

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, August 20, 2002 in the Nehaunsey Middle School multi-purpose room.

The meeting was called to order by President Joseph Marcucci at 7:02 p.m.

Roll Call:

Joseph Marcucci
Frank Minniti
Joseph Duca
Susan Filiaggi
Larry Hall

Also present were Francine Marteski, Ed.D, Superintendent, and Scott A. Campbell, School Business Administrator/Board Secretary.

Absent:

Marie Downes
Celia Sorbello

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Gloucester County Times, Courier Post, and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. MINUTES

Motion: (Minniti/Hall) to approve the following minutes:

July 8, 2002 -Workshop Meeting
July 16, 2002 - Regular Meeting
July 16, 2002 - Caucus

Motion carried by unanimous roll call vote.

2. SUPERINTENDENT'S REPORT

A. Administrative Reports (no action required)

1. Fire Drills
2. Enrollment Statistics
3. Violence & Vandalism

B. Acceptance of Gift/Donation

Motion: (Minniti/Filiaggi) to accept the following:

1. The acceptance of the following donations from the Greenwich Township PTA:

\$3,000.00 - Nehaunsey Assemblies

\$3,000.00 - Broad Street School Assemblies

Motion carried by unanimous roll call vote.

C. Principal Waiver

Motion: (Minniti/Filiaggi) to approve the following:

1. The approval to submit a letter to the Gloucester County Office of Education requesting Principal Waiver for the 2002-2003 school year (as per N. J. A. C. 6:8-3.2 (b): Each school shall be assigned the services of a full-time non-teaching principal to be responsible for administration and supervision of the school).

Motion carried by unanimous roll call vote.

3. PERSONNEL

Motion: (Filiaggi/Duca) to approve the following:

- A. The approval of the appointment of Kristine Knorr as full-time Guidance Counselor at both Broad Street School and Nehaunsey Middle School for the 2002-2003 school year at a salary of \$43,281.00, Step K, MA.

Motion carried by unanimous roll call vote.

Motion: (Hall/Minniti) to approve the following:

- B. The approval for Jerilyn Tranquillo, Director of Food Services, to receive a salary of \$26,117.00 for the 2002-2003 school year.

Motion carried by unanimous roll call vote.

- C. A resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicant(s) on an emergent basis for a period not to exceed three (3) months pending completion of a positive Criminal History Check:

Motion: (Minniti/Filiaggi) to approve the following:

1. The approval of the appointment of Patricia Rose McGovern to the position of Fourth Grade Teacher with benefits for the 2002-2003 school year at a salary of \$36,247.00, Step 1, BA.

Motion carried by unanimous roll call vote.

Motion: (Hall/Filiaggi) to approve the following:

2. The approval of the appointment of Tina Simmens to the position of Resource Room Teacher with benefits for the 2002-2003 school year at a salary of \$36,247.00, Step 1, BA.

Motion carried by unanimous roll call vote.

Motion: (Hall/Duca) to approve the following:

3. The approval of the appointment of Anna M. Kavanaugh as Substitute Cafeteria/Playground Aide for the 2002-2003 school year. Substitute rate is \$7.55 per hour.

Motion carried by unanimous roll call vote.

Motion: (Duca/Minniti) to approve the following:

- D. The retroactive approval for Mrs. Morris and Ms. Holdstein, Kindergarten Teachers, to conduct parent conferences regarding Kindergarten placement on June 18, 2002 from 8:30 a.m. - 3:30 p.m. (6.5 hours) at a rate of \$25.00 per hour as per the GTEA negotiated contract.

Motion carried by unanimous roll call vote.

Motion: (Duca/Hall) to approve the following:

- E. The retroactive approval for Ms. Holdstein, Mrs. Chalmers and Mrs. Morris to administer the Dial 3 test to Kindergarten students not tested in the spring on August 19, 2002 for up to, but not exceeding, seven (7) hours at \$25.00 per hour as per the GTEA negotiated contract.

Motion carried by unanimous roll call vote.

Motion: (Duca/Minniti) to approve the following:

- F. The reappointment of the following individuals as Substitute Teachers for the 2002-2003 school year. Substitute rate will be \$65.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

| | | |
|--------------------|----------------|---------------------|
| Nicole J. Antipuna | Ayn Harris | Christine Nickerson |
| James Chiavoroli | Dawn Michael | Michael Robostello |
| Anna DiMarco | Christa Morris | Charles J. Tortella |

Roll Call Vote:

Joseph Marcucci - Yes
Frank Minniti - Yes (abstained on James Chiavoroli)
Joseph Duca - Yes
Susan Filiaggi - Yes
Larry Hall - Yes

Motion: (Minniti/Hall) to approve the following:

- G. The reappointment of the following individual as Substitute Nurse for the 2002-2003 school year. Substitute rate will be \$65.00 a day, up to an including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

JoAnn Kelly

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Hall) to approve the following:

- H. The approval of Mary MacMichael as the district's Substitute Caller for the 2002-2003 school year. The salary for this position is a stipend of \$2,200.00 yearly.

Motion carried by unanimous roll call vote.

Motion: (Minniti/Filiaggi) to approve the following:

- I. The approval of Robert Kiliany, Director of Special Services, to serve as the Section 504 Compliance Officer for the 2002-2003 school year.

Motion carried by unanimous roll call vote.

Motion: (Minniti/Hall) to approve the following:

- J. The approval for the placement of the following Student Teachers from Rowan University for the period January 21, 2003 through May 12, 2003.

Marianne R. Hardy - Ms. Holdstein, K+
Brooke Smith - Mrs. Sagers, Gr. 1

Motion carried by unanimous roll call vote.

Motion: (Filiaggi/Minniti) to approve the following:

- K. The approval of the Job Description for the Non-Instructional Aide as per the attached.

Motion carried by unanimous roll call vote.

4. CURRICULUM & INSTRUCTION:

A. Out of District Tuition Students

Motion: (Hall/Filiaggi) to approve the following:

1. The approval of the following student (s) for out-of-district placements as listed:

| <u>Student</u> | <u>Name of School</u> | <u>Tuition Rate</u> |
|----------------|----------------------------|---------------------|
| JC | Bancroft | \$25,920.00 |
| JD | Bancroft | \$32,400.00 |
| CJ | Camden Reg. School (NJDHS) | \$29,025.00 |
| JJ | Devereux | \$39,632.00 |
| JK | GCSSS-Bankbridge | \$23,000.00 |
| MP | GCSSS-Bankbridge | \$23,000.00 |
| AV | GCSSS-Bankbridge | \$23,000.00 |
| PT | GCSSS-Bankbridge | \$23,000.00 |
| WM | GCSSS-Bankbridge | \$23,000.00 |

Motion carried by unanimous roll call vote.

B. Student Invitation

Motion: (Duca/Minniti) to approve the following:

1. The approval to accept the invitation from Paulsboro Board of Education for Greenwich Township District students to participate in junior high school interscholastic, music and extracurricular programs.

Motion carried by unanimous roll call vote.

C. Student Volunteer

Motion: (Duca/Minniti) to approve the following:

1. The approval of Matt Hasenpatt as a student volunteer to assist Technology Department in the housekeeping of computers, computer labs and computer storage areas for the 2002-2003 school year.

Motion carried by unanimous roll call vote.

D. Workshops

Motion: (Filiaggi/Hall) to approve the following:

1. The approval for the following individual (s) to attend out-of district workshops:

| <u>NAME</u> | <u>WORKSHOP TITLE/LOCATION</u> | <u>COST</u> |
|-------------------------|--|-----------------------------|
| Nancy Lynn Cox-Myers | Teacher Evaluation & Dismissals in New Jersey Mount Laurel, NJ | \$249.00 plus mileage |

Motion carried by unanimous roll call vote.

E. Home-Schooling

Motion: (Minniti/Hall) to approve the following:

1. The approval of the request for home schooling of M. O. The home-schooling will be for approximately four to five weeks. The request is on file in the Principal's Office.

Motion carried by unanimous roll call vote.

5. BUSINESS & FINANCE

A. Bill Lists

Motion: (Filiaggi/Minniti) to approve the following:

1. The bills as presented by the Board Secretary in the total amounts of \$79,891.02, \$21,483.69, \$50,334.30, \$67,706.64 and \$134,468.58 be ordered paid.

Motion carried by unanimous roll call vote.

B. Awarding of Contracts

Motion: (Hall/Filiaggi) to approve the following:

1. Physician Services

WHEREAS, there exists a need for physician services to be provided to the Board of Education of the Township of Greenwich ("Board"); and

WHEREAS, the local Public Contracts Law (N. J. S. A. 18A:18A-5) specified a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

WHEREAS, the Board has a need for the School Physician services as stated within the agreement included as Attachment A,

WHEREAS, the Board approves the following doctor (s) to perform the services provided under the attached agreement: Dr. Akshay Dave.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Greenwich to contract with the entity Antonio P. Battaglia, M. D. and Associates, located at 321 East Broad Street, Gibbstown, NJ 08027 to provide School Physician services for the 2002-2003 school year at a cost of \$539.83 per month, and not to exceed \$6,478.00 per year, with examinations of students or staff beyond the scope of the agreement at \$35.00 per exam. This is awarded without competitive bidding as "Professional Services" under the provision of the Local Public Contracts Law because it encompasses a professional service recognized, licensed and regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by prolonged formal course of specialized

instruction and study as distinguished from general academic instruction or training.

Motion carried by unanimous roll call vote.

Motion: (Minniti/Hall) to approve the following:

2. Gloucester County Special Services School District for Chapters 192 and 193 Services.

WHEREAS, P. L. 1977, Chapters 192 and 193, as amended, establishes services to nonpublic school students, namely Chapter 192 - Compensatory Education, English as a Second Language, and Home Instruction, and Chapter 193 - Examination and Classification by a basic Child Study Team, Supplementary Instruction and Corrective Speech services when indicated, and

WHEREAS, the Gloucester County Special Services School District proposes to implement these services to nonpublic school students in accordance with Chapters 192 and 193, and

WHEREAS, the Gloucester County Special Services School District's proposal would enable the nonpublic school students to be serviced at the site of the nonpublic school, and

WHEREAS, there will be no cost to the local district other than State funding pursuant to Chapters 192 and 193, as amended,

NOW, THEREFORE, BE IT RESOLVED, the Greenwich Board of Education hereby approves participation in this project and authorizes the President and Secretary to contract with the Gloucester County Special Services School District to implement the project and provide the services pursuant to P. L. 1977, Chapters 192 and 193, in accordance with the terms of the contract attached to this Resolution.

Motion carried by unanimous roll call vote.

C. Bid Award

Motion: (Filiaggi/Minniti) to approve the following:

1. As a result of the lowest bid gathered by the Gloucester County Consortium, recommend approval of the agreement between Life Care Medical Center and the Greenwich Township Board of Education to provide Drug Testing Services for district bus drivers

for the 2002-2003 school year.

Motion carried by unanimous roll call vote.

D. Student Activities Account

Motion: (Duca/Hall) to approve the following:

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the Month of June, 2002.

Motion carried by unanimous roll call vote.

E. Cafeteria Price List

Motion: (Minniti/Duca) to approve the following:

1. The approval of the Greenwich Township Board of Education Cafeteria Price List for the 2002-2003 school year as per the attached.

Motion carried by unanimous roll call vote.

6. FACILITIES:

A. 2002-2003 Alternate Toilet Room Facilities

Motion: (Minniti/Filiaggi) to approve the following:

1. The approval for submission of the 2002-2003 Alternate Toilet Room Facilities - Early Intervention, Pre-Kindergarten and Kindergarten Form to the New Jersey State Department of Education to be in compliance with N. J. A. C. 6A:26-6.2 (h) 4ii. This would be for rooms 106, 107, 108, 110, 111 and 112 at Broad Street School.

Motion carried by unanimous roll call vote.

B. Renewal Application for Substandard Instructional Space

Motion: (Filiaggi/Minniti) to approve the following:

1. The approval for submission of the 2002-2003 Renewal Application for Substandard Instructional Space Form to the New Jersey Department of Education. The rooms are as follows:

Room #14 at the Nehaunsey Middle School
Room #207 at the Broad Street School

Motion carried by unanimous roll call vote.

C. Application for Use of Facilities

Motion: (Duca/Hall) to approve the following:

1. Gibbstown Soccer Association
 - a. The approval for submitted Application for Use of School Facilities from Gibbstown Soccer Association for the 2002 Fall Soccer Season.

Motion carried by unanimous roll call vote.

Motion: (Minniti/Duca) to approve the following:

2. Gibbstown Girls Basketball Team
 - a. The approval for three (3) submitted Applications for Use of School Facilities from Gibbstown Girls Basketball Team for the 2002-2003 school year.
 1. Registration
 2. Game Schedule
 3. Pizza Party

Motion carried by unanimous roll call vote.

7. PUBLIC - AGENDA/NON AGENDA ITEMS:

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Bonnie Berchtold, 477 Freund Avenue, Gibbstown, NJ, asked if there was another spanish position open for this coming year?

Dr. Francine Marteski replied that the District has interviewed individuals for the vacant World Language Position and a recommendation is expected to be

made very soon.

8. CLOSED SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *August 20, 2002*, hereby resolves that an Executive Session, closed to the public, shall be held on *August 20, 2002 at 7:28 p.m.* in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

1. Matters Involving Individual Privacy.
2. Matters Relating to the Employment Relationship.
3. Matters Relating to Litigation, Negotiations and Attorney-Client Privilege.
4. Matters Relating to Public Safety and Property.

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Minniti/Hall) to enter into closed session at 7:28 p.m. to discuss the following:

1. Personnel
2. Legal Matters

Motion carried by unanimous voice vote.

Returned from closed session at 9:33 p.m.

10. NEW BUSINESS

A. Resignation

Motion: (Minniti/Hall) to approve the following:

1. The approval to accept with regret, the resignation of Susan Filiaggi from her seat on the Greenwich Township Board of Education effective August 31, 2002.

Motion carried by unanimous roll call vote.

B. Personnel

Motion: (Filiaggi/Minniti) to approve the following:

1. The approval of the appointment of Peter Martorano as a substitute teacher for the 2002-2003 school year pending completions of a positive criminal history check. Substitute rate will be \$65.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Motion carried by unanimous roll call vote.

Motion: (Hall/Minniti) to approve the following:

1. The approval of Peter Martorano as a World Language Teacher for the 2002-2003 school year at a salary of \$36,247.00, Step 1, BA. This appointment is made pending a positive criminal history check and receipt of an emergency certification from the New Jersey Department of Education. Prior to meeting the requirements as listed, Mr. Martorano will be employed as a substitute teacher.

Motion carried by unanimous roll call vote.

Motion: (Hall/Duca) to approve the following:

2. The approval for Scott A. Campbell, School Business Administrator/Board Secretary, to act on behalf of the Superintendent of Schools in her absence from the district in emergency situations and as needed.

Motion carried by unanimous roll call vote.

C. Transportation

Motion: (Minniti/Duca) to approve the following:

1. The approval of the following district route for the 2002-2003 School Year:

GRB1 - Joiner route between Greenwich Township Board of Education and Gloucester County Special Services School district to transport two (2) Greenwich Township students, one (1) Kingsway Regional student, two

(2) Logan Township students and one (1) Paulsboro student to Bancroft School, Haddonfield, and Bancroft Pre-School in Cherry Hill. The total cost will be \$54,631.00. The cost to Greenwich Township Board of Education will be \$16,802.00. The cost to Gloucester County Special Services School District will be \$37,829.00.

Motion carried by unanimous roll call vote.

Motion: (Hall/Minniti) to approve the following:

2. The approval of the following routes for Paulsboro High School, Nehaunsey Middle School and Broad Street School for the 2002-2003 school year:

| | |
|------------|-------------------------------------|
| GRP1-GRP5: | Paulsboro High School |
| GRN1-GRN5: | Nehaunsey Middle School |
| GR01-GR06: | Broad Street School |
| GPS1: | AM Pre-School (Broad Street School) |
| GPS2: | PM Pre-School (Broad Street School) |

Motion carried by unanimous roll call vote.

11. ADJOURNMENT

Motion: (Filiaggi/Hall) to adjourn the meeting at 9:39 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary