

**New Milford Board of Education  
Facilities Sub-Committee Minutes  
May 2, 2017  
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson  
Mr. Robert Coppola  
Mr. Bill Dahl  
Mrs. Tammy McInerney, alternate

Absent: Mrs. Angela C. Chastain

Also Present: Mr. Joshua Smith, Superintendent  
Ms. Alisha DiCorpo, Assistant Superintendent  
Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
Mr. Kevin Munrett, Facilities Manager  
Mr. Nestor Aparicio, Assistant Facilities Manager  
Ms. Ellamae Baldelli, Director of Human Resources  
Ms. Roberta Pratt, Director of Technology

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NEW MILFORD, CT

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mrs. McInerney was seated in the absence of Mrs. Chastain.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
3.	<p><b>Discussion and Possible Action</b></p> <p><b>A. Turf Fields Security Cameras</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said he and Ms. Pratt met with a vendor regarding camera security for the turf fields. This is the same vendor who did the HPS security project.</li> <li>• Mr. Coppola asked if the fields had any camera security previously and Mr. Munrett said no.</li> <li>• Mr. Dahl asked if the fields had signs stating rules and responsibilities. Mr. Munrett said they do.</li> <li>• Mr. Dahl asked what the purpose of the project is. Mr. Munrett said it is to protect the investment made in the fields and capture any</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Turf Fields Security Cameras</b></p>

	<p>damage that may occur in the future. Mr. Dahl said he thought this should have been included in the original project scope and asked if there was any way to go back and add it.</p> <ul style="list-style-type: none"> <li>• Mr. Smith said it was his understanding that the short term loan was only for the actual cost to build the fields and so security can't be added now.</li> <li>• Mr. Coppola asked where the funding was coming from and Mr. Smith said it was on the transfer request sheet that the Operations Committee will consider. He said it is a one time cost from this year's budget using monies that would have been prioritized to other year end projects instead.</li> <li>• Mrs. McInerney asked where the request for camera security originated. Mr. Smith said it was administratively driven. Field repair is now the Board's responsibility so it makes sense to have cameras for security as we do with other Board facilities. He said the proposal is for wireless security so that will allow remote access and provide wireless internet to the fields as an added bonus. Wireless was the most cost effective option.</li> <li>• Mr. Dahl said he thinks adding the cameras is a wise move but believes that the fields will be an albatross for the district going forward. They will be costly at a time when the district may be forced to cut programs and staff due to budget reductions.</li> </ul> <p>Mr. Coppola moved to bring the turf field security project as proposed to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p><b>B. End of Year Projects</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said a running list of projects is developed in conjunction with the principals throughout the year. As we approach end of</li> </ul>	<p><b>Motion made and passed unanimously to bring the turf field security project as proposed to the full Board for approval.</b></p> <p><b>B. End of Year Projects</b></p>
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	<p>year, accounts with available funds will be reviewed to evaluate their possible use for these projects, which will be evaluated and prioritized.</p> <ul style="list-style-type: none"> <li>• Mr. Coppola asked if these funds are within the Facilities budget and Mr. Munrett said yes.</li> </ul> <p><b>C. Traffic Study</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said questions had been raised previously regarding traffic issues at NES and SMS and he was looking to see if the committee wanted him to solicit vendor cost to do a study.</li> <li>• Mr. McCauley said he feels both buildings need more parking spots.</li> <li>• Mr. Dahl said he finds the traffic flow works fine when the school resource officer and principal are directing but that there are problems other times.</li> <li>• Mr. Dahl asked why there is so much parent drop off and pick up. Mrs. McNerney said from what she hears it is mostly the length of the bus ride and, to a lesser extent, some students fear of riding the bus.</li> <li>• Mr. Coppola said he would go along with checking on the costs of the study at least and would like the information by the June Board meeting for consideration.</li> </ul> <p>Mrs. McNerney moved to bring a review of the cost for a traffic study for NES and SMS to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola.</p> <p>Motion passed unanimously.</p>	<p><b>C. Traffic Study</b></p> <p><b>Motion made and passed unanimously to bring a review of the cost for a traffic study for NES and SMS to the full Board for approval.</b></p>
<p><b>4.</b></p> <p><b>A.</b></p>	<p><b>Items of Information</b></p> <p><b>Turf Fields Committee</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said letters of invitation were sent to nine community members with six</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. Turf Fields Committee</b></p>

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	<p>acceptances so far. The invited members represent a broad spectrum of the community including BOE members, Town Council and Board of Finance representatives, high school coaches and students.</p> <ul style="list-style-type: none"><li>• Mr. Coppola asked if the committee would run with six if others did not accept. Mr. Munrett said they would reach out to others as they wanted different vantage points and knowledge overall.</li><li>• Mr. Dahl asked if students would be replaced as they graduate and Mr. Munrett said yes. The current invited students are a junior and a sophomore and they would cycle through those grades for continuity.</li></ul> <p><b>B. Green Cleaning</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said he had visited four of the five schools so far to refresh staff about the district's green cleaning policy prohibiting outside chemicals.</li><li>• Mrs. McInerney asked if this includes baby wipes as the PTO sometimes requested them as donations. Mr. Munrett said he was researching that now.</li><li>• Mr. Coppola asked if it was our responsibility as a district to supply tissues and cleaners. Mr. Smith said it is but if additional donations are volunteered they must adhere to standards.</li></ul> <p><b>C. Baldwin Park</b></p> <ul style="list-style-type: none"><li>• Mr. Smith said a local youth agency had contacted them regarding field space and storage for Baldwin Park which we believed was a town park. After back and forth with the town, it appears the fields and parking lot are on school property and the walking trails, which are land locked, are town property. This is in the research stage right now but may have implications going forward, including to property and liability insurance.</li></ul>	<p><b>B. Green Cleaning</b></p> <p><b>C. Baldwin Park</b></p>
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<b>5.</b>	<b>Public Comment</b> <ul style="list-style-type: none"><li>• There was none.</li></ul>	<b>Public Comment</b>
<b>6.</b>	<b>Adjourn</b> <p>Mrs. McInerney moved to adjourn the meeting at 7:16 p.m., seconded by Mr. Dahl and passed unanimously.</p>	<b>Adjourn</b> <p><b>Motion made and passed unanimously to adjourn the meeting at 7:16 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee