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New Milford Board of Education Facilities Sub-Committee Minutes March 10, 2020

Lillis Administration Building—Room 2

Present:

Mr. Brian McCauley, Chairperson

Mr. Pete Helmus

Mrs. Eileen P. Monaghan

Mrs. Angela C. Chastain, Alternate

Absent:

Mrs. Olga I. Rella

Also Present:

Dr. Kerry Parker, Superintendent

Mr. Kevin Munrett, Facilities Director

Mr. Nestor Aparicio, Assistant Facilities Director

Mr. Anthony Giovannone, Director of Operations and Fiscal Services

1.	Call to Order	Call to Order
	The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	
2.	Public Comment	Public Comment
	There was none.	
3.	Items of Information	Items of Information
A.	Celtic Energy Update	A. Celtic Energy Update
	 Mr. Munrett said he participated in a conference call with the Town and Celtic Energy where 4 of 6 vendors were selected for in person interviews. The interview process will take place over the next week or so, and then a vendor will be chosen to start assessments. Mr. McCauley asked if this impacts the SNIS air conditioner. Mr. Munrett said it does. They were hoping to work with Celtic on that project, but the delayed time frame means it will be too late for the cooling season. The unit has a seven week lead time for installation. They are recommending the use of capital reserve funding. Mrs. Monaghan asked about reimbursement. Mr. Munrett said a \$6,000 rebate from 	

• Mrs. Chastain asked if the recommendation is for replacement versus repair. Mr. Munrett said for replacement; the unit is over 20 years old. He said there are eight other units on the roof that are over 20 years old so they may be projects for Celtic down the line. He said this particular unit is very large, and cools the cafeteria, which is a very busy space, both during and after school.

B SNIS Elevator

- Mr. Munrett said this is an unfunded mandate that needs to be completed over the summer. They are recommending that the \$49,000 cost be taken from capital reserve.
- Mrs. Chastain asked what the current total is for capital reserve. Mr. Munrett said it is \$662,115.
 If the elevator and air conditioning unit are approved, that would leave a balance of \$547,115.
- Mr. Giovannone said they are not expecting any further deposits this fiscal year, just monthly interest.
- Mrs. Chastain asked what is needed to get the project started. Mr. Munrett said the elevator will require a purchase order in hand, but a letter of intent will be sufficient for the air conditioner, due to a previous working relationship with the approved vendor.

C. | SNIS Air Conditioner - Cafeteria

- Mr. Helmus asked if there was anything that can be done to help the air conditioner limp along, possibly replumbing from another unit. Mr. Munrett said no, it is the biggest unit in the district, over 50 tons, and is not cooling at this point, just circulating air. He also noted that the price increases April 1st.
- Mrs. Monaghan asked if the process could be completed by then. Mr. Munrett said a letter of intent would lock in the price.

B. SNIS Elevator

C. SNIS Air Conditioner -Cafeteria New Milford Board of Education Facilities Sub-Committee Minutes March 10, 2020 Lillis Administration Building—Room 2

D.	Annual Bids	D. Annual Bids
	 Mr. Munrett said this is the time of year that they prepare annual RFPs and RFQs for maintenance on septic, kitchen head cleaning and gym doors etc. These bids are for work that will be completed next fiscal year. Mrs. Chastain asked if the district collaborates with the Town on any of these. Mr. Munrett said not in the past but he can check with the Town to see if there is any interest. 	
E.	Municipal Building Committee Projects	E. Municipal Building Committee Projects
	 Mr. Munrett said the MBC wanted engineering services for the SNIS oil tank, since it supports the Town as well. They did a walkthrough a few weeks ago and proposals are due in a few weeks to the MBC. Mrs. Monaghan said the February 20 meeting was canceled due to lack of quorum. They held a special meeting February 22 to make sure they could bring roof recommendations in time to the Town Council. The Town Council wanted more information, so no action was taken. The March 6 meeting was canceled because it was Town budget hearings. The MBC is still recommending a metal roof but they are behind the planned ashedule at this point. 	Committee 110jeets
F.	the planned schedule at this point. Relocation of Administrative Offices	F. Relocation of
.,	 Mr. Munrett said this will remain a standing item for discussion. He said there was no update at this time. Dr. Parker said the Lillis building has continued issues with the boiler. Offices were 58 degrees one day this week. 	Administrative Offices
4.	Public Comment	Public Comment
	• There was none.	

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5.	Adjourn	Adjourn
	Mrs. Monaghan moved to adjourn the meeting at 7:02 p.m., seconded by Mr. Helmus and passed unanimously.	Motion made and passed unanimously to adjourn the meeting at 7:02 p.m.

Respectfully submitted:

Brian McCauley, Chairperson Facilities Sub-Committee