**PAULSBORO BORAD OF EDUCATION**

**Monday, March 27, 2017**

**MINUTES**

Prior to the meeting Dr. Bandlow arranged for Laptops and instructions to be given on how to access Paulsboro Board Members district email accounts, provide assistance if needed to complete personal disclosure forms, and a group photograph to be taken. (Memo Attached)

**REGULAR MEETING**

Mr. Ridinger reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date: “As required by the Open Public Meetings Act as presiding officer I announce that adequate notice of this meeting has been provided by mailing on Friday, January 13, 2017 to the Paulsboro Clerk, Courier Post, South Jersey Times and Secretary of the Greenwich Township Board of Education the meeting calendar for the 2016 / 2017 school year and by posting the meeting in a public place reserved for such announcements by the Board of Education.”

The meeting was called to order at approximately 7:00 p.m. by pledging allegiance to the flag with the following members present: Marvin Hamilton, Joseph L. Lisa, Mrs. Lozada-Shaw, William S. MacKenzie, Lisa Priest, Thomas C. Ridinger, Irma R. Stevenson, James J. Walter II, and the Greenwich Township Representative, John Hughes. Mrs. Dunn was absent. Also present were Dr. Laurie Bandlow, Superintendent, Ms. Johnson, Business Administrator / Board Secretary, Ms. Taylor Brady, Student Representative.

**Resolutions**

Motion by Lisa, seconded by Lozada-Shaw to adopt the following resolution:

1. Recommend adoption of the Resolution Honoring the Winter Sports 1st Team All Colonial Conference:

**Boys Basketball Girls Basketball**

Eric Diaz Aniyah Bagby

**Wrestling**

Geno Duca

Jacob Perez

Anthony Duca

Joey Perez

Rick Eli

Sam Giordano

Brandon Green

Dimetrius Day

Miles Moore

Santino Morina

Frank Mooney

Anthony Morina

**Team Recognitions**

Wrestling

Colonial Conference Patriot Division

NJSIAA South Sectional Group 1

NJSIAA State Group 1

District 26 Team Championship

Recommend the Board of Education acknowledge The Coach of The Year for District 26, Paul Morina and Assistant Coach of The Year for District 26, Steve Anuszewski.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Presentation**

1. Billingsport Early Childhood Center Principal, Paul Bracciante presented awards to the Students of the Month for *January* and *February* 2017:

|  |
| --- |
| **Billingsport Early Childhood Center** |
| Ty'azia Bagby – Grade 2  Nya Carter – Grade 2  Brianna Filiaggi – Grade 2  Josias Torres – Grade 2 |

1. Loudenslager Elementary School Principal, Matthew Browne presented awards to the Students of the Month for *January* and *February* 2017:

|  |
| --- |
| **Loudenslager Elementary School** |
| Londyn Graham – Grade 3  Brielle Johns – Grade 3  Elizabeth Nitowski – Grade 3  Brian Tortella – Grade 3  Shamira Gantt – Grade 4  Hailey Goss – Grade 4  Aniya Mitchell – Grade 4  Malachi Streeter – Grade 4  Cody George – Grade 5  Alma Melendez – Grade 5  JaVonn Osbourne – Grade 6  Jonathan Muy – Grade 6  Gerard Sharp – Grade 6  Robert Stotsenburg – Grade 6 |

1. Student Representative Taylor Brady updated the Members on Paulsboro High School scheduled events. ***(Attachment)***

**Public Comments and Petitions**

Mrs. Gayeski, PEA President read a statement to the Board of Education addressing the union concerns regarding the 2017-2018 budget, still in preparation with the administration.

MaryAnn Costa: How much does a penny buy? How much will last year be and how will that be added on if we are only allowed 2% increase.

*Response*: The Business Administrator will answer this question at the next meeting, April 24, 2017, the Public Hearing on the Budget.

**Old Business**

**Paulsboro Education Association (PEA) Negotiations**

The first mediation session with the Paulsboro Board of Education Negotiations Committee and the Paulsboro Education Association was not held on Tuesday, March 14, 2017 at 7:00 p.m. in the Paulsboro High School Library due to snow.

Update: The Board of Education Negotiations Committee will meet with the PEA Negotiations Team for the first mediation session on Thursday, April 27, 2017 at 6:30 p.m. in the Paulsboro High School Library.

**Strategic Planning**

The Strategic Planning Council Conference was held on Friday, September 30, 2016 and Saturday, October 1, 2016. Members of the community, Borough Officials, Administrators, staff, and parents collaborated through committees to develop five goals for the Paulsboro Strategic Plan. The goals are as follows:

Goal #1: To support the staff to create a safe, nurturing and interactive learning environment that fosters all learning, that correlates to state mandated guidelines to successfully integrate students into society.

Goal #2: To reach the 21st century parents to create the 21st century learners.

Goal #3: Create a district wide environment within the school community that is equitable for all.

Goal #4: Examine all avenues to secure more funding to supplement state and federal financing for education and facilities.

Goal#5: Improve the perception of the Paulsboro School District.

During the month of January the Superintendent, New Jersey School Boards Representative Terry Lewis, and the Administrative team met and developed action plans for each of the five goals.

Update: The Paulsboro Public Schools Strategic Planning committee will be meeting on Wednesday, March 29, 2017 at 6:30 p.m. in the Paulsboro High School Cafeteria for a Wrap Up session. The final version of the five year Strategic Plan will be presented to the Board for review and approval at the

May 29, 2017 Board of Education meeting.

**New Business**

**Paulsboro Public Schools - Calendars**

Preliminary draft of the Board of Education Meeting Calendar for 2017-2018 **(Attachment)**

Preliminary draft of the Paulsboro School District Calendar for 2017-2018 **(Attachment)**

**Board of Education - Self Evaluation**

The Board of Education should conduct a self-evaluation annually. One method of doing this is to use the materials available via New Jersey School Boards Association (NJSBA). This is the evaluation instrument that the Board used last year. The evaluations are submitted to NJSBA online. Once the evaluations have been submitted, they will be compiled by the NJSBA staff. The Field Representative for NJSBA will then meet to review the evaluations as well as discuss the path forward.

**Report of The Board Secretary/Business Administrator**

Motion made by Walter, seconded by Lozada-Shaw to approve Board Secretary/Business Administrator’s Report. The Greenwich Township Representative may vote on items in this section of the agenda.

**Recommend approval of Minutes** (***Attachments***) Regular Meeting February 27, 2017

Special Meeting March 11, 2017

Special Meeting March 18, 2017

**Recommend approval of the Cash Receipts Report (*Attachment)***

**Recommend approval of the budget transfers** (***Attachmen*t**)

**Recommend approval for payment of bills that are duly signed and authorized**. (***Attachment***)



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting Business Administrator Jennifer Johnson.

**Recommend adoption of the following resolution**: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of January 31, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of January 31, 2017.



Monday, March 27, 2017

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of January 31, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).

Monday, March 27, 2017

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent personnel**

Motion by Walter, seconded by Stevenson to accept the Superintendent’s recommendation to approve items A-G.

1. Informational: All people being recommended for employment must have completed Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend appointment of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval to accept the resignation with intent to retire of Paulsboro High School Librarian, *Lori Del Rossi* effective June 30, 2017.

Informational: Ms. Del Rossi has served as school Librarian in the district for 24 years.

1. Recommend approval of a medical leave of absence for Paulsboro High School Custodian, *Shirley Jenkins* as follows:

Dates of Leave Terms and Conditions of Leave

Friday, February 24, 2017 – Wednesday, April 19, 2017 Without pay but with benefits by use of

the Federal Family Leave.

1. Recommend approval of a medical leave of absence for School Bus Driver, *Howard Camp* as follows:

Dates of Leave Terms and Conditions of Leave

Monday, February 13, 2017 – Monday, February 27, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval of a medical leave of absence for Paulsboro High School Spanish Teacher, *Barbara Thomson* as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, April 18, 2017 – Tuesday, June 13, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval of the emergency hire to appoint Genieve Stuart to the position of part time bus driver effective March 28, 2017. Ms. Stuart will be on Step 1 and earn $23.08 an hour as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of the Criminal History Background Review.

Information: Ms. Stuart comes to us with over ten years of experience with Special Needs Students. Supervisor of Transportation and Grounds, Marie Polimeni conducted the interview. Due to additional sports and substitutes, an additional part time bus driver was necessary. Ms. Polimeni checked references.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Personnel**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items H-L.

1. Recommend approval to accept the resignation of Billingsport Playground / Lunch Room Aide, Kellie Mann effective March 2, 2017.
2. Recommend retroactive approval for Damiana Taylor-Steverson to provide home instruction for (291516) a first grade student at Billingsport School from March 6, 2017 through March 24, 2017.

Informational: Ms. Damiana Taylor-Steverson is a certified teacher through Source 4 Teachers and works at Billingsport School as a permanent floater.

1. Recommend approval of a medical leave of absence for Loudenslager Aide, *Gloria Melchiore* as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, February 21, 2017 – Friday, March 3, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval of a medical leave of absence for Maintenance, *Earl McEwen* as follows:

Dates of Leave Terms and Conditions of Leave

Monday, March 13, 2017 – Friday, March 17, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval of a medical leave of absence for Billingsport Basic Skills Teacher, *Joseph O’Leary* as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, February 14, 2017 – Wednesday, May 17, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

Thursday, May 18, 2017 – Friday, June 16, 2017 With pay and benefits by use of accumulated sick days.

With pay and benefits by use of accumulated sick days.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 8 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent Staff and Curriculum Development**

Motion by Walter, seconded by Hamilton to accept the Superintendent’s recommendation to approve items A-C.

1. Recommend approval for the Director of Assessment, Dr. Lucia Pollino to attend the ESSA: Fiscal Requirements for Nonpublic School Services on Friday, March 31, 2017 at Camden County Community College in Blackwood, New Jersey.

Cost to the Board of Education:



Informational: Dr. Pollino will obtain information on the *Every Student Succeeds Act* (ESSA) requirements for the allocation and use of funds to provide services for nonpublic school students and their teachers.

1. Recommend approval of the 2016-2017 through 2018-2019 Statement of Assurance and the Corrective Action Plan. (Attachment)
2. Recommend approval of the following summer curriculum writing. The NJDOE mandates that beginning September 2017, all curriculum listed include the new NJ student learning standards. Although some content areas have minimal changes, other areas have more in-depth changes and require more focused time.

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  | Social Studies (High School) | $1,280.00 |
|  | ELA (High School) | $1,280.00 |
|  | Math (High School) | $1,280.00 |
|  | Science (High School) | $1,280.00 |
|  | Math/Science Coach (40 hours x $32/hour) | $1,280.00 |
|  | ELA/Social Studies Coach (40 hours x $32/hour) | $1,280.00 |
|  | COST | $7,680.00 |

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent Staff and Curriculum Development**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items D-F.

1. Recommend approval for Loudenslager Elementary School Psychologist, Tricia Tarsatana to attend the Intervention for Depressed, Anxious and Traumatized Children at Rowan College at Gloucester County. There will be no cost to the Board of Education.

Informational: Review of common features of depression, anxiety, and Post Traumatic Stress Disorder (PTSD) for children and teenagers. This will be expanded so that attendees can feel confident in their ability to identify signs and symptoms of these three major mental health categories.

1. Recommend approval of the following summer curriculum writing. The NJDOE mandates that beginning September 2017, all curriculum listed include the new NJ student learning standards. Although some content areas have minimal changes, other areas have more in-depth changes and require more focused time.

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  | Social Studies (K through 2) | $1,280.00 |
|  | Social Studies (3rd through 6th) | $1,280.00 |
|  | Social Studies (7th & 8th) | $640.00 |
|  | ELA (K through 2) | $2,560.00 |
|  | ELA (3rd through 6th) | $2,560.00 |
|  | ELA (7th & 8th) | $640.00 |
|  | Math (K through 2) | $1,280.00 |
|  | Math (3rd through 6th) | $1,280.00 |
|  | Math (7th & 8th) | $640.00 |
|  | Science (K through 2) | $2,560.00 |
|  | Science (3rd through 6th) | $2,560.00 |
|  | Science (7th & 8th) | $640.00 |
|  | Math/Science Coach (40 hours x $32/hour) | $1,280.00 |
|  | ELA/Social Studies Coach (40 hours x $32/hour) | $1,280.00 |
|  | COST | $20,480.00 |

1. Recommend approval for Billingsport Early Childhood Center Teacher, Caitlin Cusack to attend the Mental Health Issues in the Classroom on Wednesday, May 24, 2017 at the Holiday Inn in Cherry Hill, New Jersey.

Cost to the Board of Education:



Informational: Ms. Cusack will obtain information and share with staff.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 8 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent Instructional Services**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items A-C.

1. Recommend approval to change the 2016-2017 School Calendar in order to account for snow emergency closings on Thursday, February 9, 2017 and Tuesday, March 14, 2017.

Thursday, February 9, 2017 Make up day Monday, April 17, 2017

Tuesday, March 14, 2017 Make up day Friday, May 5, 2017 half day for students and half day Teacher In-Service day

1. Recommend approval of the following students to continue to attend Paulsboro High School as Choice Students during the 2017-2018 school year. No new choice students were accepted. Choice students are graduating and therefore, previously accepted courtesy students were moved to school choice.

| **First Name** | **Last Name** | **Grade in 16-17** | **Grade in 17-18** |
| --- | --- | --- | --- |
| Joshua | Bailey | 12 | Graduates |
| Joseph | DiBernardi | 11 | 12 |
| Brandon | Hayes | 12 | Graduates |
| Frank | Richards | 9 | 10 |
| Jacqueline | Richards | 8 | 9 |
| Chase | Ruiz | 10 | 11 |
| George | Worthy | 10 | 11 |
| Victoria | Yourgevidge | 12 | Graduates |
| Fredrick | Corsey | 11 | 12 |
| Paris | Corsey | 8 | 9 |
| Brandon | Green | 9 | 10 |
| Georgio | Mazzeo | 9 | 10 |
| Shawn | Williams | 8 | 9 |

Informational: The home district is responsible to transport the Choice Students to Paulsboro. The Board of Education receives school aid from the State of New Jersey for these students. During the 2017-2018 school year, approximately 16 Paulsboro students will be attending other schools via the School Choice Program. The Paulsboro Board of Education is responsible for transportation of those students. At this time, Paulsboro provided Aide in Lieu of Transportation. Paulsboro loses school aid for these students.

1. Recommend approval for the following students to continue to attend Paulsboro High School as Courtesy Students during the 2017-2018.

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Grade 16-17** | **Grade 17-18** |
| Robert | Glocker | 10 | 11 |
| Sean | McAree | 12 | Graduates |
| Brandon | Painter | 11 | 12 |
| Christopher | Bandlow | 11 | 12 |
| Douglas | Blue-Eli | 10 | 11 |

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent Instructional Services**

Motion by Walter, seconded by Losada-Shaw to accept the Superintendent’s recommendation to approve items D-G.

1. Recommend approval of the following students to continue to attend Loudenslager Elementary School as Choice Students during the 2017-2018 school year. No new choice students were accepted. Choice students are graduating and therefore, previously accepted courtesy students were moved to school choice.

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Grade in 16-17** | **Grade in 17-18** |
| Saeed | Crite *(waiver)* | 2 | 3 |

Informational: The home district is responsible to transport the Choice Students to Paulsboro. The Board of Education receives school aid from the State of New Jersey for these students. During the 2017-2018 school year, approximately 16 Paulsboro students will be attending other schools via the School Choice Program. The Paulsboro Board of Education is responsible for transportation of those students. At this time, Paulsboro provided Aide in Lieu of Transportation. Paulsboro loses school aid for these students.

1. Recommend approval for the following students to continue to attend Billingsport Early Childhood Center as Courtesy Students during the 2017-2018.

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Grade in 16-17** | **Grade in**  **17-18** |
| Blasé | Cooper | PK | PK |
| Spencer | O’Malley | PK | K |

1. Recommend the participation of Paulsboro Junior High School in SPARC (Systematic Problem-solving & Algorithmic Reasoning for Children) in response to the STEM + Computing Partnership (STEM+C) solicitation.

Informational: Project SPARC is to design and implement a game-based curricular prototype that infuses computational rich practices (i.e., Systematic Problem-Solving & Algorithmic Reasoning) into 7th and 8th grade standard-based math and science classrooms to promote system and computational thinking.

More importantly, all modules and activities in this prototype are associated at different interrelated levels with a common complex system, EcoAquarium. Implementing these modules will allow math and science content in separate classes to be interconnected, empowering students to appreciate the multidisciplinary nature of STEM in general.

Those modules feature: a) Real-world applications of science and engineering concepts and their impact on maintaining a well-balanced aquarium; b) Computational rich learning tools, such as data collection, data abstraction, modeling, simulation, and programming tools.

This is a three-year proposal. It does not add any cost to our school as long as our school provides computer and the Internet access to the students. If the proposal is funded, it is expecting the following involvement from our end:

1. Provide input in and assist with content during the development period – the format will be one to two meetings per year with one or two teachers from our schools.
2. Send teachers to 5-day summer workshops to be trained with these modules (the workshops are free to all participants with stipend provided).
3. Use these modules in our individual courses or possible newly created exploratory courses or after school program once the modules have been tested and proven by the grant team and the participating school districts. This is expected to occur in the second and the third year.
4. Participate in field trips with involved students.
5. Provide computers and Internet access to the students.
6. Recommend approval to provide homebound instruction for the following students Grades K-8:

| **Case #** | **Grade** | **Hours of Instruction** |
| --- | --- | --- |
| 3019 | 8 | Student is receiving home instruction through Hampton Behavioral Health Center. This student will receive home instruction for a minimum of 10 hours a week. Start date was 2/1/2017. (2nd admission) |
| 281064 | 3 | Student received home instruction through Brookfield School for 5 hours/week at $32/hour. This student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was on February 11, 2016 |
| 2411 | 3 | Student received home instruction through Brookfield School for 10 hours/week at $32/hour. This student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was on March 2, 2017 |
| 2444 | 7 | Student received home instruction through Brookfield School for 10 hours/week at $32/hour. This student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was on February 23, 2017. |
| 210532 | 8 | Student received home instruction through Brookfield School for 5 hours/week at $32/hour. This student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was on February 13, 2017. |
| 291516 | 1 | Student will be placed on Home Instruction. This student will receive home instruction starting February 28, 2017, at $32/hour, 5 hours a week in their home. |
| 251970 | 4 | Student will be placed on Home Instruction. This student will receive home instruction starting March 10, 2017, at $32/hour, 5 hours a week in their home. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 8 YES

Motion Carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of February 2017** | |
| **Grade** | **Enrollment** |
| 9 | 80 |
| 10 | 79 |
| 11 | 79 |
| 12 | 94 |
| **Total** | **332** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of February 2017** | |
| **Grade** | **Enrollment** |
| 7 | 70 |
| 8 | 82 |
| **Total** | **152** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School: Month of February 2017

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School Disabled | 9 |  |  |  |  | 3 | 22 | 20 | 21 |  |  |
| Pre-School | 15 | 15 | 15 | 15 |  | 4 | 24 | 23 | 23 |  |  |
| K | 20 | 20 | 20 | 20 | 18 | 5 | 13 | 13 | 15 | 18 |  |
| 1 | 22 | 21 | 22 | 20 |  | 6 | 24 | 17 | 21 | 22 |  |
| 2 | 22 | 20 | 22 | 20 |  | Special Education | 5 |  |  |  |  |
| Special Education |  | 12 | 12 | 4 |  |  |  |  |  |  |  |
| **Total** | | | | | **364** | **Total** | | | | | **281** |

**Report Of The Superintendent Student Activities**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items A-D.

1. Recommend retroactive approval to accept the appointment of Paulsboro High School Music Teacher, Aaron Krasting as the Vocal Instructor for the “Godspell” production. Mr. Krasting will earn $1,500. This position is not part of the agreement with the Paulsboro Education Association. The stipend is paid from the revenues of the musical.
2. Recommend approval to have the 37th Annual Academic Awards Dinner on Tuesday, May 16, 2017 at 6:30 p.m. in the Paulsboro High School Gymnasium.

Informational: This ceremony honors all students who obtained an average of 90 and above. Last year there were approximately 350 people who attended the dinner.

C. Recommend approval for a three hour educational tour for students and another later in the year for Science and Math teachers, who are interested in learning more about the Paulsboro Refinery, Paulsboro, New Jersey.

Informational: This tour will allow ten students accompanied with chaperones who would be interested in learning more about the refinery and are considering applying for the Process Technology degree scholarship at RCGC.

The agenda for the day would include:

* An overview of operations
* Discussion with an operator (reviewing his/her job responsibilities); why he/she decided to become an operator and his or her interests in high school (math, science, etc.)
* Refinery Tour
* Lunch – Q&A Session

The tour will be conducted this Spring. There is no cost to the students. No bus will be needed; the students will walk over to the refinery with their chaperones.

D. Recommend approval of the attached Spring Season Athletic Schedule for Paulsboro High School for the following teams during the 2016-2017 school year (**Attachment**):

Varsity Boys Tennis Varsity Boys Baseball Junior Varsity Boys Baseball

Varsity Boys Track & Field Varsity Girls Softball Varsity Girls Track & Field

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent Student Activities**

Motion by Walter, seconded by Hamilton to accept the Superintendent’s recommendation to approve items E.

E. Recommend approval of the attached Spring Season Athletic Schedule for Paulsboro Junior High School for the following team during the 2016-2017 school year (**Attachment**):

Middle School Coed Track & Field

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 8 YES

Motion Carried

**Report Of The Superintendent Facilities**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items A.

A. Recommend approval to allow the Paulsboro Head Start to use the Paulsboro High School Auditorium to conduct a Multicultural Celebration on Friday, March 31, 2017 from 10:00 a.m. – 11:30 a.m.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent Budget**

Motion by Walter, seconded by Losada-Shaw to accept the Superintendent’s recommendation to approve items A.

1. Recommend approval of the Business Administrator to explore options related to the 2017-2018 budget and bring back for approval to the Board.

Informational: This item corrects the typo from the March 18, 2017 Special Budget Meeting which stated to bring back for board approval this does not give the administration time to review.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent School Safety**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation to approve items A.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro High School.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature of Discipline Imposed** | **Other Measures** |
| --- | --- | --- | --- | --- | --- | --- |
| PHS022117001 | 2/21/2017 | Complete | Non-HIB | Melba Moore-Suggs, Anti-Bullying Specialist | Out of School Suspension 2 days | n/a |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 9 YES; Dunn ABSENT

Motion Carried

**Report Of The Superintendent School Safety**

Motion by Walter, seconded by Losada-Shaw to accept the Superintendent’s recommendation to approve items B.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Junior High School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature of Discipline Imposed** | **Other Measures** |
| --- | --- | --- | --- | --- | --- | --- |
| PHSJR022117001 | 2/21/2017 | Complete | Non-Actionable HIB | Christie Rego-Konzik, Anti-Bullying Specialist | n/a | Counseling type, increased supervision of pupil during school |
| BECC030217001 | 3/2/2017 | Complete | Intentional (w/out hate speech) and designed to harass, intimidate, or bully | Rachelle Sepielli, Anti-Bullying Specialist | Lunch detention, and out of school suspension | Parent Conference, and counseling type |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 8 YES; Dunn ABSENT

Motion Carried

1. Informational:
2. Report of School Security Drills

| **Type of Drill** | **Notation** | **Schools** | | |
| --- | --- | --- | --- | --- |
| **Paulsboro**  **Senior High**  **and**  **Paulsboro**  **Junior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/16,  10/21/16, 11/28/16, 12/14/16,  1/27/17,  2/10/17  3/23/17 | 9/12/16, 10/14/16, 11/2/16, 12/14/16, 1/25/17  2/7/17  3/9/17 | 9/19/16, 10/18/16, 11/8/16, 12/12/16, 1/20/17  2/23/17  3/15/17 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 12/21/16  3/28/17 | 3/16/17 | 11/15/16 |
| Lockdown | Each school must conduct two annually | 9/20/16 - Secure Classroom, 1/10/17 | 12/7/16, 1/20/17 | 9/9/16, 12/6/16, 1/5/17 |
| Bomb Threat | Each school must conduct two annually | 11/17/16 | 11/17/16 | 3/6/17 |
| Active Shooter | Each school must conduct two annually |  | 9/19/16, 1/10/17 |  |
| Other Drills | Each school must conduct two annually | Shelter in Place  10/5/16  2/24/17 | Shelter in Place 10/5/16  2/14/17 | Shelter in Place 10/5/16  2/7/17 |
| Bus Evacuation | School District (Annually) | 10/13/16-10/14/16 | 10/17/16 | 10/12/16 |
| Bus Evaluation | School Routes  (2 Annually) | 10/13/16-10/14/16 | 10/17/16 | 10/12/16 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure |  |  |  |

**Construction**

Motion by Stevenson, seconded by Walter to accept the Superintendent’s recommendation to approve items A-C.

1. Recommend approval of Phase 3 Construction Projects for Billingsport, Loudenslager, and Paulsboro High School contingent on funding and coordination with Administration that said construction would not impede programs or affect school opening for the 2017-2018 school year. This recommendation will allow the Superintendent to proceed with bidding projects remaining in all three schools approved by the voters and partially funded from the School Development Authority through an execution letter. The Business Administrator will present the Phase 3 Construction projects at the Public Hearing of the 2017-2018 budget on Monday April 24, 2017 in the Paulsboro High School Auditorium.
2. Recommend approval for the Business Administrator to solicit quotes to borrow funding needed to complete Phase 3 projects if needed. The results of which will be brought back to the Board of Education for approval.
3. Informational: the Business Administrator has submitted Reimbursement for projects already completed to the School Development Authority. Explanation of the reimbursement in conjunction with item B above will be presented at the Public Hearing.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Lisa, Ms. Lozada-Shaw, Mr. McKenzie, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson, Mr. Walter voting 8 YES; Dunn ABSENT

Motion Carried

**Public Comments**

Milan Sledge, an associate of PRE-K OUR WAY, provided a handout and discussed her organizations mission and message regarding early childhood preschool programs and funding due from the State of New Jersey.

Motion made by Lozada-Shaw, seconded by Priest and unanimously carried (9-0) to adjourn the meeting at 7:57 PM

**Next Public Meeting includes the public hearing on the budget**

**Monday, April 24, 2017 -** *7:00 p.m. - Regular Meeting – Paulsboro High School Auditorium*

The Board will take official action at this meeting.

The meeting is open to the public and comments will be solicited from citizens in attendance.

Regular Meeting was call to order at approximately 7:00 p.m.

Regular Meeting adjourned at approximately 7:57 p.m.

Respectfully Submitted,



Business Administrator/Board Secretary