

## OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, January 21, 2003 in the Nehaunsey Middle School Multi-purpose room.

The meeting was called to order by President Joseph Marcucci at 7:01 p.m.

### Roll Call:

Joseph Marcucci  
Frank Minniti  
Marie Downes  
Joseph Duca  
Larry Hall  
Robyn Glocker Hammond (arrived 8:11 p.m.)  
Celia Sorbello

Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell, Business Administrator/Board Secretary.

### Absent:

Joseph Duca  
Larry Hall

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Gloucester County Times, Courier Post, and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

### Flag Salute

## 1. MINUTES

Motion: (Minniti/Sorbello) to approve the following minutes:

December 9, 2002	Workshop Meeting (Attachment –EXHIBIT A1)
December 9, 2002	Caucus (Attachment – EXHIBIT A2)
December 19, 2002	Special Meeting (Attachment – EXHIBIT A3)
December 19, 2002	Special Mtg Caucus (Attachment–EXHIBIT A4)
December 19, 2002	Regular Meeting (Attachment – EXHIBIT A5)
December 19, 2002	Caucus (Attachment – EXHIBIT A6)

Motion carried by unanimous roll call vote.

## **2. SUPERINTENDENT'S REPORT**

Motion: (Minniti/Sorbello) to approve the following as a group A-C:

### **A. Administrative Reports**

1. Enrollment Statistics, Fire Drills and Suspensions as of December 31, 2002. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of December 31, 2002. (Attachment - EXHIBIT B2)
3. 2002-2003 Violence & Vandalism Report as of December 31, 2002. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of December 31, 2002. (Attachment - EXHIBIT B4)

### **B. Automated External Defibrillator Protocols**

The approval of the required protocols for the use of the Automated External Defibrillator as submitted by the American Red Cross of Gloucester County.

### **C. District Facilities Task Force**

The approval to establish a District Facilities Task Force.

Motion carried by unanimous roll call vote.

## **3. PERSONNEL**

Motion: (Downes/Sorbello) to approve the following as a group, A-D:

- A. The acceptance of the resignation of Joseph DeLiberis, Custodial/Maintenance, effective as of January 31, 2003. (Attachment - EXHIBIT C)
- B. The approval to accept a Leave of Absence for Toshia Bergen, Secretary at Broad Street, beginning March 31, 2003 through June 13, 2003 (pending no time taken prior to March 31, 2003) as follows: (Attachment – EXHIBIT D)

March 31, 2003 through April 11, 2003 = 9.5 sick days;

April 14, 2003 through April 16, 2003 = 3 vacation days;  
April 22, 2003 through April 23, 2003 = 2 vacation days;  
April 24, 2003 = 1 personal day;  
April 25, 2003 through June 13, 2003 = 34.5 unpaid leave

- C. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending completion of a County Substitute Teacher Application and/or a positive Criminal History Check:
1. The approval of the following individuals as Substitute Teachers for the 2002-2003 school year. Substitute rate will be \$65.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.
- Brett Fereday  
Kathleen G. Lauck
- D. The retroactive approval of the Job Description for Assistant Principal effective June, 2001 as per the attached. (Attachment – EXHIBIT E)

Roll Call Vote:

Joseph Marcucci – Yes  
Frank Minniti – Yes to items A, B, D; No to item C  
Marie Downes – Yes  
Joseph Duca – Yes  
Larry Hall – Yes  
Celia Sorbello – Yes

**4. CURRICULUM & INSTRUCTION**

Motion: (Minniti/Hall) to approve the following as a group, A-D:

A. Special Education

1. The approval for payment of two (2) additional hours of Applied Behavior Analysis as per the revised IEP for JD. The cost of the program will be \$1,040.00 (26 weeks x \$40.00) for the period January 2003 through June 2003.

B. Field Trips

The approval of Request for Educational Trip/Transportation for the following:

1. Grade Developmental Kindergarten to Gloucester County Library, Mullica Hill, NJ on March 10, 2003. Time will be from 9:00 a.m. to approximately 11:30 a.m. Estimated cost to the district is \$40.00 for transportation.
2. Grade 3 to The Academy of Natural Science, Philadelphia, PA on March 14, 2003. Time will be from 9:00 a.m. to approximately 2:15 p.m. Estimated cost to the district is \$501.00 plus transportation.
3. Grade 4 to the Voorhees Community Theater, Voorhees, NJ on March 14, 2003. Time will be from 8:45 a.m. to approximately 12:00 p.m. Estimated cost to the district is \$442.00 plus transportation.
4. Grade 6 to Medieval Times, Lyndhurst, NJ on March 14, 2003. Time will be from 8:30 a.m. to approximately 4:30 p.m. Estimated cost to the district is \$1,624.00 plus transportation.

C. Computer Education Training Workshop

1. The approval for the following individuals to provide technical training courses, as per the attached, at \$25.00 per hour for 25 hours of instruction/preparation time (funding provided by Title II No Child Left Behind application).

Karl Tomaszewski  
Sandra Schwartz

D. Workshops

1. The approval for the following individuals to attend out-of-district workshops:

Name	Workshop Title/Location/Date	Cost
Lori Chiavoroli	How to Handle The Hard to Handle Parent Cherry Hill, NJ (Feb. 11, 2003)	\$140.00 Plus Mileage Plus Substitute
Violet Gregg	How to Handle the Hard to Handle Parent Cherry Hill, NJ (Feb. 11, 2003)	\$140.00 Plus Mileage Plus Substitute
Laura Enuco	NJ Music Educator's Conference East Brunswick, NJ (feb 20-22, 2003)	\$249.00 Plus Mileage & lodging Plus Substitute
Nancy Sagers	Four Blocks Reading & Writing Cherry Hill, NJ (Mar. 4, 2003)	\$145.00 Plus Mileage Plus Substitute
Susan Zimmermann	Four Blocks Reading & Writing Cherry Hill, NJ (Mar. 4, 2003)	\$145.00 Plus Mileage Plus Substitute

Note: The workshop previously approved (CPO Science Workshop, Glassboro, NJ) for Sharon Gomez-Salvatore and Violet Gregg scheduled for January 10, 2003 has been rescheduled for Friday, February 28, 2003 due to a schedule conflict.

Motion carried by unanimous roll call vote.

## **5. BUSINESS & FINANCE**

Motion: (Minniti/Sorbello) to approve the following as a group, A-J:

### **A. Resolution**

The approval of the following resolution:

### **RESOLUTION OF GREENWICH TOWNSHIP SCHOOL DISTRICT TO PARTICIPATE IN THE ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES) BID FOR ELECTRIC GENERATION SERVICES**

**WHEREAS**, The Alliance for Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association ("NJSBA"), the New Jersey Association of School Administrators and the New Jersey Association of School Business Officials, formed the ACES Cooperative Pricing System, a cooperative pricing system recognized by the State of New Jersey, to allow for the group purchase of energy and energy services by local district boards of education ("districts") and to save districts money on their energy bills; and

**WHEREAS**, the Greenwich Township School District (“the District”) is a member of the ACES Cooperative Pricing System; and

**WHEREAS**, the NJSBA, acting as Lead Agency of the ACES Cooperative Pricing System, will issue a Request for Bids (“RFB”) for electric generation on behalf of the ACES Cooperative Pricing System pursuant to the “Public School Contracts Law” N.J.S.A. 18A:18A-1 et seq., and the “Electric Discount and Energy Competition Act”, N.J.S.A. 48:3-49 et seq; and

**WHEREAS**, due to tremendous volatility and the potential for price increases in the wholesale electric market, districts will pre-authorize the NJSBA in consultation with its consultant, Gabel Associates, to award a contract for Electric Generation Service to a supplier whose prices will provide estimates savings to the District, based on the District’s previous usage, relative to utility-provided basic generation service.

**NOW, THEREFORE, BE IT RESOLVED**, on the 21<sup>st</sup> day of January 2003 by the Greenwich Township School District, the County of Gloucester, State of New Jersey, as follows:

1. The New Jersey School Board Association is hereby authorized to execute the Electric Generation Service Purchase and Sales Agreement with a third party supplier who has been awarded by the NJSBA on behalf of the ACES Cooperative Pricing System for a term not to exceed two years and at prices determined to provide estimated savings to the District, based on the District’s electric usage, relative to utility-provided basic generation service.
2. Subject to paragraph 1 above and the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 et seq, Scott Campbell, Business Administrator/Board Secretary, is hereby authorized to enter into Contract for electric generation award by the NJSBA on behalf of the ACES Cooperative Pricing system, E88-0-ACESCPS.
3. In the event the NJSBA determines that the prices offered do not provide the District with estimated savings, the District will receive utility-provided basic generation service, with no disruption in electric generation service.
4. This resolution shall take effect immediately upon

passage. The authorization provided to the NJSBA in paragraph 1 shall be valid until December 31, 2004.

B. Bills Lists

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment – EXHIBIT F)

P42	\$449.99 (VOIDED)
P43	\$449.99 (UN-VOIDED)
P44	\$380.03
P45	\$157,200.16

C. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of November, 2002. (Attachment - EXHIBIT G)

D. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of November, 2002. (Attachment - EXHIBIT H)

Pursuant to N.J.A.C. 6A:23-2.11(c)4, that the Greenwich Township Board of Education certifies by a roll call vote that as of November 30, 2002, after review of the Secretary's Monthly Financial Report for the month of November and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

E. Treasurer's Report

1. The approval of the Treasurer of School Monies Report for the month of November, 2002. (Attachment - EXHIBIT I)

F. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the month of November, 2002, to give balances to new accounts

and to balance existing accounts. (Attachment - EXHIBIT J)

G. Contracts

1. The approval to terminate the Agreement between the Greenwich Township Board of Education and the Paulsboro Board of Education for shared services of the Director of Special Services effective January 31, 2003.

Note: The Paulsboro Board of Education is also recommending termination of the above-mentioned Agreement at its January Board of Education meeting.

2. The approval of Agreement between the Greenwich Township Board of Education and Robert L. Kiliany to serve as part-time Director of Special Services effective February 3, 2003 to June 30, 2003 at a rate of \$346.00 per day, totaling \$10,380.00, as follows:
  - a. On-site services for 1.5 days per week for 20 weeks (30 days).
  - b. Off-site support and/or phone contact available as needed.
3. The approval of the Agreement between the Greenwich Township School District and Archway Programs, Inc. accepting a one-time cash payment of \$1,755.00 in restitution of excess tuition charges dating from 1994-1999. (Attachment – EXHIBIT K)

H. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of December, 2002. (Attachment – EXHIBIT L)

Pursuant to N.J.A.C. 6A:23-2.11(c)4, that the Greenwich Township Board of Education certifies by a roll call vote that as of December 31, 2002, after review of the Secretary's Monthly Financial Report for the month of December and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

I. Treasurer's Report

1. The approval of the Treasurer of School Monies Report for the

month of December, 2002. (Attachment – EXHIBIT M)

J. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the month of December, 2002, to give balances to new accounts and to balance existing accounts. (Attachment – EXHIBIT N)

Motion carried by unanimous roll call vote.

**6. USE OF FACILITIES**

Motion: (Downes/Minniti) to approve the following as a group, A-D:

- A. The retroactive approval for the Gibbstown Midget Football and Cheerleading to use the lobby at Nehaunsey Middle School for the sales of banquet tickets on January 21, 22, and 23, 2003 from 6:00 p.m. to 9:00 p.m.
- B. The approval for Cathy Tortella, R.N., School Nurse, to use Room #19 at Nehaunsey Middle School for a CPR/AED Course on January 7, 9, 14, 16, 21, 23, 2003 and February 4, 6, 2003 from 3:30 p.m to 5:30 p.m.
- C. The approval for the Greenwich Township Council to use Room #18 at Nehaunsey Middle School for Open Public Meetings on the following dates:  

Wednesday, January 2, 2003	Monday, July 7, 2003
Monday, January 6, 2003	Monday, July 21, 2003
Monday, February 3, 2003	Monday, August 4, 2003
Tuesday, February 18, 2003	Monday, August 18, 2003
Monday, March 3, 2003	Tuesday, September 2, 2003
Monday, March 17, 2003	Monday, September 15, 2003
Monday, April 7, 2003	Monday, October 6, 2003
Monday, April 21, 2003	Monday, October 20, 2003
Monday, May 5, 2003	Monday, November 3, 2003
Monday, May 19, 2003	Monday, November 17, 2003
Monday, June 2, 2003	Monday, December 1, 2003
Monday, June 16, 2003	Monday, December 15, 2003
- D. The approval for Gibbstown Youth Basketball to use Nehaunsey Middle School Gymnasium on January 25, February 1, 8, 15, 22, March 1, 2003, from 10:00 a.m. to 2:00 p.m.

Motion carried by unanimous roll call vote.

## **7. PUBLIC - AGENDA/NON-AGENDA ITEMS**

This is the time when any one from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No Public Comment at this time.

## **8. CLOSED SESSION**

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *January 21, 2003*, hereby resolves that an Executive Session closed to the public shall be held on *January 21, 2003* at 7:20 p.m. in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

1. Matters Involving Individual Privacy
2. Matters Relating to the Employment Relationship
3. Matters Relating to Litigation, Negotiations and Attorney/Client Privilege

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Minniti/Sorbello) to enter into closed session at 7:20 p.m. to discuss the following:

1. Legal-Student Concerns
2. Personnel-Vacant Custodial/Maintenance position

Motion carried by unanimous voice vote.

Returned from closed session at 8:57 p.m.

## **9. ADJOURNMENT**

Motion: (Duca/Glocker Hammond) to adjourn the meeting at 8:58 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

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Scott A. Campbell, Board Secretary