

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 29, 2020

7:30 p.m.

The Board will meet at 6:30 pm for Personnel Items

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 6:39 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

***III. ROLL CALL**

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Mr. Jeffrey Dahl	Present
Ms. Rebecca Kipp-Newbold	Arrived at 6:45 p.m.
Ms. Rita Lemley	Present

Also in attendance: Dr. Johanna Ruberto, Interim Superintendent
Cheryl Zarra, Business Administrator/ Bd. Secretary

***IV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential - CSA Search Discussion
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:41 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Reaves, seconded by Mr. Dahl to adjourn to executive session.

Motion approved on a unanimous roll call vote.

***V. RECONVENE**

Motion made by Mr. Reaves, seconded by Mr. Keiser to end executive session at 7:15 pm with full board consent.

Public session convened at 7:35pm

***VI. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

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None

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***VII. APPROVAL OF MINUTES**

1. Motion made by Mr. Reaves and seconded by Mr. Keiser to approve the following minutes:

December 12, 2019	Regular Session and Executive Session
December 18, 2019	Regular Session and Executive Session
January 6, 2020	Regular Session and Executive Session
January 13, 2020	Regular Session and Executive Session
January 14, 2020	Regular Session and Executive Session
January 15, 2020	Regular Session and Executive Session

Motion approved on a unanimous vote.

***VIII. WRITTEN COMMUNICATIONS**

Dr. Ruberto shared a request for Board contact information by North Hunterdon Voorhees Regional High School District for the purpose of monthly meeting invitations.

***IX. SUPERINTENDENT'S REPORT**

- Acknowledgement(s)
 - Geography Bee Recipients
 - Governor's Outstanding Teacher/Educational Professional Specialist Recipients
 - Mrs. Kooger, Teacher
 - Mr. Downey, Educational Professional Specialist
- Recent events – Mrs. Sullivan, Student Counselor, to further support the students
- Mid-Year Status Report School Goals
- Walkthrough of our facility by the state on February 3, 2020
- VNRHS Articulation for all grades
- K Open House - February 18, 2019
- Mandated assessment science scores 2019 – not yet received from the NJDOE
- Shared Shared draft of North-Voorhees Calendar for 20-21 with the Board for consideration of Califon school calendar
- Legislation - school closings on all election days. If it passes then on June 2, 2020, schools would be closed and there will be a need to add an additional school day.

***X. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Nothing to report.

Policy & Legislation Committee: Working through policies.

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Finance, Facilities, & Transportation Committee: Met January 29, 2020. PreK discussion: Full day options/advertising.

Personnel Committee: Interviews of CSA candidates consisted of multiple rounds with qualified candidates.

Negotiations Committee: Teacher contract expires in June 2020. Currently gathering data.

Long Range Planning, Shared Services & Steering Committee: Did not meet. The last report for the Steering Committee in November requested guidance from the Board with respect to timelines and a sharing of existing documents.

***XI. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and seconded by Mrs. Kipp-Newbold to discuss the Consent Agenda.

Motion approved on a unanimous vote

A question with regard to Home Instruction yielded the explanation that Home Instruction is required for students who are expelled or for illness. There is a mandate of a minimum of 10 hours of home instruction time per week.

Motion made by Mr. Reaves and seconded by Mrs. Kipp-Newbold to approve the Consent Agenda.

Motion approved on a unanimous roll call vote

Finance/Facilities/Transportation/Personnel Finance:

1. Motion to approve the bills list dated December 19, 2019 through January 29, 2020 in the amount of \$273,005.49.
2. Motion to approve and file the Treasurer's and Board Secretary report for December 2019 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 29, 2020

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3. Motion to approve the transfers for December 2019.
4. Motion to approve the filing of a waiver request to exempt the Califon Borough Board of Education's 2020-21 participation in the Special Education Medicaid Initiative (SEMI) based on the fact that the DOE projects an enrollment of less than 40 students for the district.
5. Motion to approve HCESC to provide Substitute Nurse Services at \$50/hr for RN or \$65/hr for Certified School Nurse as needed for the 2019-2020 school year.
6. Motion for the Califon Board of Education to accept the Comprehensive Annual Financial Report (CAFRA) and the Auditor's Report on Administrative Findings: Financial, Compliance and Performance for the fiscal year ending June 30, 2019, prepared by Ardito & Co., LLP, School Auditors.
7. Motion to approve the Corrective Action Plan in response to the audit findings for 2018-2019 and further, the Board authorizes submission to the County Superintendent per statute.
8. Motion for the Califon Board of Education to appoint Cheryl Zarra as the School Alliance Insurance Fund Commissioner.

Transportation:

Facilities:

1. Motion to approve the use of the Califon School Facilities:

Sponsor of Event	Event
Califon BOE	CSA Interviews January 13,14,15,22,23 5:30-9:30
Winter Sports Banquet	School Gym Feb 6, 2020
8th Grade Advisors	Gym Valentines Dance
Administration	Kindergarten Open House 2/18
PTA	Gym Family Movie Night Feb 28 6-9 pm
Seussical Committee	Seussical Night March 5 6-8 pm
TREP\$ Marketplace	Gym Thursday March 19 4-9 pm
CEA/NJEA	Bi Monthly Meetings dates TBD 3:30-5:00
8th Grade Parent Committee	Wednesday, March 25th, 7-8pm

2. Motion to approve the following security/fire drills:

Date	Type
December 18, 2019	Fire
December 19, 2019	Lockout
January 10, 2020	Fire
January 23, 2020	Lockdown

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January 29, 2020

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Personnel:

1. Motion to approve the following staff members for the stipend position(s) for the 2019-2020 school year.

Name	Position	Compensation
Linda Madson	Art Club Advisor	\$40. per hour for 6 Hours
Susan French-Gonzalez	Webmaster	\$1500.

2. Motion to approve additional compensation:

Name	Description	Compensation	Term
Ann Marie DeAngelo	Home Instruction	As per contract	As needed

3. Motion to approve Edward Belenguer as part time Night Custodian, up to 25 hours per week, at the rate of \$17.89 per hour, beginning February 1, 2020 pending criminal history review.

4. Motion to approve Response to Intervention and Intervention and Referral School

Committee members:

Name
Daniel Patton
Linda Patterson
Bryce Blondina
Alison DeMarco

C. Curriculum and Instruction

1. Motion to approve the following travel expenditures for staff members or their designated alternate to attend professional development conferences / workshops. This travel is deemed educationally necessary and fiscally prudent. All travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES**

January 29, 2020

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Name	Date	Workshop/Conference	Fee/Mileage
Dan Patton	2/27/20	NJSLA Training	Mileage only
Linda Pattreson	3/29/20	NJSSNA Spring Conference	\$229

2. Motion to accept the Health Report for December 2019

***XII. OLD BUSINESS**

Chief School Administrator/Principal - Search update

Many great candidates shared good ideas with the Board.

Mrs. Sacro asked about the candidate appointment.

- The Board replied that they have identified a key candidate to start in July. They may appoint by the April meeting.

Mrs. Kipp-Newbold stated that the Board was looking for someone to embrace the Culture of Califon but who could also bring a vision for the future.

Policy Committee to review the 20-21 school chalendar to approve in February

A review of committee members to be shared.

Tuition based marketing quote will go to the finance committee.

***XIII. NEW BUSINESS**

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve NB1

Motion approved on a unanimous roll call vote

1. Motion to approve the following Califon Public School Policies and Regulations for a first reading (M denotes mandated):
 - o P 3159 – Teaching Staff Member/School District Reporting Responsibilities (M)
 - o P 3218 – Use, Possession, or Distribution of Substances (M)
 - o R 3218 – Use, Possession, or Distribution of Substances (M)
 - o P 4218 – Use, Possession, or Distribution of Substances (M)
 - o R 4218 – Use, Possession, or Distribution of Substances (M)

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- o P 7440 – School District Security (M)
- o R 7440 – School District Security (M)
- o P 9210 – Parent Organizations
- o P 9400 – Media Relations
- o R 6112 Reimbursement of Federal Grant and other Grant Expenditures

Motion made by Mr. Dahl and seconded by Mrs. Kipp-Newbold to approve NB 2

Motion approved on a unanimous roll call vote

2. Motion to allow student #8579183044 to continue in Califon School District for the remainder of the 2019-2020 school year.

***XIV. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public comment portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Mrs. Smith asked how many CSA candidates were interviewed , when the announcement will be made and if there was a meeting of the candidates.

- The Board responded that nine (9) candidates were interviewed, a timeframe for announcement is being followed and there was no meeting of the candidates.

Mrs. Smith then asked how the Governor's Teacher candidates were submitted.

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- Dr. Ruberto provided the process

Mrs. Smith asked about the Election Day closing.

- Dr. Ruberto noted that the legislation has not yet passed.

***XV. ADJOURNMENT**

Motion made by Mr. Keiser, seconded by Mrs. Kipp-Newbold to adjourn the meeting at 8:36 pm.

Motion approved with full board consent.

Respectfully submitted

Cheryl Zarra
Board Secretary

