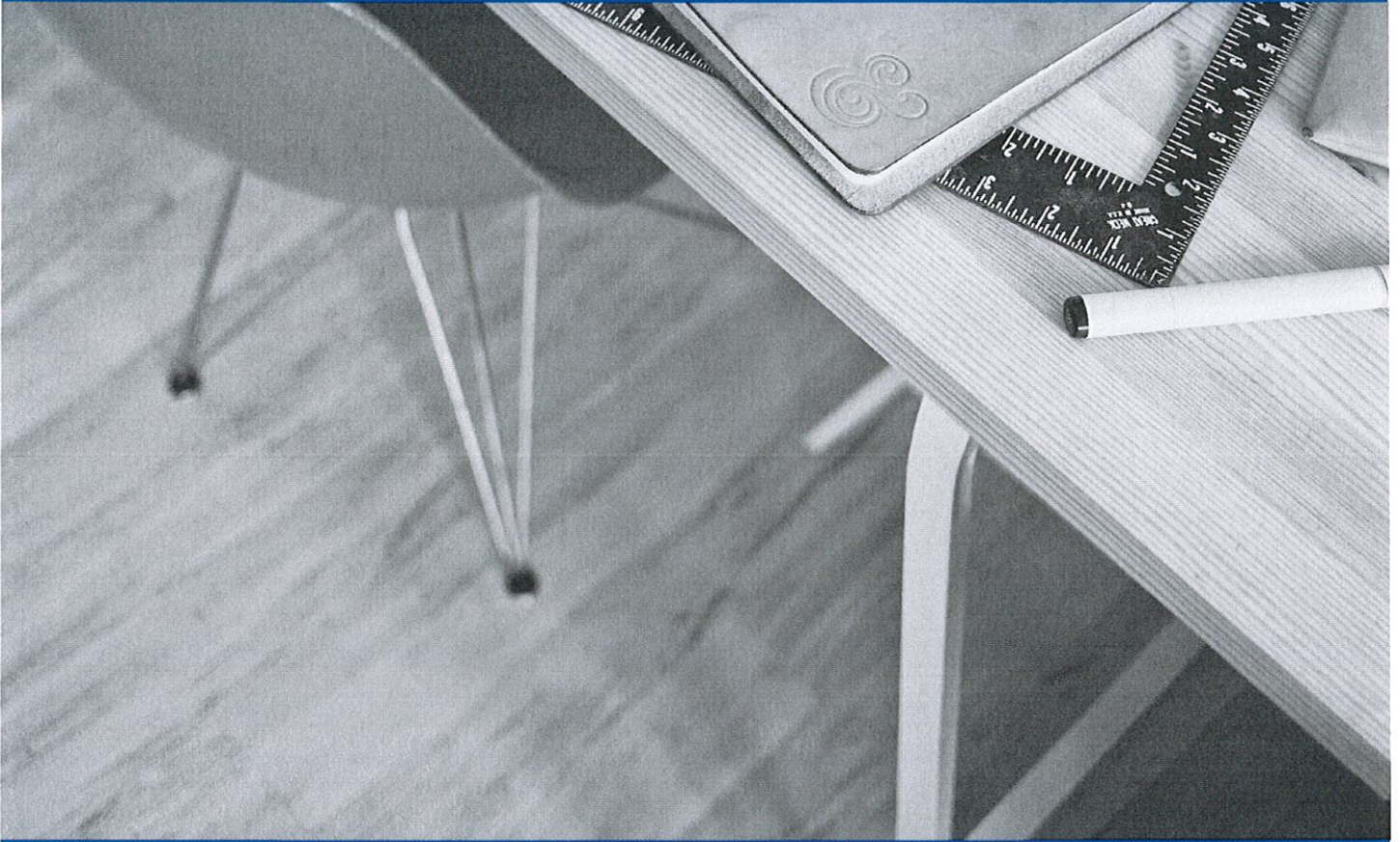


WESTERN LINE SCHOOL DISTRICT

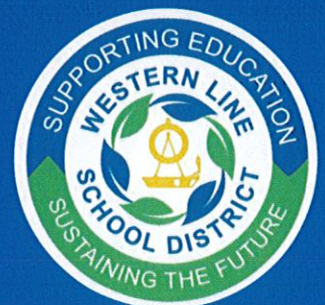


# REOPENING PLAN

2020-2021

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LAWRENCE HUDSON, ED.S







# Western Line School District

**"Committed to Excellence in Education"**

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Avon, MS 38723

**Lawrence M. Hudson, Ed.S.**

*Superintendent of Education*

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*Western Line School District* does not discriminate on the basis of race, color, religion, national origin, sex, age, or disability in the provision of educational programs and services or employment opportunities and benefits. The following office has been designated to handle inquiries and complaints regarding the non-discrimination policies of the above-mentioned entity.

## INTRODUCTION

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The Western Line School District has developed a comprehensive Reopening Plan for the 2020-2021 school term.

The plan will address the following topics:



Health & Safety



Technology & Learning  
Management



Academic  
Programming

Effective  
Communication



Transportation



Food Service







# *Reopening Plan*

## **EXECUTIVE SUMMARY**

### **WLSD Board of Trustees**

On July 23<sup>rd</sup>, 2020, The Western Line School District Board of Trustees during a special called board meeting voted to reopen school fully virtual for the 1st Nine Weeks. The district will continue to work with local state and federal officials to determine when it is safe to return to school. These plans are subject to change throughout the process. At any point the board deems it is safe or unsafe for students to return, the district may continue on a virtual schedule, implement the hybrid schedule, or bring students back on a traditional schedule. This plan is designed to meet the needs of students academically while ensuring the safety of students, staff, and the general public, during this pandemic.





# *Reopening Plans*

## **Virtual Learning Timeline**

Staff will report August 3-7 for five days of professional development

School Begins: All students will begin Distance Learning on August 10<sup>th</sup>

End of the 1<sup>st</sup> Nine Weeks: October 9<sup>th</sup>

## **Registration**

Registration for the 2020-2021 school term began Tuesday, July 14<sup>th</sup> at each school. We are asking parents to register all student by July 31<sup>st</sup>. Those parent who have not registered by that date must contact the child's school for further instructions.

## **Compulsory Attendance Law**

Students are required by law to attend school if they are of compulsory age. It is vital that all students are registered and attending classes virtually.

Students must participate in at least four hours of instruction daily in order to be counted present for the day. This can be a combination of students completing packets, live interaction with instructors, and students working in the Schoology Learning Management System.

## **Uniforms**

Students are expected to return to a tradition school schedule once the pandemic is controlled. Uniforms, as well as the uniform policy, will remain the same for each school and grade level. School uniforms help ensure the safety of student while on campus. Students are separated by grade levels and the uniform colors help distinguish from elementary, middle and high school.





# *Reopening Plans*

## **Learning Management System**

The District will be using “Schoology” as a learning management system during this virtual learning period. This is the platform where students and parents will receive all instructional materials. Students will be able to communicate with teachers, submit and download work, and watch preloaded materials pertaining to the lesson for the day. Training and information will be available on our district website for those who are unfamiliar with this program.

## **Syllabus/ Course Outline**

Each student and parent will receive a syllabus and coursework through “Schoology”, the learning management system the district will be using this school year. Any additional outlines and information will be given by each teacher. Each student/parent will receive a course learning plan that outlines course work and expectations of that particular class. This document should include dates, assignments, deadlines, requirements, materials, and whatever other necessities are needed for a successful online experience.

## **Computer Pick-Up**

We understand not all students have access to a computer/tablet, however, devices will be available for ALL students once they arrive. Chromebooks are being provided for students in grades 3-12 and tablets will be provided for students in grades Pre-K to 2<sup>nd</sup>. There is a limited amount on devices on hand at each school for those students who do not have access to technology. Please reach out to your child’s principal for more information on how to check out these devices.



# *Reopening Plans*

## **Internet Access**

The district is currently working with Cspire to provide connectivity to areas not able to receive internet connections. There will be several “Hotspots” available in the various communities as well as the school campuses, where students will be able to download materials and lessons from their learning management system. There will be a limited supply of “Hotspots” available for use in the home. Please see your child’s principal to sign up for these devices.

## **Academic Integrity Policy**

Academic dishonesty negatively impacts the student and Western Line School District’s commitment to excellence in education. Each student and guardian is responsible for their own ethical behavior and for fostering ethical behavior in others. Academic dishonesty includes, but is not limited to:

- Unethical representation of another’s work as yours (plagiarism)
- Borrowing from print or electronically published material, either quoted or paraphrased, without proper citations.
- Knowingly providing your work or others’ to students who then presents the work as their own.
- Using unapproved materials or devices during tests, quizzes, or other assignments

**1<sup>st</sup> Offense-** loss of grade for assignment; guardians, as well as administration, will be informed.

**2<sup>nd</sup> Offense-** loss of grade for assignment and a conference between guardian and administration will be held.; possible removal from class

**3<sup>rd</sup> Offense-** removal from course





# *Reopening Plans*

## Sports and Extracurricular Activities

At this time, this district is continuing to follow the lead of local and state officials, Mississippi High School Activities Association, and the Mississippi Department of Health regarding the participation of sports. As numbers continue to rise, we continue to monitor the risk of playing sports. Although sports are important, we will not place student/athletes and their families attending events in harm's way if it is determined that it is not safe to do so.







# *Reopening Plans*

## **WESTERN LINE SCHOOL DISTRICT'S**

### **APPROVED STARTING PLAN**

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#### **1<sup>st</sup> Nine Weeks into 2<sup>nd</sup> Nine Weeks**

Pre K -4th Grade

- Distance/Virtual Learning for the 1st Nine Weeks
- Transition into Face to Face Learning Monday-Thursday for the 2nd Nine Weeks
- Fridays will be used as Distance Learning

5th-12th  
Grade

- Distance/Virtual Learning for the 1st Nine Weeks
- Transition to Hybrid learning with students on an A/B Schedule Monday-Thursday
- Fridays will be used as Distance Learning

As the district transitions to the 2<sup>nd</sup> Nine Weeks, students will remain on Distance/Virtual Learning on Fridays.

# WLSD Virtual Instructional Schedule

7:30 - 8:30

Breakfast Deliveries

Students will receive breakfast being delivered by the school district. Teachers will be available to chat with students through the Schoology Learning Management System. This time can also be used for make-up of any lessons missed throughout the week.

8:30 - 9:40

First Block for Virtual Learning

Students not attending virtual sessions during this block should complete hard copies of work provided by the teacher or complete work assigned in the Schoology Learning Management System.

9:40 - 10:50

Second Block for Virtual Learning

Students not attending virtual sessions during this block should complete hard copies of work provided by the teacher or complete work assigned in the Schoology Learning Management System.

10:50 - 12:00

Third Block for Virtual Learning

Students not attending virtual sessions during this block should complete hard copies of work provided by the teacher or complete work assigned in the Schoology Learning Management System.

12:00 - 1:10

Lunch will be delivered by bus to students

This is the allotted break time for students to receive lunch delivered by the school or to engage in a nutritious meal provided by their caregivers.

1:10 - 2:20

Fourth Block for Virtual Learning

Students not attending virtual sessions during this block should complete hard copies of work provided by the teacher or complete work assigned in the Schoology Learning Management System.

2:20 - 3:30

Fifth Block for Virtual Learning

Students not attending virtual sessions during this block should complete hard copies of work provided by the teacher or complete work assigned in the Schoology Learning Management System.

\*\*\*Students will not be required to log on and participate in each of the virtual learning blocks. Teachers will repeat these sessions throughout the day. When students are not logged on for live virtual instruction, they are expected to work in their Schoology Learning Management System or complete hard copies of work provided. Parents and students are asked to make daily contact with teachers if they are having any technical issues that will not allow them to participate in live virtual sessions. Each individual school will provide instructional schedules to students that gives more details.





# *Reopening Plans*

## **PHASES FOR REOPENING**

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1

All students will participate in Distance/Virtual Learning for the 1st Nine Weeks.

Pre K- 4th Grade

In person classes Monday- Thursday  
Distance/Virtual Learning on Friday.

2

5<sup>th</sup> -12<sup>th</sup> Grade

In person classes- Two days a week (A or B Days)  
Distance/Virtual Learning- Friday

3

Traditional, Face to Face Learning for all grades.



# *Reopening Plans*

## **HEALTH & SAFETY**

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- There will be one school nurse at each site in the district with a newly employed Director of Health and Wellness
- The Director of Health and Wellness will work with school nurses and local physicians to develop safe reopening plans
- Students will be required to wear masks on buses and in the classroom setting
- Parents are encouraged to provide students with masks that can be washed and reused
- The district has purchased additional masks for students and visitors who are without one
- Students will be allowed to take short breaks from wearing the masks when it is safe to do so
- ALL students, staff, and visitors will have their temperatures checked daily before entering the building
- Each school building will have a location where students and staff can be isolated from others should they become ill at school
- Handwashing and sanitizing will be required throughout the day for all students and staff
- Students will not be allowed to be within 6-feet of other students when not wearing a mask
- Students will not be allowed to use water fountains during the day but water will be available

Protocols will be in place to notify parents if their child has been in close contact with someone testing positive for COVID-19





# *Reopening Plans*

## **TECHNOLOGY & LEARNING MANAGEMENT**

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- Devices are being purchased for ALL students in grades Pre K -12<sup>th</sup>
- Tablets with touch screen capabilities will be provided to students in grades Pre-K to 2<sup>nd</sup>. Chromebooks are being provided to ALL students in grades 3<sup>rd</sup> -12<sup>th</sup>
- Because of the high demand of these devices across the country, and they will not be available at the start of school (See your child's principal for more information on how to check out a device)
- Internet access cards will also be given to students with connectivity issues or lack of resource due to location
- Students with devices and internet may proceed with completing their courses virtually
- Students without Internet access will receive hard copies of classwork until devices are given
- Edgenuity will provide instruction to students in grades 6 -12 for their elective courses if they have devices
- Students without devices and internet connectivity will meet with elective teachers on their Face-to-Face Days
- Teachers will use various strategies for online instruction including Zoom, Google Meets, and Google Classroom etc.
- Schoology was selected as the Learning Management System for parents and students.
- Parents will be able to monitor students' work, see grades, check students' progress and communicate with teachers in Schoology
- Training and support will be provided to students and parents on how to use the Schoology Learning Management platform



# *Reopening Plans*

## **ACADEMIC PROGRAMMING**

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- The district will provide continuous professional development for teachers focusing on Distance Learning
- Zoom and Google Classroom Instruction will consist of language arts, reading, math, and science
- Edgenuity will be used for Distance Learning grades 6-12
- Various forms of instruction will be utilized when students are not able to access the internet such as hard copies and preloaded instruction that can be accessed at “Hotspot” locations throughout the community
- Students in grades 6-12 will receive their instruction Edgenuity, which provides the virtual instructor; however, they will still have access to the learning management system as well as receive hard copies of lessons.
- ALL students in grades K-8 will continue to utilize i-Ready as a part of their daily instruction and Distance Learning
- Teachers will utilize virtual teaching platforms, such as ZOOM and Google Classroom to meet with students and hard copies of work can be delivered or picked up at the school locations
- Diagnostic screeners will be completed on ALL students throughout the year to detect any learning gaps due to COVID-19
- School Status and Schoology will be used to communicate students’ academic progress with parents and students
- Students with disabilities may receive face-to-face instruction on an individual basis throughout as determined by the student’s IEP. This is a federal guideline and must be met





# *Reopening Plans*

## **EFFECTIVE COMMUNICATION**

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- Surveys were administered to gain valuable knowledge about parents' thoughts on reopening school
- Results of Reopening School surveys were posted on the district's website
- A new website has been designed to communicate more effectively with parents
- The district will continue to use social media platforms to communicate with parents
- Parents will receive Web training on how to utilize virtual platforms
- The district is developing a plan to provide meals to students while schools are conducting Distance Learning
- We will provide a program called Schoology to allow parents to communicate with teachers and see their child's instructional progress
- Online registration will be provided for returning students using Active Parent
- Email addresses will be established for parents and students to communicate with staff during and after hours
- Each school will designate a COVID-19 response person to answer all school specific concerns from the general public
- Director of Communication will be available during and after hours
- Parents should communicate any changes in contact information to the school immediately contact the school



# *Reopening Plans*

## **TRANSPORTATION**

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- Buses will be used to deliver Breakfast and lunch on their normal bus routes for the duration of the Distance Learning period
- There will be assistants and other school personnel riding buses to pass out lunches, hard copies of work, and to collect any materials completed by students
- Breakfast is expected to be delivered to students beginning at 8:00 am daily
- Lunches are expected to be delivered to students beginning at 12:00 pm daily
- If for any reason a child is not currently living on a WLSD bus route during the Distance Learning period, you may contact the transportation department to make special arrangements to receive breakfast and lunch

## **FOOD SERVICES**

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- Breakfast and lunch will be provided daily during Distance Learning
- Buses will deliver breakfast and lunch on their normal routes; however, the school campuses will be open for grab and go breakfast and lunch during the Distance Learning period
- Cafeteria staff will receive additional training on properly preparing and serving food to students
- Food service department had purchased equipment to be used on buses to ensure food deliveries are safe and kept at the proper temperatures
- If there are any problems with food service and food deliveries, please contact the food service department