



*Newport
Grammar
School*

**A Day in the Life of
an In-Person
Student:
2020-2021 Edition**

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General Statements

- ❖ *These procedures are subject to change at the discretion of NGS Administration based on changing circumstances in accordance with guidelines from state and local officials*
- ❖ The school board has decided that staff and students will be **required** to wear a mask at all times at NGS
 - Students will be provided reusable cloth masks to wear, but may wear their own as long as they are appropriate
 - Students will be provided a lanyard for securing the mask during meals
- ❖ All visitors will be health screened and are **required** to wear a mask
- ❖ Students who become ill at school will be isolated and evaluated by the nurse
- ❖ Handwashing will take place multiple times a day
- ❖ Hand sanitizer stations will be available at all entrances as well as in classrooms
- ❖ A cleaning and disinfecting schedule has been developed to promote a safe and healthy learning environment

Arrival/Breakfast

- ❖ Doors will be unlocked at 7:30 for K - 8th graders to enter the building
- ❖ Students must have a mask on upon exiting their vehicle
- ❖ All students will be temperature checked and asked screening questions at their car (weather permitting) upon arrival
 - If a student needs further health evaluation, the parent is to take them to the nurse's station entrance located beyond the gym entrance (park in gym lot)
- ❖ No parent/guardian will be allowed inside the building without an appointment

- ❖ Students in all grades who **want to eat breakfast** will enter the gym doors
 - Only a certain number of students will be allowed in the cafeteria at a time
 - As early arrivers finish, they will be sent to their designated location to wait for the 8:00 bell
 - If the cafeteria is full, students will wait in the gym then be sent to the cafeteria to eat as other students finish
- ❖ Students who **DO NOT want to eat breakfast** will report to the following locations:
 - K & 1st grade: Primary Playroom
 - Drop off at K Circle
 - 2nd grade: Primary Cafeteria
 - Drop off at Gym
 - 3rd - 5th grades: Gym
 - Drop off at Gym
 - 6th - 8th grades: Auditorium
 - Drop off at Bell
- ❖ If a family has students in multiple grade bands to drop off, all students should be dropped off at the Gym lot. Staff will direct students where to go from there.
- ❖ Students will be released in a staggered fashion and escorted to their classrooms

Classrooms

- ❖ Students will remain with the same cohort group during core classes, special area classes, and at lunch
- ❖ Desks will be socially distanced in classrooms in accordance with state department of education guidelines
- ❖ Students will switch classes as a cohort group in an organized fashion
- ❖ Students will have their own supplies or supplies will be sanitized between uses as necessary

- ❖ Classrooms will be wiped down between classes by teachers and/or students

Restrooms

- ❖ The number of students allowed in the restroom will be limited based on the size of the restroom
- ❖ Each grade level will come up with a schedule for regular restroom breaks

Water Fountains

- ❖ Students will not be allowed to use the water fountains at school
- ❖ Students should bring a filled, sealable water bottle from home that does not have an exposed spout

Special Area Classes

- ❖ Technology class - Desks will be socially distanced in the computer labs
 - Students will use their own Chromebook, not the desktop computers
- ❖ PE - Students will be socially distanced and shared equipment will be disinfected between uses
 - Efforts will be made to take classes outside as appropriate
- ❖ Art - Students will be socially distanced in the art room
 - Students may be asked to bring their own supplies depending on the project
 - Shared supplies will be wiped down between uses
 - Mrs. Boggs may take students outside if the lesson and weather permit it
- ❖ Music - Chairs will be socially distanced in the music room
 - Ms. Holt may take students outside if the lesson and weather permit it
- ❖ Guidance - Desks will be socially distanced in the guidance room
 - Students may be asked to bring their own supplies

- ❖ Library - Students will be seated socially distanced
 - Procedures for selecting books will be appropriately modified

Warrior Time/RTI

- ❖ Tier 1 students will remain in their cohort group for enrichment
- ❖ Tier 2 and Tier 3 students will be walked to other classrooms for intervention

Lunch

- ❖ Students will wash their hands prior to arrival at the cafeteria, then apply hand sanitizer upon entering the dining hall
- ❖ Students will be served their food on their single use tray or to-go container in true cafeteria style
- ❖ Students will be seated socially distanced in either the Main or Primary Cafeteria
- ❖ A la carte items will be available as students go through the line
- ❖ The “Share Table” will not be available at this time
- ❖ Students will use hand sanitizer as they exit the dining halls

Physical Activity/Recess

- ❖ A limited number of classes will be allowed on the playground/ track area/ out front at any given time
- ❖ Students will wash hands or use hand sanitizer before and after physical activity time
- ❖ Teachers will reinforce good hygiene habits
- ❖ Students may be permitted to remove their masks during structured outdoor activities if social distancing can be continuously maintained

Dismissal

- ❖ Students with a 'Walking Warrior' pass will be dismissed at 3 PM to exit the building at designated exits
- ❖ All parents should remain in their car (with the exception of Pre-K) at all times
- ❖ Parents will not be allowed to walk-up or inside to get students
- ❖ Families will be provided two name placards to place in their windshield to speed up dismissal and minimize face to face encounters
 - These will be given out on Registration day of choosing in-person or on the first day of school if registering online
- ❖ Students will be dismissed from the following locations (Staging Area):
 - Kindergarten (2:00) - Kindergarten Circle (outside/playroom) or Gym Lot (Gym Lobby)
 - Teachers will let parents know which location
 - K. Chambers - Kindergarten Circle
 - L. Herndon - Bell
 - 1st, 2nd, & 3rd grades, and older siblings - Gym Lot (Gym)
 - 4th, 5th, 6th - Bell (Classrooms/Auditorium)
 - 7th & 8th - College St. Driveway (Classrooms)
 - Vehicles enter Bell entrance then proceed straight to front of old building at top of driveway
 - If a 7th or 8th grader has a sibling in 4th, 5th, or 6th grades, the 7th or 8th grader will exit at the Bell as well

After-School Activities

- ❖ We will be announcing the availability of after-school activities at a later date