**Williamsburg Independent Parent Teacher Organization**

**Minutes—May 08, 2018**

**Welcome from PTO President** Tammi Bird @ 6:05

**Presentation of Previous Month’s Minutes** from April 2018submitted by Angela Dunn. There were no objections to the minutes. Motion to approve submitted by Ginnie West, seconded by Dominique Moses.

**Treasurer’s Report** submitted by Dominique Moses. PTO has an April balance of $1119.05 presently. Report attached. Motion to approve by Lisa Cain and seconded by Angela Dunn.

**Old Business**

Attendance Incentives Update – Lisa Cain made motion to add $200 to attendance incentives to complete the year. Seconded by Joanna Mahan.

Birthday Announcement Fundraiser Update – Report attached $200 as of 3/1/2018.

School Safety – Exterior lock boxes & keys estimate- have been ordered and awaiting arrival and installation.

K-prep Week – Testing May 10, 11, 15 &16. On demand writing for 5th, 8th & 11th grades on May 14th.

Field Day & Other end of year events:

\* Elementary - May 30th - water donations by Walmart Penny Smith from Walmart donated $75 to go towards purchase of water for field day. Appalachian Ministries have 10 volunteers coming to help work each station on field day.

\* PBIS – Finley’s Fun Center – May 25th – Elementary

\* 5th / 6th grade – May 25th – Knoxville Zoo

\* MS Field Day – May 31st – 7th & 8th grade

\* PBIS Block Party – May 31st – High School- during 4th period & lunch – PTO donating water

\* Seniors last day – May 25th

**New Business**

Officer Elections – Slate of Officers:

 President – Tammi Bird

 V. Pres. Activities – Lisa Cain

 V. Pres. Membership – Angela Dunn

 Treasurer – Dominique Moses

 Recording Secretary – Tanya Baird

 Communication Secretary – Tracy Skidmore

Misc.:

\*Parent concern discussions about reading grades and Moby Max usage within grades 5th-8th. \*Administration is working under the premise of (CIA) Curriculum Instruction Assessment guidelines.

\* Ms. Woods 4th grade reading scores up according to MAP Testing.

 Retiring Teachers: Mrs. Joy Mack (HS) and Mrs. Charlotte Smith (3rd Grade) were both retiring this year. Lisa Cain made a motion that PTO use $100 for a retirement gift for each of them. Angela Dunn (myself) seconded the motion. Ginnie West stated she would head up finding the perfect retirement gift.

**Announcements**

Next Executive Board Meeting: To Be Announced

**Adjournment**

Motion made by Angela Dunn, Seconded by Ginnie West