Spreadsheet for Average Number of

Covid 19 Cases Per Top Ten Counties in Texas

1. Research to find the 10 largest counties by population in Texas.
2. Go to the DSHS website, scroll down to Covid 19 info button and click on it.
3. Then click on Texas Case Counts button to see the cases in each county. Select the data from the 10 largest counties by population.
4. Open a blank Google Sheets spreadsheet.
5. Insert a header with your name on it.
6. Give Headings of columns on line 1. (example: in cell A1 put County; in cell B1 put Covid 19 cases.) You can make the column wider by placing your cursor over the line in between columns and pulling over.
7. List the counties by name in column A, cells A2 through A11.
8. Place the corresponding number of cases in column B, cells B2 through B11.
9. Label cell A12 - Total
10. Label cell A13 - Average
11. Click on cell B12, go to insert tab at top, select function, select Sum. It will show =SUM(\_:\_) You will put B2 in the first blank and B11 in the second blank. This (B2:B11) represents the cells in series from cell B2 through B11. This function will yield the **Total** number of cases.
12. Click on cell B13, go to insert tab at top, select function, select Average. It will show =AVERAGE(\_:\_) You will put B2 in the first blank and B11 in the second blank. This (B2:B11) represents the cells in series from cell B2 through B11. This function will yield the **Average** number of cases.
13. Share the spreadsheet with me at [csnodgrass@lohnisd.net](mailto:csnodgrass@lohnisd.net).