**Williamsburg Independent Parent Teacher Organization**

**Agenda—August 14, 2018**

**Welcome from PTO President**

New Officers: President – Tammi Bird

V. Pres. Activities – Lisa Cain

V. Pres. Membership – Angela Dunn

Communication Secretary – Tracy Skidmore

Recording Secretary – Tanya Baird

Treasurer – Dominique Moses

**Presentation of Previous Meeting’s Minutes**

**Treasurer’s Report**

**Old Business**

Field Day

**New Business**

Discussion of Officer Roles: PTO Today site

Passing of Info to Incoming Officers:

-Treasurer Info: finalization of election minutes for bank

-VP Membership: email addresses/membership forms, ways to boost membership/participation

-Recording Secretary: Posting on school website – Requests to Patrick Robinson

-Post on PTO Facebook page

-Other

PTO Planning Calendar/Operating Budget: MS/HS Registration, New Student Welcome Packet

-Previous years’ fundraisers/activities:

-Readyfest: Table w/membership forms, backpack drawing for all who join PTO, one for girl and boy to win, parent drawing?

-Fall Festival, Staff Appreciation, Breakfast w/Santa, Penny Wars, Suesstacular, Field Day, Other

Attendance Incentives/Birthday Fundraiser Status

School Safety: ALICE Training attendance & implementation. What can PTO help with? Educational books? Balls/Distraction items?

2018-2019 Changes: Building, Operations, Staff…

**Announcements**

Next Executive Board Meeting: September 11, 2018, 6 p.m.

**Adjournment**