

\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, SEPTEMBER 28, 2020**

**I. ROUTINE MATTERS\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

**PRESENT**

Gerald Flanagan  
Michael Brown, Sr.  
Ronald Golden (Zoom)  
David C. MacDonald (Phone)  
Victoria Rozanski  
Laura Stefankiewicz  
Via Zampirri (Zoom)  
Charles Burns  
Scott McCracken  
Lori Perloff (Phone)

**Also in Attendance**

Christopher Armstrong, Superintendent  
Rose Millar, School Business Administrator  
Patricia Donlan, Vice-Principal  
Carolyn Morey, Supervisor of Pupil Personnel  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

E. Approval of transfer of funds: August 2020

F. Approval of Minutes: August 24, 2020

G. Approval of financial statements as of August 31, 2020, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report.

SECRETARY AND TREASURER’S REPORT OF August 31, 2020:

On a motion made by Mr. Burns and seconded by Mrs. Rozanski, the board unanimously approved the Secretary and Treasurer’s Report for August 31, 2020 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of June 30, 2020 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Charles Burns, President: \_\_\_\_\_

- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of August 31, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of August 2020.

Rose Millar, Secretary \_\_\_\_\_

H. Approval of bill list: September 2020

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Mr. Burns**

**Second: Mrs. Rozanski**

**Voting Yes:**

- Gerald Flanagan
- Michael Brown, Sr.
- Ronald Golden (Zoom)
- David C. MacDonald (Phone)
- Victoria Rozanski
- Laura Stefankiewicz
- Via Zampirri (Zoom)
- Charles Burns
- Scott McCracken
- Lori Perloff (Phone)

I. NWEA activity report

**II. REPORTS\*\***

- A. Board President:  
Committee Report  
WHS Update

- B. Administration reports:  
Superintendent  
Business Administrator  
Assistant Principals

- C. Public discussion of agenda items

### III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items.

### IV. BUSINESS\*\*

#### A. Personnel

1. On the recommendation of the Superintendent, to approve Juan Gutierrez as Facilities Manager at the rate of \$65,000 a year effective October 1, 2020, prorated.
2. On the recommendation of the Superintendent, to approve Katherine Friedman as Supplemental Instructor at Wildwood Catholic Academy (rate of \$25/hour) (*pending receipt of required paperwork*).
6. On the recommendation of the Superintendent, to approve Kyle Ward as substitute custodian (*pending receipt of background check approval*).
7. On the recommendation of the Superintendent, to approve Nic Sessa as substitute custodian (*pending receipt of background check approval*).
8. On the recommendation of the Superintendent, to approve Marjorie Fox as substitute custodian (*pending receipt of background check approval*).
9. On the recommendation of the Superintendent, to approve Charles McCloud as substitute custodian (*pending receipt of background check approval*).
10. On the recommendation of the Superintendent, to approve Bruno Frappaolo as substitute custodian (*pending receipt of background check approval*).
11. On the recommendation of the Superintendent, to approve Kim Royster as substitute custodian (*pending receipt of background check approval*).
12. On the recommendation of the Superintendent, to approve the following applicant(s) as substitute(s):
  - John Quattrochi (*pending receipt of required paperwork*)

#### B. Financial

1. On the recommendation of the Superintendent and School Business Administrator, to approve the Lower Cape May Regional Joint Transportation Contract for 2020-2021 in the annual amount of \$4,000.

- 2 On the recommendation of the Superintendent and School Business Administrator, to accept and approve the grants:
  - Digital Divide – public \$13,714
  - Digital Divide – Nonpublic \$14,703
  - Coronavirus Relief Fund Grant – public \$20,204

**V. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

- A. On the recommendation of the Superintendent, to approve the NJ School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act report (*See Board Info*).

**PERSONNEL, FINANCIAL, POLICY & CONSENT**

**Motion: Mr. McCracken                      Second: Mr. Flanagan**

**Voting Yes:**

- Gerald Flanagan
- Michael Brown, Sr.
- Ronald Golden (Zoom)
- David C. MacDonald (Phone)
- Victoria Rozanski
- Laura Stefankiewicz
- Via Zampirri (Zoom)
- Charles Burns
- Scott McCracken
- Lori Perloff (Phone)

**VI. CLOSED SESSION**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

**Enter Closed Session Time: 6:07 PM**

**Motion: Mr. McCracken                      Second: Mr. Flanagan**

**Voting Yes:**

- Gerald Flanagan
- Michael Brown, Sr.
- Ronald Golden (Zoom)
- David C. MacDonald (Phone)

Victoria Rozanski  
Laura Stefankiewicz  
Via Zampirri (Zoom)  
Charles Burns  
Scott McCracken  
Lori Perloff (Phone)

Discussion: Personnel Issues

**Exit Closed Session Time: 6:47 PM**

**Motion: Mr. McCracken**

**Second: Mr. MacDonald**

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
Ronald Golden (Zoom)  
David C. MacDonald (Phone)  
Victoria Rozanski  
Laura Stefankiewicz  
Via Zampirri (Zoom)  
Charles Burns  
Scott McCracken  
Lori Perloff (Phone)

The following Items were individually voted on as follows:

3. The following motion was NOT approved based on the consensus that remote work is not possible: On the recommendation of the Superintendent, to approve staff #15143 (Tom Flounders, Sr.) to work from home for 30 days.

Motion: Mr. McCracken Second: Mr. Flanagan

Roll Call:

Gerald Flanagan – no cannot work remotely  
Michael Brown, Sr.- no cannot work remotely  
Ronald Golden (Zoom) - Abstained  
David C. MacDonald (Phone) - no cannot work remotely  
Victoria Rozanski - no cannot work remotely  
Laura Stefankiewicz - no cannot work remotely  
Via Zampirri (Zoom) - no cannot work remotely  
Charles Burns - no cannot work remotely  
Scott McCracken - no cannot work remotely  
Lori Perloff (Phone) - no cannot work remotely

4. The following motion was approved based on the consensus that remote work is possible: On the recommendation of the Superintendent, to approve staff # 15158 (Linda Matthews) to work from home for 30 days.

Motion: Mr. McCracken Second: Mr. Flanagan

Roll Call:

Gerald Flanagan – yes can work remotely  
Michael Brown, Sr.- yes can work remotely  
Ronald Golden (Zoom) - Abstained  
David C. MacDonald (Phone) - yes can work remotely  
Victoria Rozanski - yes can work remotely  
Laura Stefankiewicz - yes can work remotely  
Via Zampirri (Zoom) - yes can work remotely  
Charles Burns - yes can work remotely  
Scott McCracken - yes can work remotely  
Lori Perloff (Phone) - yes can work remotely

5. The following motion was approved based on the consensus that remote work is possible: On the recommendation of the Superintendent, to approve staff #9911 (Carolyn Morey) to work from home for 30 days.

Motion: Mr. McCracken Second: Mr. Flanagan

Roll Call:

Gerald Flanagan – yes can work remotely  
Michael Brown, Sr.- yes can work remotely  
Ronald Golden (Zoom) - Abstained  
David C. MacDonald (Phone) - yes can work remotely  
Victoria Rozanski - yes can work remotely  
Laura Stefankiewicz - yes can work remotely  
Via Zampirri (Zoom) - yes can work remotely  
Charles Burns - yes can work remotely  
Scott McCracken - yes can work remotely  
Lori Perloff (Phone) - yes can work remotely

## **VII. GOOD OF THE ORDER**

- A. Discipline Report
- B. COVID Reopening Plan Update
- C. Facilities Update
- D. Election Day and virtual days

## **VIII. PUBLIC COMMENT**

Open to public

## **IX. ADJOURNMENT @ 7:02 PM**

**Motion: Mr. McCracken**

**Second: Mr. Flanagan**

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
Ronald Golden (Zoom)  
David C. MacDonald (Phone)  
Victoria Rozanski  
Laura Stefankiewicz

Via Zampirri (Zoom)  
Charles Burns  
Scott McCracken  
Lori Perloff (Phone)

Respectfully submitted,

Rose Millar  
School Business Administrator/Board Secretary

**X. BOARD INFORMATION**

- A. NJSBA Mandated Training Required (Gov 4 Legal Update – David MacDonald, Jerry Flanagan & Ronald Golden)
- B. School Self-Assessment Report

**XI. NEXT MEETING**

**October 26, 2020**

**Regular Board Meeting at 6:00 p.m.  
at 6:00 p.m.**