

# Hawkins County Schools

Reopening Plan Fall 2020

UPDATED 8/5/20

Focus Area	GREEN	YELLOW	RED	Additional Information
<b>Class Size and Spacing</b>	<ul style="list-style-type: none"> <li>-Social distancing efforts encouraged</li> <li>-Handwashing/sanitizing encouraged</li> </ul>	<ul style="list-style-type: none"> <li>-One way flow of student foot traffic</li> <li>-Students encouraged to wear face masks</li> <li>-Staggered student movement times</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> </ul>	<p>Each school will determine specific expectations based on layout and age of students</p>
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<b>Student Screening</b>	<ul style="list-style-type: none"> <li>-Normal entrance and exit procedures (monitored)</li> <li>-Visitors kept to minimum and by appointment only</li> <li>-Parents monitor students' temperatures (stay at home if ill or demonstrating symptoms)</li> <li>-Students sent home will be kept home until they receive negative COVID test results or have completely recovered</li> </ul>	<ul style="list-style-type: none"> <li>-Entrances and exits are designated (sanitizing stations present)</li> <li>-No visitors in building, except at designated time with appointment, efforts made to hold virtual meetings as norm</li> <li>-Parents monitor students' temperatures and keep student at home</li> <li>-Students who fall ill at school will be separated with masks in place</li> <li>-Students sent home will kept home until they receive negative COVID test results or have completely recovered</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> </ul>	<p>Parents will need to be vigilant in assisting to identify illness. If in doubt, we ask that parents please keep your children at home</p> <p>Communicate regularly with the school</p> <p>HCS will suspend perfect attendance incentives and rewards for the 20/21 school year</p>

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<p><b>COVID Testing Protocols</b></p>	<ul style="list-style-type: none"> <li>-Students with fevers or who fall ill at school will be quarantined with masks, parents contacted immediately</li> <li>-Parents will be contacted when a positive case is identified within class</li> <li>-Parents will look for signs of the illness and take action to keep student at home and will communicate with school</li> <li>-Students sent home with illness will remain at home until they receive negative COVID test results or have completely recovered</li> </ul>	<ul style="list-style-type: none"> <li>-Students with fevers or who fall ill at school will be quarantined with masks, parents contacted immediately</li> <li>-Parents will be contacted when a positive case is identified within class</li> <li>-Parents will look for signs of the illness and take action to keep student at home and will communicate with school</li> <li>-Parents will be notified of the presence of any positive cases in the classroom and/or school to encourage closer observation for any symptoms at home. Parents should check student's temperature at home every morning. Students with a temperature of 100.4 above should stay home and consider coronavirus testing if no other explanation is available</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> </ul>	<p>Parents are encouraged to have students tested if they demonstrate symptoms consistent with COVID</p> <p>If positive results are obtained, student will be quarantined and other students/parents notified of illness present</p> <p><b>No names or personal information will be released</b></p>

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<b>Student Group Activities</b>	<ul style="list-style-type: none"> <li>-Students, teachers, and cafeteria staff wash hands before and after every meal</li> <li>-Meal activities continue per normal operating procedures with social distancing practices in place</li> </ul>	<ul style="list-style-type: none"> <li>-Students, teachers, and cafeteria staff wash hands before and after every meal</li> <li>-Classrooms may be used for eating in place</li> <li>-If cafeterias need to be used, mealtimes may be staggered to create seating arrangements with distance between students</li> <li>-Serving and cafeteria staff will use barrier protection, including gloves, face shields and/or masks.</li> <li>-Open selection of food (salad bars, self-serve stations) will be closed or manned by an adult to avoid multiple surface touches</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> <li>-Schools begin offsite food programs, including curbside/pick up if waivers allow</li> </ul>	<p>Meal service will be determined prior to any school closure</p>

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<b>Extracurricular Activities</b>	<ul style="list-style-type: none"> <li>-Students and teachers wash hands before and after every event</li> <li>-Extracurricular activities and gatherings conducted</li> <li>-After-school programs are open and operating if deemed safe</li> <li>-Non-competition related field trips are not allowed</li> </ul>	<ul style="list-style-type: none"> <li>-Assemblies of less than 50 students at a time are allowed only with safeguards in place</li> <li>-Parents and grandparents are not allowed to attend these assemblies; schools will offer telecasting of events if able.</li> <li>-Students and teachers wash hands before and after every event</li> <li>-Off-site field trips are not allowed</li> <li>-Inter-school activities may continue as long as bus transportation is provided and students are encouraged to wear masks throughout the transport period</li> <li>-Schools may elect to discontinue inter and after school programs if community transmission rises consistently</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> <li>-Limited on-site activities may be allowed within set parameters (TSSAA, local and regional health guidelines and recommendations)</li> <li>-Limited on-site activities may be allowed, following TSSAA, local, and regional health guidelines and recommendations</li> <li>-Governor Lee, Executive Order No. 55:  <a href="https://www.tn.gov/governor/news/2020/7/31/gov--lee-signs-executive-order-to-allow-contact-sports--extend-local-authority-for-mask-requirements.html">https://www.tn.gov/governor/news/2020/7/31/gov--lee-signs-executive-order-to-allow-contact-sports--extend-local-authority-for-mask-requirements.html</a></li> <li>-TSSAA Safe Return to Play:  <a href="https://tssaa.org/returntoplay">https://tssaa.org/returntoplay</a></li> </ul>	<p>Field trips may resume if deemed safe to do so after the start of the year</p> <p>Sports and competition-related trips may be approved while in the GREEN stage, subject to travel destination and associated restrictions in place</p>

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<b>Athletics</b>	<ul style="list-style-type: none"> <li>-All activities are allowed to continue per normal procedures.</li> <li>-Spectator events are allowed per normal procedures.</li> <li>-Social distancing and hand-washing/sanitizing efforts are encouraged</li> </ul>	<ul style="list-style-type: none"> <li>-Only sports that can be modified to allow physical distancing for conditioning are allowed to continue, preferably outside. -Off-site, inter-school competitions may be held. -Face masks encouraged</li> <li>-Spectators fewer than 50 are allowed</li> <li>-Face masks for observers are encouraged -Large-scale spectator events with more than 50 people are not allowed</li> <li>-Schools may elect to discontinue these activities if community transmission rises consistently</li> <li>-Students, teachers, and staff wash hands before and after every practice, event, or other gathering</li> <li>-Weight room and physical conditioning activities should only be used with proper social distancing</li> <li>-Locker rooms and group changing areas should be closed unless social distancing may be observed</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> <li>-Athletics may continue per TSSAA guidelines, and local and regional health recommendations</li> <li>-Athletics may be suspended at any time, per data received</li> <li>-Limited on-site activities may be allowed, following TSSAA, local, and regional health guidelines and recommendations</li> <li>-Governor Lee, Executive Order No. 55: <a href="https://www.tn.gov/governor/news/2020/7/31/gov--lee-signs-executive-order-to-allow-contact-sports--extend-local-authority-for-mask-requirements.html">https://www.tn.gov/governor/news/2020/7/31/gov--lee-signs-executive-order-to-allow-contact-sports--extend-local-authority-for-mask-requirements.html</a></li> <li>-TSSAA Safe Return to Play: <a href="https://tssaa.org/returntoplay">https://tssaa.org/returntoplay</a></li> </ul>	<p>School system will communicate any changes to schedules, events, or programs to parents</p> <p>Parents are encouraged to monitor student athletes for symptoms and react accordingly, communicating regularly with coaches and/or school personnel</p>

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<b>Personal Protective Equipment (PPE)</b>	<ul style="list-style-type: none"> <li>-No personal protective equipment is required</li> <li>-Regular use of hand sanitizer and hand washing per normal operating status</li> </ul>	<ul style="list-style-type: none"> <li>-All staff and students are encouraged to wear face masks when they are in common areas, including moving between classrooms; masks may be homemade or disposable</li> <li>-Students are encouraged to wash their hands or use hand sanitizer after changing any classroom, or during breaks in instructional times; teachers in the classroom should wash their hands or use sanitizer every time a new group of students enters their room</li> <li>-Privacy or barrier screens may be placed at the side of desks in classrooms</li> <li>-Gloves are not required except for janitorial staff or teachers cleaning their classrooms</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> </ul>	

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<b>Cleaning Protocols</b>	<ul style="list-style-type: none"> <li>-Frequently touched surfaces, including lights, doors, benches, bathrooms, etc., will undergo cleaning daily</li> <li>-Libraries, computer labs, arts, and other hands-on classrooms will undergo cleaning daily</li> <li>-Efforts will be made to minimize sharing of materials between students as able</li> <li>-Student desks will be wiped down daily</li> <li>-Playground equipment and athletic equipment will be cleaned daily</li> <li>-Cleaning staff will wear gloves, surgical mask, and face shield as necessary when performing all cleaning activities</li> </ul>	<ul style="list-style-type: none"> <li>-School campuses will undergo cleaning on an increased frequency</li> <li>-Frequently touched surfaces, including lights, doors, benches, bathrooms, etc., will undergo cleaning at least twice daily</li> <li>-Student desks will be wiped down at the beginning and end of every day</li> <li>-Playground equipment and athletic equipment will be cleaned twice daily.</li> <li>-Staff will wear gloves, mask, and face shield when performing all cleaning activities</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> <li>-Schools conduct cleaning practices adjusted to maintain school buildings in clean, disinfected and well-functioning order</li> </ul>	<p>Parents, please encourage student self-care, healthy practices at home and at school</p>

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<b>Student Transportation</b>	<ul style="list-style-type: none"> <li>-School busing operations proceed normally</li> <li>-No changes to schedules or seating patterns on the buses are required, but familial seating and social distancing encouraged</li> <li>-Buses are cleaned prior and following student transport</li> </ul>	<ul style="list-style-type: none"> <li>-Face masks encouraged to be worn by all staff and students at all times</li> <li>-Windows will be opened when possible and conditions allow</li> <li>-Unloading of buses at school will be staggered to minimize mixing of students as they enter school and to allow six feet of distance while entering through designated entry points when possible</li> <li>-Seats and handrails will be wiped down before and after every ride</li> </ul>	<ul style="list-style-type: none"> <li>-Schools will limit on campus access to staff and small, contained student groups</li> <li>-All busing operations are suspended</li> </ul>	<p>Parents are encouraged to self-transport students if possible or if concerns over spread of COVID are prevalent</p> <p>Any changes to transportation protocols will be communicated with parents via HCS website, parent messenger, phone calls, text, and/or via mail.</p>



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<p><b>Medically-Fragile Students and Staff</b></p>	<p>-All students and staff are able to attend school and activities normally            -If they choose to do so, staff and students may self-identify as having a high-risk medical condition to school staff for planning purposes in the event of an outbreak. Doctor verifications will be required per board policy and follow up accommodation meetings will be held per employee policies and procedures</p>	<p>-High-risk staff will be asked to teach lessons remotely            -If able, high-risk teachers should be made aware of additional protective equipment options as well as alternative assignments.            -Parents may elect to keep children with underlying health conditions at home and pursue education through remote learning.            -Ultimately, individual decisions to attend school in person will be left to parents, students, and staff</p>	<p>-Schools will limit on campus access to staff and small, contained student groups            -All teaching will be moved to video streaming platforms            -Schools will enact abbreviated teaching schedules that allow instruction to be transmitted on a regular basis.</p>	<p>Parents will be notified of technology equipment check-out procedures, accessibility protocols, and training needs prior to virtual class sessions commencing</p>

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<p><b>Instructional Program</b></p>	<p>-All teaching, with exception for those enrolled in the Hawkins County Virtual Academy, Homebound Education, and Dual Enrollment courses, will be performed in classrooms with students and teachers present, as normal            -Attendance will be monitored, but parents and students are encouraged to take necessary precautions to avoid contracting and spreading of the COVID 19 Virus, and/or other seasonal illnesses            -If students are sent home for more than one day, work will be provided for home or a device will be checked out to the student for access of classroom instruction, as appropriate</p>	<p>-Hybrid instructional model will be used:            -Teachers will be present 5 days per week, teaching lessons in classrooms            -Students will be divided into two groups, Group A and Group B            -Students with siblings will be kept together on the same schedule            -Students will be present Mon/Tues and Wednesday/Thursday            Students will be checked out devices for virtual learning            -All school Facilities will be deep cleaned on Fridays and evenings when students are not present            -Determinations will be made in collaboration with the regional health department and the health care community            -Any changes will be communicated directly from the central office and relayed via the Hawkins County website, social media, parent contact numbers and email            -Kindergarten, first and second grade, and Special Needs students will continue in-person instruction with transportation provided and will be spread out among school sites if at all possible</p>	<p>-All teaching will be moved to remote, video conferencing platform            -Teachers will teach from classrooms if deemed safe, or from alternative locations, during regular instructional times            -All lessons will be recorded and archived to allow for access by students residing in more remote areas            -Wi-Fi hotspots will be established and maintained at all school sites for download/upload of all materials by those who do not have ready access to Internet            -Determinations will be made in collaboration with the regional health department and the health care community            -Any changes will be communicated directly from the central office and relayed via the Hawkins County website, social media, parent contact numbers and email</p>	<p><b>Special Education Students:</b> All instructional accommodations and interventions will be based on each student's Individualized Educational Plan (IEP) and will reflect the IEP team's decisions</p> <p>In preparation for a partial or full school shut down (RED or YELLOW phases) parents will be asked to meet, collaborate with staff, and agree to the appropriate delivery of accommodations via virtual or blended educational models at the start of the school year</p>

