

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

January 09, 2020

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:02 p.m. by Greg Kintz. MEETING CALLED TO ORDER
- Board Present:** Steve Whiteman, Jeana Gump, Greg Kintz, Susan Wagner, and Stacey Pelster. Brittanie Roberts arrived at 6:08 p.m. BOARD PRESENT
- Board Absent:** Melissa Zavales BOARD ABSENT
- Staff Present:** Aaron Miller, Superintendent; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; and Joan Jones and Juliet Safier, Teachers. STAFF PRESENT
- Visitors Present:** Scott Laird VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** Susan Wagner's request brought up adding a regular report to the agenda from the School Resource Officer. Discussion was held but no decision was reached. Susan Wagner moved to accept the agenda as presented. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance. AGENDA REVIEW
- 3.0 SHOWCASING OF SCHOOLS:** SHOWCASING OF SCHOOLS
- 3.1 Student Reports:** STUDENT REPORT
- No student reports given.
- 3.2 Principal Reports:** PRINCIPAL REPORTS
- No principal reports given.
- 4.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** There were no public comments. PUBLIC COMMENT
- 5.0 BUSINESS REPORTS:**
- 5.1 Superintendent Report:** SUPERINTENDENT REPORT
1. Oregon Promise Scholarship - Greg Kintz sent out an email to the Board regarding 2020 Oregon Scholarship information from OSBA. Greg is in contact with OSBA and will talk personally with OSBA at their next Board meeting on Jan. 24th. The 2020 application is not yet available.
 2. Volunteer Hours – it was noted that Rachel Wilcoxon had previously indicated her desire to be part of the discussion on this. The Board was in consensus to hold this discussion until the February meeting when Ms. Wilcoxon was in attendance.
 3. SRO request for the use of Drug Dog in school. Mr. Miller shared that he checked with the District's legal counsel and they recommended not bringing in a drug dog for random searches as it can be a search and seizure liability. If there is a specific need and reasonable suspicion then yes, having a drug dog on campus would be acceptable.
 4. Developing a Curriculum Committee. With the passage of common core standards the need of a curriculum committee was removed. Reinstating this committee is under discussion with current administration. Primarily the committee will be tasked with creating a textbook adoption plan. The District would like to budget one adoption every year.
 5. It was confirmed that the 2A State Track meet is Thursday and Friday, May 28 & 29, 2020. VHS Graduation is set for Saturday, May 30th.
 6. Policy Committee – a packet of policy updates to review was distributed to Policy committee members Greg Kintz and Brittanie Roberts. Mr. Miller asked the committee to email the group when they have finished their reviews.
 7. Enrollment numbers are holding.

8. Title I Desk Audit: District employees Kendra Schlegel, Michelle Eagleson, Marie Knight and Aaron Miller are working on this audit. The results of this work will be emailed to Oregon Dept. of Education (ODE) tomorrow. ODE will review our submittal. Mr. Miller will share ODE's response.
9. Hiring Update: Two new Instructional Assistants have been hired. Summer Gonzales and Charlotte Koch. A teacher has been hired to fill the vacant 5th Grade teaching position - Natalia Burdulis.
10. OSCIM Grant (matching grant from ODE that accompanied the Bond fund): Deadline to submit all expenditures is the middle of January. All of the district expenditures for this grant have been submitted. Marie Knight added that she has one more claim to go in. All requirements have been met.
11. Mental Health Services Memorandum of Understanding Update: Rainier School District has hired Jamie Hamsa, a Social Emotional Coordinator. Jamie will split her time between Vernonia, Rainier and Clatskanie School Districts. She will work with the Administrative Team and our Opportunity Room assistants.
12. New Community Readerboard: Working as a team to purchase and install a readerboard to be used by the community groups is the City of Vernonia, the Vernonia Rural Fire Department and the School District. It will be installed at the old school site on Bridge Street. Brittanie Roberts asked about the cost of upkeep after installation. Mr. Miller stated this would primarily be electricity and if there were costs for someone to update.

5.2.1 Bond Update: Mr. Miller updated the board on the following projects:

BOND PROJECTS
UPDATE

Metal Shop: This project is very close to completion. Electricians are done on the inside and the final electrical piece is to hook the building to the power source. They are currently waiting on receiving the electrical box that will service both the wood and metal shop. The cement floor will be sealed tomorrow.

Art Classroom: At a recent meeting between the Architect and our Project Manager the final touches have been wrapped up and this project will be going out for bid next week. Estimated construction costs are now at \$400 per square foot.

5.2.2 Student Success Act (SSA) and the Student Investment Act- (SIA) Community Engagement Update: Mr. Miller shared his Community Engagement Meeting schedule. These meetings will be held in January with the sole purpose of explaining the process and gathering data from our community on how to spend the Student Success Act funds. In February, meetings will be held to share this data and begin developing a priority list for spending.

STUDENT SUCCESS ACT
AND STUDENT
INVESTMENT ACT
UPDATE

SSA-SIA funding is not to be used for salaries, construction, debt payments, etc. It is to be used for improving general education of students, social and emotional learning, extending the school year, or decreasing class sizes.

Currently a Student Success Act Community Survey is being distributed to our community. It has been posted to the School District website and Facebook page. It is being handed out at sporting events and will be given out at the community meetings.

Juliet Safier shared that tomorrow every single 6th -12th grade will take the survey.

5.2.3 Exit Plan: Aaron Miller shared that he will return as Superintendent for the 2020 -21 school year.

SUPT. PLAN FOR 20-21

5.2 Financial Report: Marie Knight presented the financial report which does not have a lot of change. The ending fund balance is holding steady. She has started work on next year's budget with a rough draft of the General Fund completed. She will tackle the Special Funds, including the SIA money next. It is important to hold the ending fund balance for the remainder of this

FINANCIAL REPORT

year's budget as it becomes the beginning fund for next year. Marie also noted that she has been in contact with ODE regarding the guidelines for budgeting for anticipated SIA money. ODE has provided account coding, etc.

5.3 Maintenance Report: The board reviewed the report. Steve Whiteman asked about installation of blinds at Mist. It was noted on the report that this has started with one classroom completed. MAINTENANCE REPORT

Aaron Miller shared that Mark Brown will be meeting with representative from Stanley Security and Larry Cook, Technology Director for Rainier School District. Mr. Cook, purchased and installed Rainier's security camera system. The purpose of the meeting is move forward with installation of more security cameras on our campus. Susan Wagner mentioned that there is a gentleman with the County that could possibly be a resource if needed.

6.0 BOARD REPORTS/BOARD DEVELOPMENT: BOARD REPORTS /
BOARD DEVELOPMENT

6.1 Board Member Reflection: A workshop is scheduled on Saturday beginning at 9:00 a.m. to work on Board goals.

Susan Wagner shared with Superintendent Miller a recent article she saw on student recognition.

7.0 OTHER INFORMATION and DISCUSSION

7.1 Curls' School Bus Services Contract Extension Proposal and Review: Aaron Miller shared verbally the proposal from Curl's School Bus Services. The proposal includes the following: CURLS SCHOOL BUS
SERVICES CONTRACT
EXTENTION PROPOSAL
SHARED

1. Extend the current contract for another 5 years. The current contract expires at the end of this school year. With the contract extension, and a recent bus loan payoff, Curls would like to increase employee wages.
2. Freeze all COLA increases tied to the contract for two years. This would save the District approximately \$20,000 each year. The COLA would return in the contract during the 3rd year and would not be cumulative.

The contract will be on the February meeting agenda for approval by the Board.

7.2 Policy IGAI – Human Sexuality: Brittanie Roberts, Policy Committee member, shared her hope to adjust the current policy to include adequate instruction at least annually for all students in grades 6 through 12. Currently it is offered annually in grades 6 through 8 and only twice during the four years of high school, which VHS does during 9th and 10th grade. The change would mean adding instruction in grade 11 and 12. The board discussed this change and the impact to the District. POLICY IGAI
DISCUSSED

7.3 New Hire: Mr. Miller mentioned again the recent hire of Natalia Burdulis to fill the vacancy in 5th grade. Natalia comes from Pacific University and is in her first year of teaching. She has been subbing for us. RESIGNATION & NEW
HIRE DISCUSSED

7.4 Addressing Low Test Scores: Aaron Miller shared previously his beliefs for the District's low test scores. He shared with the Board what is currently in place to address our scores. LOW TEST SCORES
ADDRESSED

- Elementary: Teaching strategies are a focus with data teams that meet very regularly. During these meetings they review student performance in reading and math. Using data, they determine what interventions are needed to help our students. Every 4 weeks they review to see if the intervention is working. If not, the intervention is adjusted. The Elementary Leadership Team reviews and gives direction on improving instruction in the classroom.
- Middle / High School: Independent study is offered to students that need it. There is the option of an alternative school – Oregon Outreach Inc. (OOI) and the AVID program to help students that may not be on track to attend college. Our 9th Grade on Track Team looks at where students are during their Freshman year. If they are struggling, interventions are put in place. The ABC (Attendance – Behavior – Coursework) Report cards are used. If a student is deficient in any one of these areas, odds increase for a student to not graduate. There is also a Leadership Team at the

middle and high school level. They look at individual student needs and provide interventions for success. A new position of Graduation Coach has been effective as has placing a teacher in the Opportunity Room to be available to provide help while students work on their school work. Administration has coordinated conducting classroom walk-throughs. Feedback helps our teachers as well as helps the Administration with their evaluations. It is providing a consistent expectation from the Admin team.

Overall, the District is doing everything it can to increase our student achievement. Mr. Miller feels the opportunities coming from the SSA-SIA will help. The District's social / emotional efforts are helping as well.

Jeana Gump shared that what we need now is time to see how things improve. The District has turned the corner.

- 7.5 **Division 22 Standards:** Aaron Miller shared that this year the District did not have to address all Division 22 standards. There was a reduced list to review. The District is meeting the standard on textbook adoption and we plan to continue with rotating curriculum adoption. Overall we are in compliance with all standards requiring review this year. Mr Miller stated that if anyone has questions about specifics topics or not sure what something means to please email him. DISTRICT IS IN COMPLIANCE WITH DIVISION 22 STANDARDS AS REQUIRED

Last year the District noted that we were not meeting the requirement for PE hours at the middle school level. Today, ODE sent an email inquiring about what we are doing to address this. Mr. Miller shared with them that the district hired a P.E. teacher and we are in compliance.

8.0 ACTION ITEMS

- 8.1 **Policy IGAI:** Brittanie Roberts moved to accept the update to Policy IGAI – Human Sexuality as discussed and amended. Jeana Gump seconded the motion. Motion passed unanimously with those in attendance. POLICY IGAI UPDATED
- 8.2 **New Hire:** Brittanie Roberts moved to approve the Superintendent's recommendation to hire Natalia Burdulis for an elementary 5th grade teaching position. Steve Whiteman seconded the motion. Motion passed unanimously with those in attendance. BURDULIS HIRED AS 5th GRADE TEACHER
- 8.3 **Acknowledge Receipt of Annual Division 22 Report:** Stacey Pelster moved to approve acknowledgement of receipt of the annual Division 22 report for 2018-19. Jeana Gump seconded the motion. Motion passed unanimously with those in attendance. RECEIPT OF DIVISION 22 STANDARDS REPORT ACKNOWLEDGED

- 9.0 **MONITORING BOARD PERFORMANCE:** Greg Kintz stated that the upcoming scheduled Workshop will be important of future board work. BOARD PERFORMANCE

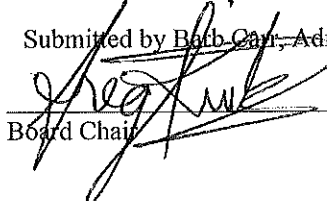
10.0 CONSENT AGENDA:

- 10.1 Minutes of 12/12/19 Regular Meeting CONSENT AGENDA MINUTES APPROVED

Susan Wagner moved to approve the consent agenda as presented. Stacey Pelster seconded the motion. Motion passed unanimously with those in attendance.

- 14.0 **Other Issues:** None. OTHER ISSUES

- 15.0 **MEETING ADJOURNED** at 7:38 p.m. ADJOURNED

Submitted by Beth Carr, Administrative Assistant

 Board Chair


 District Clerk