

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 16, 2016, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting of June 22, 2016.
2. Erica Gillespie-Bartoli, Business Technology Teacher, requesting permission to take a maternity leave.
3. Tracy Timinski submitting her letter of resignation as a Health Care Tech.
4. Stephen Chipolis, Storeroom Coordinator, requesting permission to take a medial leave of absence.
5. Rosalie Schultz, Secretary, requesting permission to take a medical leave of absence.
6. Deborah Sims, Food Service Employee, requesting permission to take a leave without pay.
7. Molly Prutzman, Wyoming Area Field Hockey Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
8. Jennifer Ciampi, Guidance Department, requesting permission to use the Secondary Center cafeteria for a College Fair.
9. Nick Diaco, Girls Volleyball Coach, requesting permission to use the Secondary Center gym for a scrimmage.
10. Molly Prutzman, Wyoming Area Field Hockey Parents Association, requesting permission to hold a car wash and lottery ticket fundraiser.
11. Nick Diaco, Girls Volleyball Coach, requesting permission to hold a car wash fundraiser.
12. Attorney William Anzalone, Anzalone Law Offices, requesting permission to hold the UNICO Charitable All-Star Football Game at the stadium.
13. Barbara Bullions, Drama Advisor, requesting permission to hold various drama activities.

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14. Nicholas Bilski submitting his letter of resignation as Health and Physical Education Teacher.
15. Lisa Minnelli, Wyoming Area Tennis Booster Club, requesting permission to have candy fundraisers.
16. Lauren Holweg, Wyoming Area Cross Country Parents Association, requesting permission to have a Krispy Kreme donut fundraiser.
17. Shea Riley, Wyoming Area Music Sponsors, requesting permission to have various fundraisers.
18. Jenny Kranson, Wyoming Area Girls Soccer Parents Association, requesting permission to sell water, Gatorade and snacks at home girls soccer games.

Summary of Applications Received

Business, Computer and Information Technology – 1
Middle Level Math – 2
Elementary – 3
Special Education K-8 - 2

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1. Received the following Checks:

Berkheimer

Earned Income Tax	82,665.05
Local Service Tax	750.93
Per Capita Tax	27,634.96
Delinquent Per Capita	<u>3,127.94</u>
Total:	114,168.88

State & Federal Subsidy Payments

Social Security	31,811.72
Title I- Improving Basic Programs	52,433.54
Title II – Improving Teacher Quality	7,900.00
School District Special Education	<u>221,836.00</u>
Total:	313,981.26

Local Realty Transfer Tax

Luzerne County (July)	25,405.08
Luzerne County (August)	<u>11,672.77</u>
Total:	37,077.85

2015 Real Estate Taxes

Wayman Smith – Exeter Twp., Luzerne Cnty.	5,150.73 (June)
Wayman Smith – Exeter Twp., Luzerne Cnty.	6,125.11 (July)
Robert Connors – West Wyoming	1,934.65
George Miller – West Pittston	1,933.32
Paul Konopka – Wyoming	<u>168.47</u>
Total:	15,312.28

Delinquent Real Estate Tax

Wyoming County	14,101.03
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Miscellaneous

Luzerne Cnty. Dept. of Probation Services (restitution)	173.36
District Court 11-2-01	<u>20.62</u>
Total:	193.98

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 Finance Report

2. Discuss to approve the August payment of \$93,527.14 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2016-2017 school year. The payment will be reduced by IDEA Pass Thru Funding of \$24,227.08 from the Luzerne Intermediate Unit resulting in a net payment of \$69,300.06.
3. Discuss to approve the August payment of \$43,077.00 to the West Side Career & Technology Center for the 2016-2017 school year.
4. Discuss to approve the appointment of Rainey & Rainey, Certified Public Accountants to perform the financial audit and single audit for 2015-2016 and 2016-2017 school year. This appointment is subject to review by the Business Consultant and Solicitor.

	<u>2015-2016</u>	<u>2016-2017</u>
Financial Audit	11,900.00	11,900.00
Single Audit/Other	4,000.00	4,000.00
Tax Collector Audit	<u>5,500.00</u>	<u>5,500.00</u>
Total:	21,400.00	21,400.00

5. Discuss to approve Wyoming Area School District to authorize and approve, in accordance with the recommended practices set forth by the Securities and Exchange Commission, the Government Finance Officers Association and the Municipal Securities and Rulemaking Board, the appointment of Financial S&Lutions LLC as independent municipal advisor to the District to perform the scope of services and for such costs as detailed in the engagement letter of Financial S&Lutions LLC presented to the Board; such engagement shall be subject to the review and approval of the engagement letter by the Solicitor to the District.
6. Discuss to approve the ratification of August payment to Wilmington Trust in the amount of \$197,259.38 for the General Obligation Bond Series of 2012 (energy performance loan) of the Wyoming Area School District.
7. Discuss to approve Pittston Medical Associates as school and athletic physicians for the 2016-2017 school year at a salary of \$12,500.00.

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8. Discuss to approve the step placements for the following temporary professional employees:

Julie Ann Venezia	Masters Step 1	\$45,297.00
Marjorie Glatz	Masters Step 1	45,297.00

9. Discuss to approve the appointment of Conrad Siegal Actuaries to provide services regarding compliance with Section 6055 and 6056 Employer Reporting Mandate under The Affordable Car Act (ACA). The fee for the proposed consulting service is \$5,750.00.
10. Discuss to approve the contract with Wilkes-Barre Behavioral Hospital Company, LLC, Transition Partial Hospitalization Program which will provide services to Wyoming Area students at a per diem rate of \$110.00 per student per day for the 2016-2017 school year.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are currently being planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the Professional Substitute List for the 2016-2017 school year.
3. Discuss to approve the following teachers for tenure having completed three years of satisfactory service as a temporary professional employee as recommended by the Superintendent.

Nicholas Bilski
Jean Marie Argento

4. Discuss to approve the request of Erica Gillespie-Bartoli, Business Technology Teacher, to take a maternity leave starting September 12, 2016 with intention to return on January 17, 2017.
5. Discuss to approve the resignation of Nicholas Bilski as Health and Physical Education Teacher.

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Activities Report

1. Discuss to approve the request of Nick Diaco, Girls Volleyball Coach, requesting permission to hold a car wash fundraiser at Dileo's in Wyoming on Saturday, August 20, 2016.
2. Discuss to approve the request of Molly Prutzman, Wyoming Area Field Hockey Parents Association, to hold a car wash at Valero in West Pittston on Saturday, September 10, 2016, 9 a.m. to 1 p.m. and hold a lottery ticket fundraiser.
3. Discuss to approve the appointments of the following Marching Band Staff for the 2016-2017 school year:

Nick Viccica- Color Guard Instructor 1,810.00
Brendan Carter – Percussion Instructor 1,501.00
4. Discuss to approve to rescind the appointment of Steve Sedon as Assistant Football Coach.
5. Discuss to approve the request of Lisa Minnelli, Wyoming Area Tennis Booster Club, to sell candy at a table at the Pacific side of stadium at four home football games, promote kickball tournament and sell candy in the month of September.
6. Discuss to approve the request of Lauren Holweg, Wyoming Area Cross Country Parents Association, to have a Krispy Kreme donut fundraiser at home football games.
7. Discuss to approve the request of Shea Riley, Wyoming Area Music Sponsors, to hold the following fundraisers:
 - Macaroni and Cheese Sale with KL Catering in November
 - Revello's Pizza fundraiser – End of February 2017 beginning of April 2017
8. Discuss to approve the request of Jenny Kranson, Wyoming Area Girls Soccer Parents Association, to sell water, Gatorade and snacks during home girls soccer games for the 2016 season.
9. Discuss to approve the appointment of William Roberts as a volunteer Boys Soccer Coach for the 2016 fall sports season.

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Building Report

1. Discuss to approve the request of Stephen Chipolis, Storeroom Coordinator, to take a medical leave of absence retroactive to Monday, August 8, 2016 until further notice (approximately six to eight weeks).
2. Discuss to approve the resignation of Tracy Timinski as Health Care Tech retroactive to Monday, August 8, 2016.
3. Discuss to approve the request of Rosalie Schultz, Secretary, to take a medical leave of absence retroactive to Tuesday, July 19, 2016 until further notice.
4. Discuss to approve the request of Deborah Sims, Foodservice Employee, to take a leave without pay starting Wednesday, September 7, 2016 until Monday, January 2, 2017.
5. Discuss to approve the request of Nick Diaco, Girls Volleyball Coach, to use the Secondary Center gym for a scrimmage on Tuesday, August 23, 2016, at 4:30 p.m. pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
6. Discuss to approve the request of Jennifer Ciampi, Guidance Department, to use the Secondary Center cafeteria for a College Fair on Wednesday, October 12, 2016, 6 p.m. to 8 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
7. Discuss to approve the request of Molly Pratzman, Wyoming Area Field Hockey Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Tuesday, August 30, 2016, at 7:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)
8. Discuss to approve the request of Attorney William Anzalone, Anzalone Law Offices, to hold the UNICO Charitable All-Star Football Game Celebrating it's 66th year, at the stadium Saturday, November 28, 2016, at 2 p.m., pending approval by the building principal and athletic director. Any fees or charges are asked to be waived associated with usage of the stadium.
9. Discuss to approve the substitute support personnel list for the 2016-2017 school year.

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10. Discuss to approve the requests of Barbara Bullions, Drama Advisor, to hold the following drama activities:

- Auditions for Fall show – Secondary Center auditorium, Sunday, August 21st to Wednesday, August 31, 2016, 7:00 p.m.
- Cabaret – Secondary Center auditorium and cafeteria, Saturday, October 1, 2016, 6:00 p.m.
- Fall Play – Secondary Center auditorium, Friday, November 11th, 7:00 p.m., Saturday, November 12th, 7:00 p.m. and Sunday, November 13, 2016, 2:00 p.m.
- Auditions for Spring musical – Secondary Center auditorium, Monday, December 12th to Wednesday, December 14, 2016, 3:30 p.m.
- Thespian Inductions- Secondary Center cafeteria, Sunday, June 4, 2017, 2:00 p.m.

A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)

11. Discuss to approve the request of Shea Riley, Wyoming Area Music Sponsors, to use the Secondary Center cafeteria for the following fundraisers:

- Mattress Sale and Chicken BBQ- Tuesday, October 18, 2016, Secondary Cafeteria, 8 a.m. to 6 p.m.
- Designer Purse Bingo – Sunday, January 29, 2017, Secondary Cafeteria, 8 a.m. to 6:00 p.m.

A fee of \$25.00 per hour may be charged to the organization if a custodian or food service worker's services are needed. (Class A)