

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
June 18, 2014 7:30 p.m.**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:30 p.m. with the following opening statement read by President Turello:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated May 1, 2013. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

All present participated in the recitation of the Pledge of Allegiance.

**III. ROLL CALL**

Mr. Jim Bell  
Ms. Claudia Gangemi  
Mr. Matthew Ramarge  
Mr. Kim Schundler  
Mr. Alfred Turello

Absent: None

Also Present: Dr. James Gamble, Interim Superintendent  
Miss Karen Perdomo, BA/BS

Members of the Public

**IV. APPROVAL OF MINUTES**

Motion to approve the following minutes was made by Ms. Gangemi and seconded by Mr. Ramarge. Motion approved by unanimous voice vote.

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A. Motion to approve the following minutes:

May 28, 2014 Regular Meeting  
May 28, 2014 Executive Session

**V. WRITTEN COMMUNICATIONS**

\*1. Grievance letter from CEA (see attachment)

**VI. INTERIM SUPERINTENDENT'S REPORT**

\*1. HIB Report

Dr. Gamble said we had one incident for the month. Investigation took place, letters will go out tomorrow, it was a HIB incident, there were consequences that related to it, in the 5th grade, and was handled very well by the HIB team.

Mr. Bell asked if it was harassment and bullying.

Dr. Gamble said it was an incident that made the other individual uncomfortable.

Mr. Patton said that parents were very cooperative and protocol was followed.

\*2. Developing a Shared Vision: Procedures for Consideration

Dr. Gamble handed out Power Point. He said we are meeting our target. He mentioned the Council for Instruction, FastforWord, and the Rutgers initiative. He said another area we need to work on is the shifting into PARCC. He said we need to set a goal in that area in order to be successful. He also said we need to continue enhancing perception and communication. He also said that as we move to the 14-15 school year, what we need to do is to develop district goals as a Board, develop a shared vision, and we need to make sure we put a vision that the person will fit.

He said he was involved in strategic planning in other districts. With Tewkesbury they needed to develop things as to how. Focus on administration. With Califon is different, we need to have someone in place we can afford, through a shared service, In order for Califon to continue to flourish we need to think seriously about a draft for the vision statement going forward. The important part is the process.

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Mr. Turello said we have a lot of that securing instruction, we have had parents and we have a good idea as of where we are going.

- VII. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)  
At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

None

**VIII. \*BOARD SECRETARY/TREASURER'S REPORT**

After review of the Secretary's and Treasurer's reports for the months of **May 2014** based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

**IX. COMMITTEE REPORTS**

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**CONSENT AGENDA**

Matters listed within the consent agenda designated by \*( **including Board Secretary and Treasurer Report**) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Interim Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

***A. Finance/Facilities/Transportation/Personnel***

A motion was made by Mr. Schundler and seconded by Mr. Ramarge to approve all of the following. The motion carried on a unanimous roll call vote.

***Finance***

May/June Bills List

- \*1. Motion to approve the payment of invoices from check number 20903 to check number 20942, checks 53014, 61514, and non checks N1143 and N1144, in the amount of \$200,535.81.

Budget Transfers

- \*2. Motion to approve the attached list of budget and 10% transfers from the period of 06/01/2014 to 06/30/2014 in the amount of \$14,039.00

Close Out the Year

- \*3. Motion to authorize the Interim Superintendent and Business Administrator to pay all invoices needed to close out the June 30, 2014 year providing proper documentation is available.

Transfer from Fund Balance

- \*4. Motion to approve a transfer of up to \$50,000 from the General Fund Balance to expenditures accounts to cover additional expenses in the 2013-2014 school year.

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***Facilities***

A motion was made by Mr. Ramarge and seconded by Ms. Gangemi to approve all of the following. The motion carried on a unanimous roll call vote.

Use of Facilities

\*1. Motion to approve the following use of facilities:

Boy Scout Troop 192    Gym    9/18/14, 10/16/14, 11/20/14, 12/18/14    7PM-9PM

***Transportation: (none)***

***Personnel:***

A motion was made by Ms. Gangemi and seconded by Mr. Ramarge to approve all of the following. The motion carried on a unanimous roll call vote.

2014-2015 Substitute List

\*1. Motion to approve the attached 2014-2105 substitute list at a per diem rate of \$80.00 (teacher/secretary/aide), \$110.00 (nurse), and \$12.50 per hour (custodian).

2013-2014 Extracurricular Stipend

\*2. Motion to approve the following stipend for the 2013-2014 school year.

Science Fair	Allison Wiesel	\$40.00
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***B. Curriculum and Instruction***

A motion was made by Mr. Bell and seconded by Ms. Gangemi to approve all of the following. The motion carried on a unanimous roll call vote.

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Health Report

\*1. Motion to approve the attached Health Report for May 2014.

***C. Policy***

- Policy book update

Mr. Bell said there is not back to school policy. He also said AED use trainings should be more than once a year.

Dr. Gamble said we had training on AED, CPR, and Epi Pen.

Mr. Bell asked if there was a grant request policy.

Dr. Gamble said no.

Mr. Bell said we also need a food allergy policy.

***D. Communications (none)***

**X. OLD BUSINESS**

Mr. Bell mentioned the green team and the policies on using paper.

Mr. Turello asked how that should be addressed.

Dr. Gamble said to touch base with the Principal and delegate after.

Mr. Bell said he will forward presentation.

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**XI. NEW BUSINESS**

Upon recommendation of the Interim Superintendent, approval for the entering into a shared service agreement for Business Administration services with Tewksbury Township School District for the 2014-2015 school year, pending approval of the shared service agreement by the Califon School District Attorney and the County Executive Superintendent.

Mr. Turello thanked Karen Perdomo for her service.

Dr. Gamble said he met with the administration. He said he has been in contact with Jerry Vernotica and he knows about the process. He said things are moving quickly and also said we could explore other districts and make sure the BA is ok with the process. He said we were fortunate that we have this opportunity. He also said that bottom line was that we will stay in our budget. He said he decided to have Tom run meetings in a regular level. He said he will ask the Board about a stipend for Tom for running the meetings. He said everything will stay within budget

Mr. Turello said it was a great opportunity for Tom and that he was in complete support of everything.

Mr. Bell asked how this was possible if the state did not do it before.

Dr. Gamble said she was going to do it after hours and now she is not, it will be split. He also said that we are signing a shared service agreement. He said Jerry approved it but the state didn't.

Mr. Bell asked if it was legal to have a board meeting without her.

Dr. Gamble said we will pay Tom the stipend and call him Assistant School BA.

Mr. Bell asked what if we are not able to answer questions.

Dr. Gamble said we will be fully prepared and he will have a great deal of info prior to the meeting.

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Mr. Ramarge said just to clarify that it will be \$42,000 for Karin and a \$9000 for stipend for Tom.

Mr. Bell said Karin helped a great deal during the winter and thanked her for that. He also said it wasn't clear why we didn't look at other districts

Dr. Gamble said in February they looked at the issue for shared services and got a response from Tewkesbury and the person available and he moved with that. He said it wasn't about the low bid.

Mr. Turello said Lebanon wasn't interested in working with us and Tewksbury approached us.

Mr. Turello said he was working on the CSA evaluation. He also said graduation was tomorrow at 7:00 pm.

**XII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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Ms. Weiss thanked the Board for providing them with leadership and thanked them for hiring Dr. Gamble.

Mr. Turello said this has been the best year he has experienced.



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**XIII. EXECUTIVE SESSION**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 9:14 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session

**XIV. RECONVENE – None**

**XV. ADJOURNMENT**

There being no further business to come before the Board, it was moved by Mr. Ramarge and seconded by Mr. Schundler to adjourn at 9:32PM.

Respectfully Submitted,

Karen Perdomo  
Board Secretary