

CHAPTER 5.00 – STUDENTS

ADMITTANCE - ENROLLMENT REQUIREMENTS

5.10

- I. Any student who initially enrolls in the Alexander City School System shall be required to present certification of immunization as required by law.
 - A. Immunization shall be required for the prevention of those communicable diseases designated by the State Health Officer.
 - B. A transfer student and any student, for whom the lack of a certificate of immunization is related to their residential, immigrant, or English-speaking status, may be granted thirty (30) school days to provide documentation of school-entry health examination and certificate of immunization record.
 - C. Exceptions may be granted as provided in Alabama statutes and federal law.
- II. The school principal shall determine grade placement of students from a private or non-public school or from home education based on state regulations and Alexander City Board of Education rules regarding transfer of credit as well as other factors including test data, age, and previous school records.
- III. Admission may be denied a resident student who is over 17 (seventeen) years of age and who has been dismissed from previous schools for violation of the rules of the school.
 - A. **Students Expelled or Suspended from Other School Systems:**
Any student who is under suspension or expulsion from another school system or a private, parochial, or other school will not be permitted to enroll until the student has satisfied the conditions for readmission set by the expelling or suspending board or authority in addition to generally applicable admission requirements established by the Board, which may include temporary attendance at the alternative school.
- IV. When a student facing some type of disciplinary action is withdrawn from school prior to receiving the punishment, said student (and his/her parent/legal guardian) should be informed that prior to readmission to any Alexander City school, the disciplinary action would have to be completed. This includes any suspension, work assignment, or referral to the Superintendent or Board of Education for a hearing.
- V. **Resident Students**
 - A. The Board defines resident students as students whose parents or legal guardians live within the Alexander City tax district. All resident students of the school district shall be entitled to be admitted, subject to policy limitations and judicial constraints, to the Alexander City Schools. Guardianship must exist under the provision of Alabama Code 26-2A-73; temporary delegation of parental powers under Alabama Code 26-2A-7 shall not be sufficient to establish enrollment.

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- B. Children who are enrolled as Homeless, Migratory, in Foster Care, or LEP pursuant to the requirements of the Every Student Succeeds Act of 2015 and the McKinney-Vento Homeless Education Act of 2001, will be enrolled on probationary status. School district officials shall be diligent in verifying the true status of these students and in assisting parents/guardians in obtaining the otherwise required documents.

VI. Non-Resident Students

- A. The Board's responsibility and goal is to provide the best education possible for all students regardless of race, creed, sex or national origin. To meet this responsibility the Board shall give first consideration to the placement of those students who reside in the School System. In order to assure an adequate educational process for those students residing within the School System, the Board may, in its discretion limit or discontinue enrollment or attendance of students who reside outside the area served by the School System in reciprocal areas.
- B. Enrollment of students residing outside the School System shall be on a nondiscriminatory basis.
- C. In accordance with the federal court order of the U. S. District Court, middle district of Alabama, Northern Division, certain children residing outside the area served by the Alexander City School System may attend the schools of the School System. Beginning with the 2007-08 school year, out-of-district students enrolling in the Alexander City School System are required to pay a predetermined tuition fee. Student enrolled prior to the 2007-08 school year will be exempt from tuition.
- D. The Superintendent shall develop and maintain procedures and criteria for enrolling non-resident students. Such items shall be published in the ACS Non-Resident Enrollment Handbook.
- E. In addition to meeting criteria in the ACS Non-Resident Enrollment Handbook, out-of-district enrollees must meet the following criteria:
 - 1. Their educational needs can be met within the existing instructional program by existing employees and within existing facilities in the Alexander City Schools.
 - 2. Their disciplinary record is free from Class II or above infractions as defined by the Alexander City Board of Education's Code of Conduct.
 - 3. Their continued enrollment will be contingent upon their adherence to the Alexander City Board of Education's Student Code of Conduct. Any violation of this Code of Conduct, at Class II or above, will result in withdrawal from the School System.
 - 4. Out-of-district students seeking to enroll must live with their biological or adopted parents or legal guardians/custodians.
- F. In order to protect the education interest of students residing within the area served by the School System, the Board may, at its discretion, limit or discontinue

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enrollment or attendance of student who reside outside the area served by the School System.

- G. It shall be the responsibility and duty of the local school principal and certified staff to assign students to classes. The School System shall always endeavor to assign students to classes that are in the best interest of students. Normally students transferring into the schools of the School System will be placed in the same grade they were in at the school from which they are transferring. This assignment will be based on official school records and transcripts.
- VII. If a person's twenty-first (21st) birthday is on or before September second (2nd) in any given school year, he/she shall not, with the exception of students enrolled in the School System's special education program, be admitted to a school within the School System without the written approval of the principal and Superintendent. A person applying for enrollment who would not be able to graduate before his/her twenty-second (22nd) birthday must have the written approval of the principal and the Superintendent.

REFERENCE(S):

CODE OF ALABAMA
16-11-9, 16-12-3, 26-2A-73, 16-2A-7
16-30-1, 16-30-4, AAC §290-3-1-.02

HISTORY:

ADOPTED: 2006
REVISED: JULY 13, 2010; OCTOBER 27, 2015
FEBRUARY 21, 2017; APRIL 18, 2017
FORMERLY: 5.10, 5.11, 5.14