

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

GEORGE C. BUCKBEE
TOWN CLERK *gm*

2009 AUG 28 P 2:46

NEW MILFORD, CT

DATE: September 1, 2009
TIME: 6:30 P.M.
PLACE: Lillis Administration Building—Room 2

AGENDA

- 1. Call to Order**
- 2. Public Comment**
The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.
- 3. Discussion and Possible Action**
 - A. Summer Project Status Report**
 - B. School Security Update**
 - C. High School Stadium Field Update**
- 4. Adjourn**

Sub-Committee Members: **Mr. Thomas McSherry, Chairman**
Mrs. Wendy Faulenbach
Mrs. Elizabeth Finney
Mrs. Julie Turk

Alternates: **Mrs. Alexandra Thomas**
Mr. David A. Lawson



John E. Calhoun
Facilities Manager

NEW MILFORD PUBLIC SCHOOLS

FACILITIES DEPARTMENT

50 East Street
NEW MILFORD, CT. 06776

Telephone : (860) 354 - 6265
Fax : (860) 210-2233

MEMORANDUM

To: New Milford Board of Education
Re: Summer Projects 2009
Date: August 28, 2009

DISTRICT-WIDE

Began installation process to outfit all schools with video cameras and DVR (digital video recorder) monitoring devices.

Began an assessment and replacement project to replace any defective or broken entry doors to ensure that the buildings are secure at all times.

Stripped, scrubbed and re-waxed all of the floors district-wide in each and every building, shampooed carpets, sanitized rest rooms, cleaned, dusted, washed every wall, classroom, desk and surface in the entire school district.

Sanded and recoated every wood gymnasium floor, and sealed the synthetic gym floors throughout the district, as well as inspecting and servicing all gym partition doors.

Pumped, inspected and disposed of waste from every septic and grease tank at each of our facilities that have such tanks.

Inspected and repaired all fire extinguishers, fire alarms, emergency lights and fire suppression systems district-wide.

Cleaned and inspected all kitchen ductwork and hood systems in every kitchen in the district.

Cleaned, serviced and repaired all boilers, burners and hot water heater in every Board of Education building.

Replaced all stained and damaged ceiling tiles in every hallway, classroom and restroom as needed.

Completed mandated six-month re-inspections to meet AHERA (asbestos monitoring) requirements district-wide.

Replenished all of the playground's bark mulch to meet our internal safety standards.

Repainted many areas throughout many of the school buildings as needed.

HILL & PLAIN ELEMENTARY

Removed old and worn carpet in the excel classroom (room 9) and in room 29 and replaced it with vinyl tile. This was done to ensure safety and promote healthy air quality in that space.

Replaced the entire gutter system on the building to prevent moisture intrusion and to prevent ponding of water that could lead to potential safety hazards, slips, falls, etc..

Installed security gates to help control traffic flow at this facility.

Installed several new exterior doors to provide a safer and more energy efficient building.

Began wiring process for key card access system.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. Theses services are outlined under the "district-wide accomplishments" section of this report.

NORTHVILLE ELEMENTARY

Removed old and worn carpet in several classrooms and replaced it with vinyl tile. This was done to ensure safety and promote healthy air quality in those spaces.

Repainted several areas inside the building that were in poor condition due to normal wear and tear of the building.

Repaired cracked and deteriorating section of front driveway.

Repaved entire southwest playground area, completing the entire play area resurfacing that was badly needed and potentially very dangerous.

Installed several new exterior doors to provide a safer and more energy efficient building.

Began wiring process for key card access system.

Installed security gates to help control traffic flow at this facility.

Provided all of the custodial services outlined under the "district-wide accomplishments" section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. Theses services are outlined under the "district-wide accomplishments" section of this report.

PETTIBONE ELEMENTARY

Installed several new exterior doors to provide a safer and more energy efficient building.

Began wiring process for key card access system.

Installed security gates to help control traffic flow at this facility.

Repaved front and rear sidewalks, eliminating possibilities of students falling or tripping on an unsafe surface.

Completed roof repairs over gym and south section of the building.

Contracted to replace main air conditioning unit above the main offices and library.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

SARAH NOBLE INTERMEDIATE SCHOOL

Repainted several areas inside the building that were in poor condition due to normal wear and tear of the building.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

The entire interior of the building and many exterior locations have been wired for cameras, giving complete coverage of this site.

Completed several roof repairs over the parent pick-up area in the gym/cafeteria lobby.

Began wiring process for key card access system.

Installed security gates to help control traffic flow at this facility.

Repainted many areas within the building that were in desperate need of attention, thus providing a clean & bright environment.

SCHAGHTICOKE MIDDLE SCHOOL

Repaired the roof in many areas that were leaking and causing moisture intrusion in the building.

Repainted several areas inside the building that were in poor condition due to normal wear and tear of the building.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

Installed several new exterior doors to provide a safer and more energy efficient building.

Began wiring process for key card access system.

Installed security gates to help control traffic flow at this facility.

The entire interior of the building and many exterior locations have been wired for cameras, giving extensive coverage of this site.

Installed new fire alarm panel, replacing an outdated unit that was in constant trouble, causing many issues and costing large dollars to repair and maintain.

NEW MILFORD HIGH SCHOOL

Repainted several areas inside the building that were in poor condition due to normal wear and tear of the building.

Re-sodded the interior area of the stadium field and re-seeded the rest to provide athletics with the best surface since the school opened in 2000.

Repaired many broken seats, fixtures and equipment throughout the building that was damaged during the course of last school year.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

Installed new security camera and window at guard shack, giving us the ability to record all incoming traffic onto the facility.

New Milford Board of Education
 Facilities Sub-Committee
 September 1, 2009
 Lillis Administration Building, Room 2

NEW MILFORD, CT

GEORGE C. BUCKBEE
 2009

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Present:	Mr. Thomas McSherry, Chairman
	Mrs. Wendy Faulenbach
	Dr. Lisa Diamond, Board Chairman

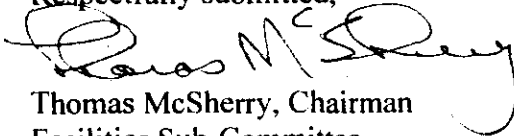
GEORGE C. BUCKBEE
 TOWN CLERK

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager

1	<p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. McSherry. Dr. Diamond, an ex-officio member, was seated to make a quorum.</p> <p>Mr. McSherry stated according to the Board's bylaws non-committee members will not be sitting at the table with committee members-- non-committee members are seated in the audience and will participate as members of the public.</p>	Call to Order
2	Public Comment	No Public Comment
3A	<p>Discussion and Possible Action:</p> <p>Summer project status report.</p> <ul style="list-style-type: none"> Mr. Calhoun reported on individual schools and district-wide projects by highlighting the work completed over the summer. The installation process is underway to outfit all schools with digital video recorders. Security gates were installed for traffic control. The wiring process for key card access systems was began, i.e. hard wiring is done, now waiting for the card access machine allowing employees to be photographed for their individual cards. This is part of the security grant to be done by the end of September. 	<p>Discussion and Possible Action</p> <p>Summer Project Status Report</p>
3B	<p>School security update.</p> <ul style="list-style-type: none"> Mr. Rogoza reported all items required by the security grant are on track for the September 30 deadline. The cameras required to video license plates are operable at the high school. Speed bumps will be delivered soon. <p>Mr. McSherry asked if any of these security</p>	School Security Update

	<p>measures require a policy change. Dr. Paddyfote noted the district already has cameras in schools, and these updates are covered by current policy.</p> <p>Mr. McSherry asked the length of time DVR data is available; Mr. Calhoun replied 60 days, but records could be kept for an infinite amount of time.</p>	
3C	<p>High school stadium field update.</p> <ul style="list-style-type: none"> Mr. Calhoun reported the replacement of 18000 square feet of turf with new sod. All weeds were removed and the field was slightly crowned. The field will be ready for the first game on September 16. The turf management program will be continued. Field will be cleat-seeded before each game (cleats will assist in the final seeding). 	High School Stadium Field Update
4	<p>Mrs. Faulenbach moved to adjourn the meeting at 6:55 p.m., seconded by Dr. Diamond. Motion passed unanimously.</p>	<p>Motion to Adjourn the Meeting at 6:55 p.m. Passed Unanimously</p>

Respectfully submitted,



Thomas McSherry, Chairman
 Facilities Sub-Committee