

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 February 11, 2020  
 Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson  
 Mr. Pete Helmus  
 Mrs. Eileen P. Monaghan  
 Mrs. Olga I. Rella

Also Present: Dr. Kerry Parker, Superintendent  
 Mr. Kevin Munrett, Facilities Director  
 Mr. Anthony Giovannone, Director of Operations and Fiscal Services

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 NEW MILFORD, CT

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Items of Information</b></p> <p><b>A. Celtic Energy Follow up</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said six vendors responded to the Town's bid request and the award will be made March 12, per the Town.</li> <li>• Mr. McCauley asked if the chosen vendor will do the actual audit and Mr. Munrett said yes, with Celtic Energy overseeing.</li> </ul> <p><b>B. SNIS Air Conditioner - Cafeteria</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said they have been talking about the need to replace this failed unit for a while now. They are hoping to tie it in to the Celtic audit, but time is an issue with cooling season approaching. He will have more information for the March Facilities meeting regarding possible options for replacement and financing.</li> <li>• Mrs. Rella asked if the unit only cools the cafeteria. Mr. Munrett said that is correct.</li> <li>• Mr. McCauley said it is necessary but costly, with the replacement price around \$60,000.</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Celtic Energy Follow up</b></p> <p><b>B. SNIS Air Conditioner - Cafeteria</b></p>



	<ul style="list-style-type: none"><li>• Mr. McCauley asked Dr. Parker if she still thought that SNIS was the best alternative. Dr. Parker said SNIS has space available, easy access, and provides the opportunity for all central offices to be together in a relatively small space for at least several years.</li><li>• Mrs. Rella said she thought it was worth the investment in the SNIS building, even if only for a few years.</li><li>• Dr. Parker said temporary set up costs for things such as dividers would be less than permanent structures.</li><li>• Mr. Helmus asked if there is a downside to temporary relocation, in order to keep options open in case enrollment goes up. Dr. Parker said she doesn't see one; it is not a big investment to start.</li><li>• Mrs. Monaghan said it is a great option in her opinion and she shared the idea with the Municipal Building Committee (MBC) as a way to free up Lillis for sale and help pay for needed roofs.</li></ul> <p><b>E. Municipal Building Committee Projects</b></p> <ul style="list-style-type: none"><li>• Mrs. Monaghan, in her position as liaison to the MBC, distributed a summary of Municipal Building Committee discussions. She said the MBC reviewed options for the high school roof. They will vote at the next meeting as to their recommendation.</li><li>• Mr. McCauley noted the committee was leaning towards the standing seam roof, which had been the Board's preference.</li><li>• Mr. Munrett said this proposal includes a low slope roof.</li><li>• Mrs. Monaghan said the MBC asked for the Facilities department's help to clean up the debris on the roof.</li><li>• Mr. Munrett said they have been cleaning where able, but the part of the roof under discussion will require a lift, as it is difficult to access.</li><li>• Mrs. Monaghan said the MBC discussed the SNIS oil tank, where the focus was on the size of the tank.</li><li>• Mr. Munrett said the committee plans to go out</li></ul>	<p><b>E. Municipal Building Committee Projects</b></p>
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	<p>to bid for engineering specs for this project to clarify state requirements, risk assessment for fuel need etc.</p> <ul style="list-style-type: none"> <li>• Mrs. Monaghan said the MBC is just starting to look at the scope of the NES roof.</li> <li>• Mr. Munrett said this had been the next roof to be done prior to the microburst.</li> <li>• Mr. McCauley asked if previous district studies regarding the NES roof have been shared and Mr. Munrett said they have been.</li> <li>• Mrs. Monaghan said the architect of the roof project mentioned that the state will automatically help fund any update on a security system, which interested her due to the district's current need to upgrade.</li> <li>• Mr. Munrett said he had verified with the state that pre-approval is needed before any payment.</li> </ul>	
<b>4.</b>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Cynthia Nabozny asked if the mandated high school elevator tests include the theatre elevator. Mr. Munrett said it is the two main elevators only, because the valve being tested is specific to them.</li> </ul>	<b>Public Comment</b>
<b>5.</b>	<p><b>Adjourn</b></p> <p>Mrs. Rella moved to adjourn the meeting at 7:11 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:11 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
 Facilities Sub-Committee