

A and A/B Honor Roll in Skyward

Go to Office, Grading, Reports, Honor Roll

Add a new template

Title it "2017/18 A & A/B Honor Roll "

Add Report Ranges

Template Settings

* Template Description:
 Share with other users in entity 023
 Print Greenbar

Click the "Ranges" button

Student Selection

By Range By Individual Include All Activities

Change Student Status to Active and click Save

https://sis-nawkins.tn.k12.gov/scripts/wsisa.dll?service=WSHAWSTU/SGRADEMT02.WRISPopUp=true

Ranges Maintenance

Student ranges are based upon the current entity's school year, not the report's school year.

Ranges

By Individual Grades By Grade Range By Grad Year Range By Grad Req Base Year

Student Key: Low High

Advisor:

Counselor:

Feeder School:

Zip Code:

Residency: Residents and Non-Residents

Student Status: Active

NY Status: Active and Inactive

CY Member: CY Members and Non-CY Member

Gender: Both

Graduated?: Both

Change Grading Period to "Run for Grading Period" and choose the grading period you want to use.

In Honor Roll Type, choose "Grade Mark Points"

Honor Roll Options

Grading Period: Quarter 1

Run GPA Calc each time report is run

Honor Roll Type

Calculate Honor Roll By: GPA Grade Mark Points (AVG)

GPA

GPA Type to Select: # to Use:

Under Honor Roll Ranges check “Only include student in one Honor Roll Range”

Name the first one A Honor Roll

Click on the “Options” button

Honor Roll Ranges

Only include student in one Honor Roll Range ?

Honor Roll Description

| | | | | | |
|---|--------|-----|-----------|--------------|---------|
| <input checked="" type="checkbox"/> Points Range 1: | 0.0000 | to: | 9999.9999 | A Honor Roll | Options |
| <input type="checkbox"/> Points Range 2: | 0.0000 | to: | 9999.9999 | | Options |
| <input type="checkbox"/> Points Range 3: | 0.0000 | to: | 9999.9999 | | Options |
| <input type="checkbox"/> Points Range 4: | 0.0000 | to: | 9999.9999 | | Options |

Place a 1 in the “Exclude Students who have at least ___ of the selected grade marks”

Select All Grades

Uncheck: Blank Grade Bucket, 93-100, S, and P

In Grade Buckets to Use pick Q1 (or the term you are working on)

Student Exclusion

Exclude Students Who Have At Least Of The Selected Grade Marks:

Grade Mark Selection

| Include | Grade Mark |
|-------------------------------------|--------------------|
| <input type="checkbox"/> | Blank Grade Bucket |
| <input checked="" type="checkbox"/> | 0 |
| <input checked="" type="checkbox"/> | 1 |
| <input checked="" type="checkbox"/> | 10 |
| <input checked="" type="checkbox"/> | 100 |
| <input checked="" type="checkbox"/> | 11 |
| <input checked="" type="checkbox"/> | 12 |
| <input checked="" type="checkbox"/> | 13 |
| <input checked="" type="checkbox"/> | 14 |
| <input checked="" type="checkbox"/> | 15 |
| <input checked="" type="checkbox"/> | 16 |
| <input checked="" type="checkbox"/> | 17 |
| <input checked="" type="checkbox"/> | 18 |

114 records displayed

Grade Buckets To Use

| Term | Semester | Final |
|--|-----------------------------|-----------------------------|
| <input checked="" type="checkbox"/> Q1 | <input type="checkbox"/> S1 | <input type="checkbox"/> FG |
| <input type="checkbox"/> Q2 | <input type="checkbox"/> S2 | |
| <input type="checkbox"/> Q3 | | |
| <input type="checkbox"/> Q4 | | |

Class Lengths: Leave checked if you are not including anything other than FY classes. If you are including your related arts in the honor roll choose the appropriate 6 weeks period. If you are not including the related arts choose the last YR in the list. If you scroll to the right you will see this is for terms 01-04. Including or excluding related arts grades is up to your principal.

Student Class Status should be set to “Enrolled”

Courses To Use

Include All Student Class Lengths

Student Class Status:

Click OK.

Next, check the 2nd honor roll range, give it a description and click on the options button.

Honor Roll Ranges

Only include student in one Honor Roll Range [?](#)

Honor Roll Description

| | | | | | |
|---|--------|-----|-----------|----------------|---------|
| <input checked="" type="checkbox"/> Points Range 1: | 0.0000 | to: | 9999.9999 | A Honor Roll | Options |
| <input checked="" type="checkbox"/> Points Range 2: | 0.0000 | to: | 9999.9999 | A/B Honor Roll | Options |
| <input type="checkbox"/> Points Range 3: | 0.0000 | to: | 9999.9999 | | Options |
| <input type="checkbox"/> Points Range 4: | 0.0000 | to: | 9999.9999 | | Options |

In the 2nd option choose to exclude students who have at least 1 of the selected grade marks.

Select all Grades – Uncheck Blank grades, 85-100, A, B, S, and P.

Choose your term.

Do the same as above with Courses to use.

Click OK.

Sort by grade or homeroom....your choice.

https://sis-hawkins.tn.k12.gov/scripts/wsis.dll/WService=wsHAWStu/sgradedit039.w?isPopup=true

Add Report Ranges

Template Settings

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Print Greenbar

Save
Save and Print
Sort By
Back

Save and Print.