

**Cottonwood Union School District  
20512 W. First Street  
Cottonwood, CA 96022**

**MINUTES for Tuesday, February 17, 2015, 6:30 P.M.**  
Regular Board Meeting, West Cottonwood Library

Members Present: Mr. Iles, Mr. Kohler, Mr. Lucero  
Members Absent: Mrs. Semingson, Mr. Vazquez  
Others Present: Superintendent Dr. David Alexander  
Principals: Doug Geren and Don Ray  
Laura Merrick, Business Manager  
Jackie McCarty, Administrative Assistant  
Staff: Ten staff members were present along with sixty-five community members and seventeen students.

- 1.0 **Call Regular Meeting to Order** – Mr. Kohler called meeting to order at 6:30 p.m.
- 2.0 **Pledge of Allegiance** - Mr. Kohler led the flag salute
- 3.0 **Approval of Agenda**  
**ACTION:** Mr. Lucero moved, seconded by Mr. Kohler, to approve the agenda as presented.  
**VOTE:** Unanimous in favor.
- 4.0 **Recognition (Students, Staff, Curriculum)/Curriculum Review –**  
**Star Performers – North Cottonwood** – There were eleven students present.  
**Students of the Month – West Cottonwood** – There were six students present.  
**Mrs. Randi Coonfield – California Retired Teachers’ Association Grant** – CalSTRS grant received for \$250.
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board** – none at this time.
- 6.0 **Consent Agenda**
  - 6.1 **Review of Consent Agenda**
    - 6.1.1 **Approval of Board Meeting Minutes for:**  
Regular Board Meeting held on January 20, 2015  
Special Board Meeting held on February 5, 2015
    - 6.1.2 **Approval of Commercial Warrants**
    - 6.1.3 **Accept Letter of Resignation from Miranda Shelton– RSP**
    - 6.1.4 **Approval to Hire Natalie Benfer – Sp. Ed. Inst. Assistant @ North**
  - 6.2 **Approval of Consent Agenda**  
**ACTION:** Mr. Lucero moved, seconded by Mr. Iles, to approve the consent agenda.  
**VOTE:** Unanimous in favor
- 7.0 **Discussion/Action Items:**
  - 7.1 **Consider approval of the Annual Audit Report for the 2013/2014 Fiscal Year for the Cottonwood Union School District.**

**ACTION:** Mr. Iles moved, seconded by Mr. Lucero, to approve the annual audit for 2013/2014 school year.

**VOTE:** Unanimous in favor

- 7.2 Review and accept corrective action pertaining to the 2013/2014 Audit Findings and Recommendations.** – Three audit findings: North Cottonwood YMCA needed to establish an early release column on their sign out sheets for parents/guardians to indicate reason for early pickup, unduplicated pupil count was off by 1 student resulting in the \$173 due to the state, student body deposits are not being done in a timely manner.

**ACTION:** Mr. Lucero moved, seconded by Mr. Iles, to approve corrective action pertaining to the 2013/2014 audit findings.

**VOTE:** Unanimous in favor

- 7.3 Board members to complete Statement of Economic Interest Forms. (Due to District Office by April 1). The Form 700 and Reference Pamphlet are available for download at <http://www.fppc.ca.gov/index.php?id=500>**

- 7.4 Consider a revision to the School Calendar for 2014/2015 due to the storm day/no school on December 11, 2014. If approved, this year would have 179 school days.**

**ACTION:** Mr. Lucero moved, seconded by Mr. Iles, to approve the revision of the 2014/2015 school calendar

**VOTE:** Unanimous in favor

- 7.5 Discussion of Self Insured Retention (SIR) liability claim deductibles.**  
A discussion was held about special events and insurance to cover any liability. Principals will share the list with their staff so everyone is aware of events that may cause a higher deductible. The district office will continue to look into additional riders to limit the liability.

- 7.6 Consider approval of the Comprehensive Safe School Plan.**

Safe School Plan- this is a plan to plan; Ed Code requirement

**ACTION:** Mr. Lucero moved, seconded by Mr. Iles, to approve the Safe School Plan

**VOTE:** Unanimous in favor

- 7.7 Consider approval to hire (2) new teachers for the 2015/16 school year. (One for North Cottonwood School and One for West Cottonwood School)**

**ACTION:** Mr. Lucero moved, seconded by Mr. Iles, to approve hiring of 2 new teachers for the 2015/2016 school year.

**VOTE:** Unanimous in favor

- 7.8 Discussion about offering a Preschool at North Cottonwood School.**  
Playground equipment and a place to hold the preschool was discussed. Discuss facility needs with Kindergarten teachers and YMCA. May need to invest in

- 7.9 Public hearing on the renewal of Cottonwood Creek Charter School Petition.**

**Public Hearing** opened by Mr. Kohler at 7:22 pm. Dr. Alexander put together notes on renewal review and explained that renewal is not hard to achieve; then shared notes with the board. Mr. Boyle shared a historical summary of CCCS

and handed out a short recap of the 222 page renewal document.  
Closed public hearing at 7:39 pm

### 8.0 Informational Items:

- 8.1 **CTA Report** – Mrs. White spoke about how negotiations were a pleasant experience and that they are finished.
- 8.2 **Superintendent's Report** – Fire department captain interested in portables also in a piece of property, Tom Phillips- Facility Lead for Cottonwood District is to find blue prints.
- 8.3 **Principal's Reports**  
**Mr. Ray** – intervention program for each grade level  
 LCAP goal- data on reading to better analyze needs of students  
 Math Night – February 26<sup>th</sup> 5:30 – 7:00 pm at North Cottonwood  
 Dr. Seuss Day- March 2 – Green eggs and ham breakfast  
**Mr. Geren** –Working on scheduling for next year; instructional minutes being met but still need to provide intervention  
 Renaissance trip – bowling  
 Cascade Theater – 5<sup>th</sup> grade January 30<sup>th</sup>  
 Father Daughter dance February 6<sup>th</sup>  
 Arco game last February 8<sup>th</sup>  
 Sports update for basketball, softball and baseball coming up.

### 9.0 Information/Communication Items:

- 9.1 Shasta County Pooled Investment reports for Dec. 2014 and Jan. 2015.
- 9.2 Letter from De'An Chambless, SCOE regarding First Interim Report for 2014/15.

### 10.0 Governing Board Discussion and Suggested Agenda Items.

Mr. Kohler stated that he took 3 girls to the father daughter dance and had a good time.

### 11.0 Future Meetings:

- 11.1 Regular Board Meeting, **Tuesday, March 17, 2015, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

### 12.0 Closed Session: Adjournment to Closed Session at 7:51 p.m. to consider and/or take action upon the following items:

- 12.1 Pursuant to Government Code Section 54957.6,  
Conference with Labor Negotiator: District Negotiator: Superintendent Alexander  
RE: Cottonwood Teachers' Association
- 12.2 Pursuant to Government Code Section 54957.6,  
Conference with Labor Negotiator: District Negotiator: Superintendent Alexander  
RE: Unrepresented Employees
- 12.3 Pursuant to Government Code Section 54957,  
Public Employee Discipline/Dismissal/Release  
The board reconvened in Open Session at 8:48 p.m.

### Public Notice of Action Taken in Closed Session

- 12.1 **ACTION:** Mr. Lucero moved, seconded by Mr. Iles moved to approve the tentative agreement with CTA  
**VOTE:** Unanimous in favor

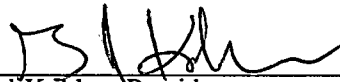
**12.3 Public Employee Discipline/Dismissal/Release**


**ACTION:** Mr. Lucero moved, seconded by Mr. Iles to approve resolution 2015-1, resolution for release of certificated probationary employee


**VOTE:** Unanimous in favor


**13.0 Adjournment** – the meeting adjourned at 8:50 p.m.

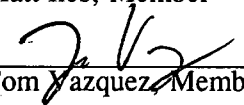
Approved: March 17, 2015

  
\_\_\_\_\_  
Gerald Kohler, President

  
\_\_\_\_\_  
Judy Semingson, Clerk

  
\_\_\_\_\_  
Matt Iles, Member

  
\_\_\_\_\_  
Fred Lucero, Member

  
\_\_\_\_\_  
Tom Yaquez, Member