

LAKE HAVASU SCHOOLS EMPLOYEE BENEFIT TRUST
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Trust Board Minutes
January 15, 2020

WORK SESSION:

1. Routine Opening of Meeting – Call to Order

The Work Session of the Board of Trustees of the Lake Havasu Schools Employee Benefit Trust was called to order by Trust Vicechairperson, Hal Christiansen, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 8:10 a.m. on January 15, 2020.

1.1 Roll Call

BOARD MEMBERS PRESENT: Hal Christiansen, Vice Chairperson
Amy Barney, Trustee

BOARD MEMBERS ABSENT: Marcia Cox, Chairperson
Dr. Fadi Atassi, Trustee
Julie Sasseen, Trustee

GOVERNING BOARD MEMBERS PRESENT: Lisa Roman

ADMINISTRATION PRESENT: Naomi Morgan, Administrative Assistant
Cheri Tropple, Payroll and Medical Benefits
Bonnie Breazeal, Payroll and Workman's Comp

OTHERS: Jaime Schulenberg, ECA – Broker/Consultant
Storm Kinion, ECA – Broker/Consultant
Sarah Perrin, Gilsbar (via phone) – Account Manager
Jane Bucano, Gilsbar (via phone)
Kelly Schoonmaker, AmeriBen – Sr. Account Representative
Jon Aubrey, AmeriBen – Executive Vice President
Jake Seltzer, Summit – Vice President/Treasurer
Jodi Lamarco, Summit – Vice President of Client Services
Michelle McGowan, Summit – Customer Service Manager

1.2 Pledge of Allegiance/Moment of Silence

1.3 Call for an Executive Session

N/A

2. Work Session

2.1 Overview of Third-Party Administrator RFP Process

Ms. Schulenberg reviewed the Request for Proposal (RFP) process. She explained requests were distributed to six (6) third-party administrator (TPA) firms who are approved with Blue Cross Blue Shield of Arizona (BCBSAZ). Timely responses were received from four (4) of the firms solicited as follows:

- 1) AmeriBen;
- 2) Gilsbar;
- 3) HealthNow; and
- 4) Summit.

The other two TPA firms did not provide a proposal nor a reason why they declined to bid. She further explained how the RFP was constructed and provided a summary of the evaluation by ECA including proposed fees. She noted that HealthNow was not selected to interview due to excessive additional fees.

Break: 9:05 a.m.

Resume: 9:33 a.m.

2.2 Gilsbar Interview

During the Gilsbar interview, representatives Sarah Perrin and Jane Bucano, presented a Power Point providing an overview of Gilsbar. Following the presentation Ms. Schulenberg asked Ms. Perrin and Ms. Bucano a series of questions regarding the RFP.

Break: 10:27 a.m.

Resume: 10:42 a.m.

2.3 AmeriBen Interview

During the AmeriBen interview, representatives Kelly Schoonmaker and Jon Aubrey, presented a Power Point providing an overview of AmeriBen. Following the presentation Ms. Schulenberg asked Ms. Schoonmaker and Mr. Aubrey a series of questions regarding the RFP.

Break: 11:22 p.m.

Resume: 11:36 p.m.

2.4 Summit Interview

During the Summit interview, representatives Jake Seltzer, Jodi Lamarco and Monica Gallagher, presented a Power Point providing an overview of Summit. Following the presentation Ms. Schulenberg asked Mr. Seltzer, Ms. Lamarco and Ms. Gallagher a series of questions regarding the RFP.

Break: 12:12 p.m.

Resume: 12:16 p.m.

2.5 Wrap-Up

In conclusion Ms. Schulenberg asked Trustees for their thoughts on the interviews which was followed by a brief discussion. Based on Trustee feedback, Ms. Schulenberg reported that she would engage AmeriBen in a Best & Final negotiation and conduct reference checks.

3. **Adjournment:** 12:28 p.m.

Video of the entire meeting may be seen on the District website (www.havasu.k12.az.us) under EBT Documents.

Minutes of the Work Session Meeting of January 15, 2020 are approved as submitted.



Marcia Cox, Chairperson



Hal Christiansen, Vice Chairperson