excessive, and shall be appropriate to the school environment.
- Requests for fund-raising activities shall be directed to the office of the school Principal on the appropriate form (1324) for approval. The school Principal shall maintain a copy of all request forms and forward a copy of request forms to the Office of the Superintendent for final approval.
- Students in grades K-5 shall not be asked to solicit outside of their home.
- The activity shall be appropriate for the students involved and consistent with the interests of the school system as determined by the school Principal and the Superintendent or his or her designee.

(cf. 1324 – Fund Raising In and For the Schools)

Policy adopted: March 12, 2002
Policy revised: June 10, 2008
Policy reviewed: February 25, 2014

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR DISCUSSION

3281(a)

Business/Non-Instructional Operations

School Fundraisers

General Guidelines

Fundraising activities in and for the schools must be distinguished from the sale of goods & services for the purpose of maintaining a school based enterprise.

Sale of merchandise

Sales to raise money by Student, Youth or School organizations formed to support and sponsor youth activities may be made on an on-going basis without collecting sales tax if the merchandise is sold for \$20.00 or less. If merchandise is purchased for re-sale for the above purpose by an accredited elementary or secondary school organization within the New Milford Public School District, the organization may furnish the supplier with the District's State of Connecticut - Department of Revenue Services/Governmental Agency Exemption Certificate signed by the Director of Fiscal Services and Operations. The Purchases of Meals or Lodging for fundraising purposes are treated separately and in general sales tax must be paid to the vendor for such purposes.

Sales by District - Student, Youth & School organizations over this \$20.00 limit will be prohibited (subject to exemptions in the following section), as this would require the District to register as a vendor with the Department of Revenue Services and collect Sales and Use Tax on Sales.

Exemption for (5) five one day fundraising or social events during the calendar year:

Sales of tangible personal property at bazaars, fairs, picnics, tag sales or similar events to the extent of (5) five such events of a day's duration held during any calendar year are exempt from Sales and Use Tax.

Sales qualifying for this exemption do not include sales at retail establishments operated by District organizations such as thrift stores or gift shops.

Fundraising events of this nature will be limited to (5) events during the calendar year for the entire District.

The treatment for School Based Enterprises (SBE) does not fall within the fundraising category with respect to sales and use tax exemptions. Because sales of tangible personal property, manufactured or fabricated goods and services are for profit, and will generally exceed the \$20.00 fundraising limit on an on-going basis for these group(s) within the District, it will be required that the District register with the Department of Revenue Services of the collection & subsequent remittance of Sales and Use Tax. Furthermore, the purchases of materials or services

Business/Non-Instructional Operations

School Fundraisers

General Guidelines (cont'd.)

for re-sale by these entities cannot be made as tax exempt purchases under the District's Governmental Exemption Certificate. (Please refer to the Procedure for the Establishment and Maintenance of School Based Enterprises and/or contact the Business Office for assistance).

Procedures:

In accordance with New Milford Board of Education Policy #'s 1324 and 3281 the following procedural requirements must be fulfilled before fundraising is permitted in the schools or a gift from a fundraising organization is accepted:

1. All organizations or groups conducting fundraising activities for the benefit of New Milford students must obtain prior approval in writing from the Building Principal of the school that is intended to benefit from the fundraising activity. Requests for fundraising activities shall be directed to the Building Principal on the appropriate form (Fundraising Activity Request Form) for approval at the building level.
2. The Building Principal shall maintain a copy of all request forms and forward a copy to the superintendent or his or her designee for final approval.
3. A copy of the authorized Fundraising Activity Request Form will then be returned to the Building Principal with a copy sent to the Business Office to remain on file.
4. Any and all fundraising events requiring the use of one of the District's (5) day exemptions pursuant to the aforementioned guidelines, will be clearly marked as such and will be considered upon review by the Superintendent of Schools and the Board of Education based on the overall benefit of the fundraising event and its relevancy to the goals and objectives of the District.
5. After completion of the fundraising event the Business Office will send the Fundraising Activity Reporting Form to the Supervisor/contact person listed on the approval form. This form must be completed by the indicated Supervisor and returned to the Business Office within one week of receipt. A copy of the form shall then be sent to the Building Principal and maintained on file at the Business Office along with the original Fundraising Activity Request Form.

Business/Non-Instructional Operations

School Fundraisers

General Guidelines (cont'd.)

Any questions regarding procedures and policies relating to Fundraising or Enterprise activities within the District should be directed to the Director of Fiscal Services and Operations.

Legal Reference: Conn. Gen. Stat. §12-412(26) Exemptions

Regulation approved: March 12, 2002
Regulation revised: June 10, 2008
Regulation revised: February 25, 2014
Regulation revised: February 24, 2015

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



DIRECT DONATIONS AND ANTICIPATED FUNDRAISERS
AS OF 9.30.17

Donations	ID#	LOCATION	ORGANIZATION	DESCRIPTION	DATE RECEIVED	APPROXIMATE VALUE	ENTITY
	None at this time						

Anticipated Fundraisers	ID#	LOCATION	ORGANIZATION	DESCRIPTION	DATE PROPOSED	FUND SOURCE	FUND USE
	17-HS-01	NMHS	Boys basketball	Wizards Basketball Event	12/1/2017	Commission on Souvenirs sold	Funds for boys basketball apparel/equipment
17-HS-02	NMHS	GAPP	Bake Sale	11/18/2017 & 12/16/17	Selling baked goods	Fund GAPP activities	
17-HS-03	NMHS	GAPP	Bake Sale	12/16/2017	Selling baked goods	Fund GAPP activities	
17-HS-04	NMHS	Class of 2019	T shirt Sales	9/1/2017	Selling T shirts	Funds for the class of 2019 activities	
17-HS-05	NMHS	Spanish honor society	SHS talent show	11/17/2017	Selling tickets	Raise funds for a charity and induction ceremony	
17-HS-06	NMHS	Girls swim & Dive team	Car Wash	8/27/2017	Car wash donations	Defer cost of swimsuits and team merchandise	
17-HS-07	NMHS	NMHS Girls swim team	Bake Sale	9/16/2017	Donations for baked goods	Defer cost of swimsuits and team merchandise	
17-HS-08	NMHS	Dance Team	Dance Clinic	9/1/17-12/20/17	Donations to social media sites	Raise money for Tampa Trip	
17-HS-09	NMHS	Dance Team	Dance Clinic	10/14/2017	Fee for dance workshop	Raise money for the team and bring young dancers	
17-HS-10	NMHS	World Language Dept.	Peru 2018 Can and Bottle Drive #2	9/8/17-9/11/17	Students redeem cans and bottles	Raise money for Peru trip	
17-HS-11	NMHS	World Language Dept.	Peru 2018 Bake Sale #1	10/28/2017	Students sell baked goods at S&S	Raise money for Peru trip	
17-HS-12	NMHS	World Language Dept.	Peru 2018 Breakfast for Dinner	10/27/2017	Host breakfast for dinner at St Johns	Raise money for Peru trip	
17-HS-13	NMHS	Key Club	Bake Sale	9/13/2017	Baked goods sold during open house	Raise funds for Leadership Conference	
17-HS-14	NMHS	Field Hockey and Volleyball	Cookie Dough	9/8/17-9/22/17	Selling Cookie Dough	Clothing	
17-HS-15	NMHS	Dance Team	Car Wash/Bake Sale	9/17/2017	Selling baked goods/car washes	Raise funds for upcoming season	
17-HS-16	NMHS	NMHS Band	Pie Fundraiser	9/19/17-10/5/17	Sales of pies and donuts	Offset band expenses for students	
17-HS-17	NMHS	Dance Team	Dance Team Conference	11/4/2017	Conference for other schools/colleges	Funds used for competition season and Tampa trip	
17-HS-18	NMHS	Dance Team	Chocolate Festival	2/1/2017	Selling Chocolate and treats	Raise funds for upcoming season	
17-HS-19	NMHS	Key Club	Flags of Valor	9/28/17-11/11/17	Students sell sponsorships to family	Kiwamos donates \$10 to key club for flags sold	
17-HS-20	NMHS	Football/Volleyball	Football vs Volleyball Match	9/29/2017	Selling tickets and donations	To benefit Football and Volley ball programs	
17-HS-21	NMHS	Dance Team	Silicone bracelets	10/16/17-11/21/17	Selling Green Wave silicone bracelets	Raise money for Dance Team Season	
17-HS-22	NMHS	Dance Team	Cellphone sleeves	10/16/17-11/21/17	Selling Green Wave cellphone sleeves	Raise money for Tampa and the season	
17-HS-23	NMHS	NMHS Dramatics	NMHS Dramatics Fall Production	12/7/17-12/8/17	Selling tickets to the show	Funding future shows and buying play rights	
17-HS-24	NMHS	Math Honor Society	Pumpkin Sales	10/23/17-10/31/17	Selling mini pumpkins	Scholarship fund	
17-HS-25	NMHS	Unified Buddies	Carnival for Autism Scholarships	4/1/2018	Carnival games/baked goods	Scholarship fund for Autistic students	
17-HS-26	NMHS	NMHS Student Council	NMHS Homecoming Dance	10/16/17-10/20/17	Tickets sold for \$10	Support for NMHS clubs and activities	
17-SMS-01	SMS	SMS PTO	Box Tops	9/1/17-9/29/17	Collect Box Tops	Field trips and enrichment	
17-SMS-02	SMS	SMS PTO	Picture Day and Retailers	9/19/17 & 11/1/17	Life touch picture packages	Field trips and enrichment	
17-SMS-03	SMS	SMS PTO	Panera Bread	9/20/2017	Panera will donate 20% of sales	Field trips and enrichment	
17-SMS-04	SMS	SMS PTO	Movie at Bank Street Theater	12/16/2017	Tickets presold for Star Wars	Hardship grants, scholarship fund	
17-SMS-05	SMS	SMS PTO	Merchandise Sales	ALL YEAR	Items with school logo sold	Fund prizes for box top contest	
17-SMS-06	SMS	SMS PTO	Scholastic Book Fair	11/27/17-12/7/17	20% of book sales	Literature, enrichment, field trips, cultural arts	
17-SMS-07	SMS	SMS PTO	7th and 8th grade holiday dance	12/1/2017	Tickets and snacks sold	Battle of the books, hardship, scholarship fund	
17-SMS-08	SMS	SMS PTO	Believe Fall Catalog Fund Raiser	10/2/17-10/20/17	Catalog sales	Field trips and enrichment	
17-SMS-09	SMS	SMS PTO	Flamingo Flock Frenzy	4/27/17-6/15/17	Flamingo Flocks sold and placed	Field trips and enrichment	
17-SMS-10	SMS	SMS PTO	CSA Fun Night Out	1/19/2018	Selling tickets to attend CSA	Field trips and enrichment	
17-SMS-12	SMS	SMS PTO	Flower Grams	2/14/2018	Flowers sold to students at lunch	Field trips and enrichment	
17-SMS-13	SMS	SMS PTO	Little Caesar Pizza Kits	3/1/18-3/23/18	Selling pizza kits by catalog	Field trips and enrichment	
17-SMS-14	SMS	SMS PTO	6th Grade Spring Dance	4/6/2018	Selling tickets and snacks	Battle of the books, hardship, scholarship fund	
17-SMS-15	SMS	SMS PTO	Scholastic Book Fair	4/3/18-4/12/18	20% of book sales	Funds to provide staff luncheon	
17-SMS-16	SMS	SMS PTO	Tasty Waves	4/1/18-4/30/18	Tasty Waves donating portion of sales	Funds to provide staff luncheon	



DIRECT DONATIONS AND ANTICIPATED FUNDRAISERS
AS OF 9.30.17

AGENDA ITEM 3A-3 3A-4
OCTOBER, 2017 MEETING

Anticipated Fundraisers - continued

ID#	LOCATION	ORGANIZATION	DESCRIPTION	DATE PROPOSED	FUND SOURCE	FUND USE
17-NES-01	NES	NES PTO	Welcome Back Movie Night	9/8/2017	Selling snacks and merchandise	Fund school related activities, resources, etc.
17-NES-02	NES	NES PTO	Picture Day	9/28/2017	Annual school portrait sales	Fund school related activities, resources, etc.
17-NES-03	NES	NES PTO	Box Tops	ALL YEAR	Collecting box tops through the year	Fund school related activities, resources, etc.
17-NES-38	NES	NES PTO	Spirit Wear	ALL YEAR	Items with school logos sold	Fund school related activities, resources, etc.
17-NES-04	NES	NES PTO	Kohls cares	ALL YEAR	Donations from Kohls cares	Fund school related activities, resources, etc.
17-NES-05	NES	NES PTO	Panoramic Photo	TBD	Sale of 2nd grade Panoramic photo	Fund school related activities, resources, etc.
17-NES-06	NES	NES PTO	Fall Catalog Fundraiser	10/2/17-10/27/17	Selling items from catalog	Fund school related activities, resources, etc.
17-NES-07	NES	NES PTO	Giggles & Gowns mini sessions	10/2/17-10/27/17	Family photo sessions	Fund school related activities, resources, etc.
17-NES-08	NES	NES PTO	Spooktacular Dance	10/27/2017	Selling tickets and food	Fund school related activities, resources, etc.
17-NES-09	NES	NES PTO	Holiday Shoppe	12/11/17-12/22/17	Sales of gift items for holidays	Fund school related activities, resources, etc.
17-NES-10	NES	NES PTO	Family Fun Night	12/8/2017	Selling tickets and food	Fund school related activities, resources, etc.
17-NES-11	NES	NES PTO	Fall Book Fair	11/27/17-12/8/17	Sale of books and merchandise	Fund school related activities, resources, etc.
17-NES-12	NES	NES PTO	Movie Night (Winter)	1/15/2018	Selling snacks and merchandise	Fund school related activities, resources, etc.
17-NES-13	NES	NES PTO	Kids Kreations	1/13/18-2/9/18	Sale of personalized gifts and art	Fund school related activities, resources, etc.
17-NES-14	NES	NES PTO	March Madness	3/23/2018	Selling tickets and food	Fund school related activities, resources, etc.
17-NES-15	NES	NES PTO	Spring Book Fair	4/2/17-4/13/17	Sale of books and merchandise	Fund school related activities, resources, etc.
17-NES-16	NES	NES PTO	Spring Fling Dance	4/27/2018	Selling tickets and food	Fund school related activities, resources, etc.
17-NES-17	NES	NES PTO	Touch a Truck	5/18/2018	Sale of Tickets to board trucks	Fund school related activities, resources, etc.
17-NES-18	NES	NES PTO	Tasty Waves month long	5/1/18-5/31/18	Sale of ice cream and toppings	Fund school related activities, resources, etc.