

### Recommended Steps For Districts

With a committee including middle and high school counselors, administration, G/T and SBDM members:

Develop communication and criteria to identify Early Graduation candidates

Develop possible schedules and pathways to complete criteria

Create clear and consistent progress monitoring schedule for students on Early Graduation pathway

Utilize regular updates to the ILP to support student success

Develop blueprint with clear indicators and steps for students when they fail to meet criteria

Develop a transition plan

1. Discussion about Early Graduation begins with the student and family
2. Student and family meet with higher education admissions to know pre-admission requirements for student prior to declaring intent
3. A meeting is held with the counselor at MS/HS reviewing options and possible pathways

**STUDENT/FAMILY**  
Signs *Letter of Intent* and commits to Early Graduation

**SCHOOL**

Enters *Letter* in ILP and flags student status in IC. Counselor sets regular counseling schedule and ILP updates to monitor progress.

**STUDENT**  
Agrees on accelerated schedule  
Begins Early Graduation pathway

**SCHOOL**

Regular meetings occur to monitor student progress. Notes entered into ILP

**STUDENT**  
Achieves criteria in three years or less

**STUDENT**  
Does not /cannot achieve criteria

**SCHOOL**  
Exits student with G-01 code and diploma

**SCHOOL**  
Exit meeting with student and family, withdrawal entered into IC  
Transition schedule and pathway planned

Student contacts KHEAA

**STUDENT**  
Enters two-or four-year KY public or non-profit college with Early Graduation Certificate

**STUDENT**  
Graduates with general diploma within four years